



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, APRIL 21, 2015
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:30 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Riess, Morgan, Corrigan, DiMaggio and David.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director and Village Engineer Erika Frable, Director of Parks and Recreation Brian Sullivan and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

Mayor Mancino stated he would be addressing agenda item IV. Mayor's Report and Committee Report at this time.

Mayor Mancino introduced Miss Prairie State Preteen Beth Kamman. Miss Kamman addressed the Board about pediatric cancer. Mayor Mancino presented Miss Kamman a certificate for her achievement.

Mayor Mancino updated the Village Board regarding Rt. 53. He stated he is not opposed to Rt. 53, but that the Village is trying to change the BRAC record on the alternate route. He stated the alternate route was approved by all regulatory agencies in the past, but the BRAC did not discuss the alternate route. Mayor Mancino reported that the Land Use Committee wants land use enforcement rights one mile wide from the corridor and two miles wide from the interchanges. Furthermore, the Land Use Committee wants 750 acres in the corridor for wetland mitigation.

Mayor Mancino reported that there is a financing component that will negatively affect the Village. A multi-jurisdictional TIF is being proposed whereby 25% of all property tax revenues would go to the tollway. He stated his priority is to change the public record, and that the Village will continue to keep the public informed.

Mayor Mancino also reported that the Lake County Municipal League met with Governor Rauner to discuss state financial issues.

1. Reappointment of Timothy McCue to the Police Pension Fund Board for a Two Year Term

Motion by Corrigan, second by DiMaggio to Reappointment of Timothy McCue to the Police Pension Fund Board for a Two Year Term.

Voice vote.

Ayes: 6

Nays: 0

Absent: 0

Abstain: 0

Motion carried.

The Board discussed the impact of workers' compensation costs upon the State and Village. Mayor Mancino stated workers' compensation costs represent the second largest complaint received by the governor. Ms. Kazenas highlighted measures the Village has taken to keep workers' compensation costs down.

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Jean Bacardi, 36 Deer Point Drive – Ms. Bacardi addressed the Board regarding her dog, Heidi. Ms. Bacardi provided Ms. Lobaito a copy of her petition.

Karen Tobin, 602 Glenwood Lane, Glenview – Ms. Tobin addressed the Board regarding the Bacardi's dog, Heidi.

Marjorie Newman, 1930 Stenger Lane, Riverwoods – Addressed the Board regarding concerns for the money spent on the Bacardi lawsuit.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

This agenda item was addressed previously.

B. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

No report this month.

C. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

Trustee Riess noted that the Adopt-A-Highway work was recently completed. The committee would soon begin work on prepping the seedlings for Arbor Day distribution to Village schools.

- D. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
Trustee DiMaggio reported there was one agenda item, which will be forthcoming to the Village Board.
- E. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison
Ms. Lobaito reported there were a couple agenda items, which will be forthcoming to the Village Board.
- F. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison
No report this month.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the February 23, 2015 Village Board Meeting Minutes
2. Approval of the March 16, 2015 Village Board Meeting Minutes
3. Approval of Paid Invoice List Dated March, 2015
4. Approval of Bills List Dated March, 2015
5. Approval of a Resolution Regarding National Police Week
6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement with Central Management Services—Bulk Salt Purchase
7. Approval of an Ordinance Authorizing the Execution of an Agreement with B & F Construction Code Services, Inc.—Code Enforcement Services
8. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Hawthorn Woods Country Club
9. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—The Blue Mavericks
10. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Shelter Dogs
11. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Save the Clock Towers
12. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Déjà Vu
13. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Ramon Salgado
14. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Cadillac Casanovas
15. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Comstock Lode
16. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Alex and the Allstars

17. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Gray Rock
18. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—The Chauffeurs
19. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—John Lambert
20. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Magic Frank Blues Band
21. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—K Michaels Band
22. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—8 Miles South
23. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Chuckaroo & the Fabulous Memories
24. Approval of an Ordinance Authorizing the Execution of an Agreement with Apex Landscaping, Inc. of Hawthorn Woods, Illinois for the Purpose of Providing Cul De Sac Landscape Maintenance Beginning May 1, 2015 and Concluding November 30, 2015
25. Approval of an Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Villages of Hawthorn Woods, Lake Zurich, Kildeer, Lindenhurst, Round Lake and Round Lake Beach—Police Records Management System and Services
26. Approval of Updated Professional Services Fees—Rolf C. Campbell & Associates, a Division of Manhard Consulting, Ltd.—Planning and Landscape Review Services

Board members asked that items #1, #2, #8, #24 and #25 be removed from the Consent Agenda.

Motion by DiMaggio, second by David to approve the Consent Agenda with the exception of items #1, #2, #8, #24 and #25.

Roll call vote:

Ayes: Ponzio, Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Absent: None

Abstain: None

Motion carried.

Motion by DiMaggio, second by Morgan to approve Consent Agenda item #1, Approval of the February 23, 2015 Village Board Meeting Minutes.

Roll call vote:

Ayes: Riess, Morgan, Corrigan, DiMaggio, David
Nays: None
Absent: None
Abstain: Ponzio

Motion carried.

Motion by Morgan, second by David to approve Consent Agenda item #2, Approval of the March 16, 2015 Village Board Meeting Minutes.

Roll call vote:

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Present: Riess
Absent: None
Abstain: DiMaggio

Motion carried.

Motion by DiMaggio, second by Morgan to approve Consent Agenda item #8, Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Hawthorn Woods Country Club.

Roll call vote:

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio
Nays: None
Absent: None
Abstain: David

Motion carried.

