| | |
|---|---|
| **Date Received:** | |
| **Permit #:** | |
| **Issue Date:** | |
| **Expiration Date:** | |
| **Replacement Trees Required?** | ☐ YES ☐ NO |

**2 Lagoon Drive**

**Hawthorn Woods, Illinois 60047**

*Please email applications to: permits@vhw.org

# TREE REMOVAL APPLICATION

**APPROVAL BY/DATE:**

_____

| | |
|---|---|
| **Property Owner:** | **Applicant:** If other than homeowner |
| **Address:** | **Address:** |
| **Email:** | **Email:** |
| **Phone:** | **Phone:** |
| | |
| **Reason for removal?** | |
| **Total # of trees to be removed:** | |
| **Species/Type** (each tree) | DBH = Diameter at Breast Height for each<br>Measurement of the diameter of tree is taken 4.5 feet above grade |
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Once application is submitted to remove a tree, the Village will inspect the tree(s) by Thursday of each week. The Building Department will then be notified and a permit will be issued. It is the responsibility of the applicant to remove the permitted trees.

- **NON-REFUNDABLE APPLICATION FEE**: A fee will be due at time of application, which allows the Village to examine all trees to be removed (dead or alive)

- **NOTE:** A fee *per live tree replacement* may be required. However, no fee is due if the tree is any of the following: Box Elder, Silver Maple, Tree-of-Heaven, Female Ginkgo, Thorned Honey Locust, Lombardy Poplar, Black Cottonwood, Siberian Elm or Buckthorn.

  *Please provide a sketch of the location of the tree(s) to be removed in relation to your home and driveway. A final inspection will be required once tree is removed. Please contact the Building Department to schedule @ 847-847-3586