



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 20, 2015
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:07 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Morgan, Corrigan, DiMaggio and David. Absent was Trustee Riess.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director and Village Engineer Erika Frable, Director of Parks and Recreation Brian Sullivan, Community Development Director Michael Cassata and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

- A. Approval of a Resolution Recognizing the Life Saving Efforts of Police Officer Anthony Cortez

Motion by Morgan, second by DiMaggio to approve a Resolution Recognizing the Life Saving Efforts of Police Officer Anthony Cortez.

Ms. Lobaito read the resolution into the record.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: Riess

Motion passed.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Jack Cordes, Village Planning Intern – Mr. Cordes introduced himself to the Village Board and spoke about the various projects he has been working on under the direction of Michael Cassata.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

Mayor Mancino reported that he has been elected president of the Lake County Municipal League for a second term.

Mayor Mancino also reported to the Board the status of the Land Use Working Committee regarding the expansion of Rt. 53. He noted that Hawthorn Woods was the only community voting no to the recommendation to the full Land Use Committee. He commented that he could not vote to recommend the plan because of a lack of information on the Memorandum of Understanding, the land use plan and the CPC. He reported that he asked to serve on the Open Space and Natural Resources Working Committee, but was denied.

Mayor Mancino reported that recently he met with four other communities to discuss common concerns about the Rt. 53 expansion. These communities also expressed the same concerns. He also noted that the state is ready to expend \$100 million for the Phase I study, and he wants to see this issue fully vetted before the state spends money.

Mayor Mancino highlighted his main concerns as being the alignment, financing, and land use. He noted that key parcels in the Village would be restricted to open space, and that these land owners may not be aware of this. He is concerned that development will migrate elsewhere because of restrictive controls that will be put in place on communities in the corridor.

Ms. Newton expressed concern that the plan includes density quotas regarding housing, office space and industrial development, and high density is not in keeping with who Hawthorn Woods is as a community.

Trustee David left the meeting at 7:54 p.m.

B. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

Trustee Morgan reported that there will be another EOC exercise this fall.

C. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month.

D. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

- E. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

- F. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the May, 2015 Financial Statements

Motion by DiMaggio, second by Corrigan to approve the May, 2015 Financial Statements.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

Trustee David returned to the meeting at 8:00 p.m.

2. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods, Illinois—Title 4, Section 4-5-7—Sewer Charges for the Connection to the Lake Zurich System

Motion by Ponzio, second by David to refer this agenda item back to staff.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio and David

Nays: None

Abstain: None

Absent: Riess

Motion carried.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 15, 2015 Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated July, 2015
3. Approval of Bills List Dated July, 2015
4. Approval of an Ordinance Authorizing the Execution of an Agreement—The Village of Hawthorn Woods, the Village of Lake Zurich and the Village of Kildeer—Dispatching Services Agreement
5. Approval of an Ordinance Authorizing the Execution of a Lease Agreement—Acquisition of Certain Land—188 Meadowlark Drive—Openlands

6. Approval of an Ordinance Authorizing the Chief Operating Officer to Award the Crack Sealing Project for 2015
7. Approval of a Resolution Authorizing Construction on State Highway
8. Approval of a Resolution Designating July as Parks and Recreation Month
9. Acceptance of the Police Pension Municipal Compliance Report

Item #1 was removed from the Consent Agenda.

Motion by Corrigan, second by DiMaggio to approve the Consent Agenda with the exception of Item #1.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: Riess

Motion carried.

Item #1 - Motion by Corrigan, second by DiMaggio to approve the June 15, 2015 Village Board Meeting Minutes.

Roll call vote:

Ayes: Ponzio, Corrigan, DiMaggio, David

Nays: None

Abstain: Morgan

Absent: Riess

Motion carried.

B. Items for Separate Action

1. None this month.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer Pam Newton, MSOL
1. Monthly Update – Village Operations

Ms. Newton reported that the Village has been awarded the Program Excellence Award through the International County/City Management Association. She also thanked staff and elected officials for their assistance with the fireworks show.

B. Report from the Village Attorney

Mr. Brankin stated he will present his report to the Village Board in Executive Session.

C. Reports from Department Heads

1. Chief Administrative Officer—Donna Lobaito
 - a. Village Clerk's Department Report

Ms. Lobaito reported that she has continued to work with staff and village attorneys on the expansion of the Toll Brothers WWRR system. She also reported on her development work with Mr. Cassata and Ms. Frable. Lastly, she thanked Jack Cordes for the time he spent at Hawthorn Woods this summer as a planning intern.

2. CFO/Human Resources Director—Kristin N. Kazenas, CPA, MBA, CPFO=
 - a. Finance Department Report

Ms. Kazenas notified the Board that the Committee of the Whole/Finance Committee meeting for the review and recommendation of the budget will be held on October 5, 2015 at 5:30 p.m.

- b. Human Resource Department Report

No report this month.

- c. Risk Management Department Report

No report this month.

3. Chief of Police—Jennifer R. Paulus
 - a. Police Department Report

Chief Paulus stated her report was in the packet.

4. Director of Public Works/Village Engineer—Erika M. Frable, PE
 - a. Public Works Department Report

Ms. Frable stated that her work this month related to Rt. 53, the Hawthorn Hills subdivision improvement installation, Stonebridge and Stonewood Glen subdivisions, special events relating to the Fourth of July festivities, drainage issues, and the hiring of a new mechanic.

5. Director of Parks and Recreation—Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report

Mr. Sullivan thanked staff for their work over the Fourth of July. He reported that Paddington will be shown this Friday. Furthermore, he updated the Board on recent recreation activities.

6. Director of Community Development—Michael Cassata, AICP
 - a. Planning and Economic Development Report

Mr. Cassata reported that he is working to wrap up the Stonebridge development, which will be going back to the Planning, Building and Zoning Commission next week. He also reported that there had been 13 new home permits in June, 8 of which were in the Hawthorn Trails subdivision. He noted that he and Ms. Frable meet with the construction manager of Pulte every two weeks.

Mr. Cassata informed the Board that Pulte would be going before the Planning, Building and Zoning Commission with a minor change to their PUD. The minor change relates to their request for several construction trailers on a couple lots. The construction trailers will be used to store materials and equipment. He reminded the Board that requests for minor changes to PUDs do not come to Village Board.

IX. EXECUTIVE SESSION

- A. Discussion of Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino noted that no business would be conducted after Executive Session.

Motion by DiMaggio, second by David to enter into Executive Session to the purchase of property, probable or pending litigation, and Executive Session minutes.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: Riess

Motion carried.

X. ADJOURNMENT

Motion by David, second by Corrigan to adjourn the regular meeting. Upon a voice vote, the motion carried and the regular meeting adjourned at 8:26 p.m., and the Board moved into Executive Session.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: Riess

Motion carried.

Respectfully submitted,



Donna Lobaito
Village Clerk