Motion by Riess, second by DiMaggio to approve Consent Agenda item #24, Approval of an Ordinance Authorizing the Execution of an Agreement with Apex Landscaping, Inc. of Hawthorn Woods, Illinois for the Purpose of Providing Cul De Sac Landscape Maintenance Beginning May 1, 2015 and Concluding November 30, 2015.

Trustee Riess suggested several options for addressing cul-de-sac maintenance in the future.

Roll call vote:

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio, David
Nays: None
Absent: None
Abstain: None

Motion carried.

Motion by Corrigan, second by DiMaggio to approve Consent Agenda item #25, Approval of an Ordinance Authorizing the Execution of an Intergovernmental

Agreement Between the Villages of Hawthorn Woods, Lake Zurich, Kildeer, Lindenhurst, Round Lake and Round Lake Beach—Police Records Management System and Services.

Trustee Corrigan inquired about one community being the conduit for payment remittances to New World.

Roll call vote:

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Absent: None

Abstain: None

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Execution of a Proposal—Christopher B. Burke Engineering, Ltd.—Village-Wide Drainage Analysis

Motion by Ponzio, second by David to approve an Ordinance Authorizing the Execution of a Proposal—Christopher B. Burke Engineering, Ltd.—Village-Wide Drainage Analysis.

Ms. Newton commented that the Board has asked for a drainage study, which is funded in the budget. This study will provide a summary and map to assist the Village in prioritizing future drainage projects. Ms. Newton will ask Christopher B. Burke Engineering, Ltd. to also include the information in GIS format.

Roll call vote:

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Absent: None

Abstain: None

Motion carried.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer Pam Newton, MSOL
 1. Monthly Update – Village Operations

Ms. Newton noted that she sends a weekly brief to the Village Board. She reported on her work regarding Rt. 53, and future developments.

B. Report from the Village Attorney

Village Attorney Brankin deferred his report to Executive Session.

C. Reports from Department Heads

1. Chief Administrative Officer—Donna Lobaito
 - a. Village Clerk's Department Report

Ms. Lobaito reported on the monthly building permit activity, and noted that Pulte recently held an open house for staff. She also reported on her work regarding Toll Brothers' obligation to expand the WWRR, Aqua Illinois' request to expand their certificated area, and lastly, on the Community Development Department's discussions regarding the importance of customer service.

2. CFO/Human Resources Director—Kristin N. Kazenas, CPA, MBA, CPFO

- a. Finance Department Report

Ms. Kazenas reported that she recently passed her testing to become a Certified Public Finance Officer, and that there are only 500 such officers in the country, with 31 being in Illinois.

- b. Human Resource Department Report

Ms. Kazenas reported that there was a strong turnout at the Lake Zurich High School summer employment fair.

- c. Risk Management Department Report

Ms. Kazenas reported on the status of grant opportunities to assist the Police Department.

3. Chief of Police—Jennifer R. Paulus

- a. Police Department Report

Chief Paulus thanked the Village Board for approving the intergovernmental agreement regarding police records management system and services earlier in the evening.

4. Director of Public Works/Village Engineer—Erika M. Frable, PE

a. Public Works Department Report

Ms. Frable updated the Board on the status of the salt purchase contract, her work in reviewing new developments, Rt. 53, drainage and snow plow damage work, and the maintenance work at the Aquatic Center.

5. Director of Parks and Recreation—Brian J. Sullivan, MPA, CPSI, CPRP

a. Parks and Recreation Report

Mr. Sullivan reported on securing DCEO funds for Barn upgrades. He also reported on the recent activities of the Indian Princesses, the opening of the Aquatic Center, and staff training. He noted that due to the dog influenza, this year's Bark in the Park event has been cancelled.

6. Planning Manager—Michael Cassata, AICP

a. Community Development Department Report

1. Economic Development Report

Mr. Cassata reported that the annexation of the Hidrogo property will be before the Planning, Building and Zoning Commission and the Zoning Board of Appeals next week.

2. Building Division Report

Mr. Cassata reported that Pulte has requested lighting to their signs and columns in the Hawthorn Hills subdivision. This minor change to their final PUD will go to the Planning, Building and Zoning Commission and not the Village Board.

VIII. EXECUTIVE SESSION

A. Discussion of Personnel and Possible or Pending Litigation (5 ILCS 120/2(c) 11), and Purchase of Property (5 ILCS 120/2(c) 5)

Motion by DiMaggio, second by Ponzio to enter into Executive Session to discuss probable or pending litigation and the purchase of property.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: None

Motion carried.

The Board moved into Executive Session at 8:50 p.m.

IX. ACTION AFTER EXECUTIVE SESSION

- A. Approval of an Ordinance Authorizing the Execution of a Technical Assistance Agreement—Acquisition of Certain Land—188 Meadowlark Drive—Openlands

Motion by DiMaggio, second by Corrigan to reconvene the regular session of the Board meeting.

Voice vote.

Ayes: 6
Nays: 0
Absent: 0
Abstain: 0

Motion carried.

The Board reconvened at 9:17 p.m.

Motion by Corrigan, second by DiMaggio to approve an Ordinance Authorizing the Execution of a Technical Assistance Agreement—Acquisition of Certain Land—188 Meadowlark Drive—Openlands.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, Corrigan, DiMaggio, David
Nays: None
Abstentions: None
Absent: None

Motion carried.

X. ADJOURNMENT

Motion by Corrigan, second by DiMaggio to adjourn the regular meeting. Upon a voice vote, the motion carried and the meeting adjourned at 9:18 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk