

## SWIMMING POOL REQUIREMENTS

All contractors and subcontractors doing business in the Village of Hawthorn Woods **must be registered with the Village**. The term “contractor” and “subcontractor” shall include, but not be limited to: any homeowner or company who undertakes to construct, alter, improve, install, repair, remodel, rehabilitate, renovate or move any land, house, building or other structure (of any kind or nature, whether residential or not) or any fixture or any other item that is located on or in the ground and/or attached to something that is located on or in the ground. All registrations are \$150.00 per year.

The Village of Hawthorn Woods requires that a permit be obtained prior to the installation of a pool. Pools are subject to the following requirements:

### **REQUIREMENTS:**

- All pools shall be in-ground and located in rear yard only
- For all pool regulations refer to Village Code Section 8-3-1 through 8-3-18. Visit the Village website [www.vhw.org](http://www.vhw.org) for more details.

### **CHECKLIST FOR OBTAINING A BUILDING PERMIT**

The following information is required to obtain a building permit. Incomplete or inaccurate information will delay the processing of your permit.

- Obtain contractor/subcontractor registration through the Village
- Complete building permit application
- (2) sets of pool plans stamped by a licensed Illinois Architect
- (2) copies of a plat of survey with proposed pool and appurtenances shown. Survey must reflect current site conditions, building and septic locations. See Village Code Section 8-3-5 for additional plan requirements
- (3) copies of site development/grading plans prepared by a registered professional Engineer. See section 8-6-3 of the Village Code.
- In the case of corner lots only, a landscape plan must be submitted**
- Lake County Health Department well and septic approval required.

HAWTHORN WOODS  
BUILDING DEPARTMENT PERMIT PROCEDURES

**PERMIT FEE**

Permit	\$1,700.00
Refundable Bond	\$4,000.00
Total	\$5,700.00

\*Fees do not include any re-inspections or re-reviews

**INSPECTIONS**

Pool Footing (pre-pour)  
Grading  
Pool-Underground Electric  
Pool/Deck/Base/Bonding  
Underground Plumbing  
Fence Footing  
Final Electrical  
Final Plumbing  
Final Building

**Inspections:** To schedule an inspection 24 hours in advance, please contact the Building Department @ 847.847.3586 or 847.847.3537 Monday through Friday 8am - 4:30pm. Please do not leave a message, as we cannot guarantee the inspection. Note: There will be a re-inspection fee of *double* the amount if the inspector is unable to give approval and has to perform another inspection.

The information in this handout is intended to be general in nature and is not a substitute for applicable Village codes or ordinances. Please visit our website at [www.vhw.org](http://www.vhw.org) with questions relating to building codes, inspections or construction procedures.

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**EXHIBIT A**

