

5 ILCS 140/5

LIST OF DOCUMENTS/CATEGORIES OF RECORDS— AVAILABLE UNDER THE FREEDOM OF INFORMATION ACT—VILLAGE OF HAWTHORN WOODS, 2 LAGOON DRIVE, HAWTHORN WOODS, IL 60047

Administration/Village Clerk

- FOIA request form
- FOIA logs
- Approved minutes, excluding Executive Session minutes
- Ordinances
- Resolutions
- Contracts/Agreements
- Certificates of insurance
- Committee appointments
- Census information
- Voter registration
- Liens
- Business license information
- Liquor license information
- Letters of credit and bonds
- Schedule of fees
- Meeting calendars
- Meeting agendas
- Year in Review report
- Newsletters
- Election information
- Solicitor applications and information
- Fair Housing Policy
- Foreclosure notices

Community Development Department

- Village Code books for review
- Building codes and regulations and Village amendments
- Contractor registration information
- Residential Permit application
- Commercial Permit application
- Planning and Zoning applications and corresponding documents
- Sign code and zoning code requirements

- Zoning map
- Street map
- FOIA request forms
- Village organizational chart
- Solar energy information
- Application for Committee Review
- Draw Down Deposit Application
- Economic Development Booklet
- 2017 Market Analysis
- Subdivision covenants
- Comprehensive Plan
- Overall Bike Plan
- Building Guidelines

#### Finance Department

- Annual compensation information
- Annual treasurer's report
- Bills report
- Tax levy ordinance
- Budgets
- Annual Comprehensive Financial Report
- Amusement tax information
- Food and Beverage tax information
- Organizational chart
- Section 504 Anti-discrimination Policy
- Comprehensive Job Description, Salary and Benefit Analysis Plan Update
- Compensation Plan
- Popular Annual Financial Report
- Management letters
- Sales tax information
- Property tax information
- Public Act 97-0609
- Prevailing wage information
- Employment application
- ADA Act Coordinator information

#### Parks and Recreation Department

- Aquatic Center pass information
- Aquatic Center rental information
- Recreational program information

- Parks and Recreation organizational chart
- Summer brochures
- Activity books
- Memorial donation information
- Park map and list of amenities
- Volunteer information
- Activity registration information
- Soccer registration information
- Facility rental information
- Barn information
- Community Room information
- Park pavilion and gazebo information
- Senior gathering information
- SRALC information
- Sponsorship opportunities
- Landscape Maintenance Agreements
- Affiliate Field Use Agreements
- Island/Cul-De-Sac Maintenance Agreements
- Sponsorship packet
- Summer concert performer information

#### Police Department

- Complaint Against Department Member Form
- CAD location notes form
- Child safety seat inspection form
- Completed crash reports
- Completed case reports
- Copy of local ordinance and moving violations
- Copy of administrative tow explanation form
- Copy of Zoom court information
- Current shift roster
- FOIA request forms
- Inter-Office staff directory phone numbers
- LexisNexis crash report instructions
- Police annual report
- Police organizational chart
- Police employee names and badge numbers
- Police union contracts
- Ride-Along application form
- Rules of the Road (English/Spanish)
- House watch application form
- Police hiring eligibility list

- Block party request information
- Code Red emergency notification registration
- Overnight parking registration
- Police Support Fund documents
- Save a Star Drug Disposal Program documents
- Living with the Wild documents

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Public Works

- Floodplain map
- FOIA request form
- Solid Waste & Recycling Collection guide
- Emerald Ash Borer information
- NPDES information and annual reports
- Snow Plow Know Hows
- Address files
- Final Engineering plans
- Snow & Ice Control Paperwork
- Fuel Logs
- Vehicle / Equipment Maintenance Logs
- Lift Station Reports
- Training Logs
- Drainage issues
- Construction projects
- Storm sewer atlas