



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, MARCH 16, 2015
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:00 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Morgan, Corrigan and David. Trustees Riess and DiMaggio were absent.

Also present were Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Commander Gary Scharringhausen, Public Works Director and Village Engineer Erika Frable, Parks and Recreation Director Brian Sullivan and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

Mayor Mancino asked to move agenda item V. A. 1. – Administration of the Oath of Office to Allison Seubert, Police Officer, to this portion of the meeting.

Allison Seubert was introduced to the Board, and Mayor Mancino administered the Oath of Office.

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Wei Frei, 18 Elm Street – Ms. Frei addressed the Board about her garden house, and asked for relief from the Village Code regarding the removal of sheds. Mayor Mancino referred Ms. Frei back to staff to address.

Jean Bacardi, 36 Deer Point Drive – Ms. Bacardi presented another proposal to the Village Board to settle the dispute with her dog. Ms. Bacardi asked for a response soon.

IV. PRESENTATION

A. Presentation Regarding Smart Meters—Darren Boundy, ComEd

Darren Boundy introduced Rick O'Toole of ComEd, who conducted a presentation on the use of Smart Meters. Mr. O'Toole reviewed the benefits of the Smart Meters and also discussed typical resident concerns. He indicated that ComEd has a dedicated call center team to field questions.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report -----Joseph Mancino, Mayor

1. Administration of the Oath of Office to Allison Seubert, Police Officer

This agenda item was addressed previously on the agenda.

2. Reappointment of John Malcolm to the Board of Police Commissioners for a Three Year Term

Motion by Corrigan, second by Ponzio to Reappoint John Malcolm to the Board of Police Commissioners for a Three Year Term.

Voice vote.

Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2

Motion carried.

3. Appointment of Tom Rychlik to the Zoning Board of Appeals for a Five Year Term

Motion by Corrigan, second by Morgan to Appoint Tom Rychlik to the Zoning Board of Appeals for a Five Year Term.

Voice vote.

Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2

Motion carried.

4. Appointment of Jim Kaiser to the Zoning Board of Appeals for a Five Year Term

Motion by Ponzio, second by Corrigan to Appoint Jim Kaiser to the Zoning Board of Appeals for a Five Year Term.

Voice vote.

Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2

Motion carried.

Mayor Mancino reported that the Rt. 53 Finance Committee, which consisted of 26 voting entities, voted on the financing recommendations to the Tollway Authority. Twenty-one voted in the affirmative, two voted no (Hawthorn Woods and Round Lake) and two voted to abstain (Round Lake Heights and Long Grove). Mayor Mancino stated the Village still has issues with the BRAC report and the alignment of the roadway as well as the elevation of the roadway through Hawthorn Woods. The Village is seeking that the alternate route, which goes farther to the east, be on the record.

- B. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

Trustee Morgan reported that the committee met and worked on tabletop exercises, and that they will continue to work with the fire agencies this fall on emergency procedures.

- C. Parks and Recreation -----Vacant, Chair
Vacant, Trustee Liaison

No report this month.

- D. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month.

- E. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

- F. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Granting a Certificate of Approval for a Certain Sign—Keller Williams—Cherry Hill Plaza—Northeast Corner of Gilmer Road and Midlothian Road

Michael Cassata reported on the request of Keller Williams for two wall signs at Cherry Hill Plaza. He noted that the signs comply with the Village Code; however, the Architectural Overlay District requires the issuance of a Certificate of Approval.

Mayor Mancino requested that the code be modified so that compliant signs do not have to go through such a laborious process.

The applicant addressed the Board as well regarding her request.

Motion by Corrigan, second by David to approve an Ordinance Granting a Certificate of Approval for a Certain Sign—Keller Williams—Cherry Hill Plaza—Northeast Corner of Gilmer Road and Midlothian Road.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess, DiMaggio
Motion carried.

G. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the January, 2015 Financial Statements

Motion by Ponzio, second by Corrigan to approve the January, 2015 Financial Statements.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess, DiMaggio
Motion carried.

Trustee Ponzio spoke of Governor Rauner's proposed budget cuts and the impact this will have on the Village. As a result, the Village will defer hiring of newly created positions, and is positioned to use reserves if necessary in this budget year. He noted that the Village is non-home rule, and as a result, is very limited in its ability to increase revenues to cover the proposed \$380,000 impact to the Village's budget if the State cuts are approved. He also noted that cutting services is not a viable option. He stated the Finance Committee will continue to pursue alternative revenue sources.

Mayor Mancino reported that the Metro Mayor's Caucus met last week, and we should anticipate some type of revenue cut, but the exact amount was still unknown. He noted that he has spoken privately to Governor Rauner and the Governor is in favor of providing more flexibility to the use of MFT funds, and he is also in favor of Workers' Compensation reform. He also reported that Governor Rauner will not discuss new revenue until he sees spending reform first.

Trustee Corrigan stated that the Finance Committee is committed to staying informed and knowledgeable about the activities at the State level, and that a letter to the Governor is being drafted to voice our concerns.

Ms. Kazenas spoke about the past financial decisions that were made to stabilize the budget from years past, and addressed some options the Village can look at if necessary.

Mayor Mancino stated that it is the Village's priority to protect our serves, and that our team is a priority.

H. Public Works Committee ----- Vacant, Chair
Trustee Liaison, Vacant

No report this month.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of Paid Invoice List Dated February, 2015
2. Approval of Bills List Dated February, 2015
3. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois
State law requires the annual approval of the municipal zoning map. Changes to the zoning map in 2014 include the Nora(Gilmer Road property) rezoning, the Zaffke annexation and rezoning, and the Pulte PUD, Residential and Business rezoning.
4. Approval of a Resolution Regarding Arbor Day
5. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—DCEO Grant

Motion by Corrigan, second by Morgan to approve the Consent Agenda.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David

Nays: None

Abstentions: None

Absent: Riess, DiMaggio

Motion carried.

VII. OLD BUSINESS

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton
1. Monthly Update – Village Operations

In Ms. Newton's absence, Ms. Lobaito updated the Village Board on the status of Aqua Illinois' proposed certificated area amendment.

2. Economic Development Department Report

Mr. Cassata provided the Economic Development Department report to the Board. He discussed the status of the Borrego and Hidrogo annexations, Stonebridge and interest in other parcels within the Village.

Mayor Mancino said he would like to see a development plan for the Midlothian Road corridor. Mr. Cassata noted that he and Ms. Lobaito have begun work on a development visioning workshop for the Village Board. Mr. Cassata commented that it will be important to conduct a market analysis to determine trends.

B. Report from the Village Attorney

Mr. Brankin reported that he will work with staff to streamline the Architectural Overlay District process. Furthermore, he reported that he has been working on various annexations. Lastly, Mr. Brankin suggested that in light of the new settlement offer tonight by Ms. Bacardi, the Village Board should enter into Executive Session at the end of this meeting.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna L. Lobaito

a. Community Development Department Report

Ms. Lobaito noted her report was in the packet.

b. Village Clerk's Department Report

Ms. Lobaito noted her report was in the packet.

2. Chief Financial Officer/Human Resources Director – Kristin N. Kazenas, CPA

a. Finance Department Report

Ms. Kazenas noted her report was in the packet.

b. Human Resources Department Report

Ms. Kazenas noted her report was in the packet.

c. Risk Management Department Report

Ms. Kazenas noted her report was in the packet.

3. Chief of Police – Jennifer R. Paulus

a. Police Department Report

In Chief Paulus' absence, Commander Scharringhausen reported that the new police officer training was being funded through a grant.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

a. Public Works Department Report

1. Discussion Regarding Joint Bidding for Bulk Salt Purchase

Ms. Frable reported that the Village has a couple options to purchase bulk salt. She noted that the deadlines for both are March 27, 2015. She suggested the Village split up the purchase between Central Management Services and Lake County to ensure the best possible pricing.

5. Director of Parks and Recreation – Brian J. Sullivan
 - a. Parks and Recreation Report

Mr. Sullivan reported to the Village Board on the status of the park brochure, the Senior Lunch, grant opportunities.

IX. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Purchase of Property (5 ILCS 120/2(c) 5), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Motion by Corrigan, second by David to enter into Executive Session for the purposes of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Purchase of Property (5 ILCS 120/2(c) 5), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21).

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David

Nays: None

Abstentions: None

Absent: Riess, DiMaggio

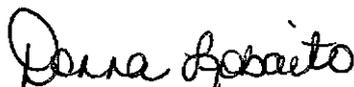
Motion carried.

The Board moved into Executive Session at 9:17 p.m.

X. ADJOURNMENT

The regular meeting reconvened at 9:53 p.m. Motion by Corrigan, second by Ponzio to adjourn the regular meeting. Upon a voice vote, the motion carried and the meeting adjourned at 9:54 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk