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| 2 Lagoon Drive<br>Hawthorn Woods, Illinois 60047<br>Phone: (847) 438-5500<br>Fax: (847) 438-1459<br><br>**VILLAGE OF HAWTHORN WOODS**<br>**TREE REMOVAL APPLICATION** | **Date Received:** | |
| | **Permit #:** | |
| | **Issue Date:** | |
| | **Replacement Trees Required?** | ☐ **YES** ☐ **NO** |
| | **APPROVAL BY:**<br>Matthew Bartlett, Assistant Director of Public Works<br><br>_____<br><br>**DATE:** _____ | |

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|---|---|---|---|
| **Applicant's Name:** | | | |
| **Applicant's Address:** | | | |
| **Applicant's Signature:** | | | |
| **Home Phone #:** | | **Alternative Phone #:** | |
| | | | |
| **Reason for removal?** | | | |
| **Total # of trees to be removed:** | | | |

| **Species/Type** (for each) | **DHB** (for each)<br>DHB = Diameter at Breast Height<br>Measurement of the diameter of tree is taken 4.5 feet above grade |
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Once application is submitted to remove a tree, the Village will inspect the tree(s) by Thursday of each week. The Building Division will then be notified and a permit will be issued. It is the responsibility of the applicant to remove the permitted trees.

- **APPLICATION FEE**: A fee of $25.00 is due at time of application which allows the Village to examine all trees to be removed (dead or alive)

- **PERMIT FEE:** A permit fee of $50.00 per live tree to be removed, however, no permit fee is due if the tree is a Box Elder, Silver Maple, Tree-Of-Heaven, Female Ginkgo, Thorned Honey Locust, Lombardy Poplar, Black Cottonwood, Siberian Elm or Buckthorn**. There is no permit fee if the tree is dead.**

## Please provide a sketch of trees to be removed in relation to your home and driveway

(The Village will need this information to perform an inspection of the trees to be removed)