



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JANUARY 26, 2026**

5:00PM

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:03 p.m.. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Hurst, and Laman. Absent was Trustee Bayer.

Also present were Chief Operating Officer Pamela Newton, Chief Financial Officer Katreina Koprowski, Public Safety Director/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, P.E., Community Development Director Chris Heinen, Director of Parks & Recreation Amy Mason, Village Attorney Adam Simon.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

A. Certificate of Appreciation—Phil Gardner

Mayor DiMaggio read the resolution into record for Phil Gardner. Mr. Gardner thanked the Village Board for the award and stated he provided research on the Village Barn. Ms. Newton provided additional comments about the award and stated Mr. Gardner is a great treasure for the Village.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

V. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor's Report -----Dominick DiMaggio, Mayor

Mayor DiMaggio discussed attending the ceremony hosted by Lake County Major Crash Assistance Team (MCAT) where Officer David Carillo, Jr was selected as Rookie Investigator of the Year. Mayor DiMaggio also attended the Lake County Municipal League breakfast.

B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison

No report this month.

- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison

No report this month.

- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

1. Motion to table for 3 months the approval of Ordinance Granting a Special Use Planned Development – Consideration of an Application by TDR 2018 LLC, as applicant for approval of Special Use and Special Use Planned Unit Development, Preliminary Plan and Plat, Preliminary Engineering, Preliminary Landscape Plan, Architectural Plans and Elevations as set forth on the plans and materials submitted with the application, various departures from the Village Code associated with the proposed development to the Regular Meeting on April 27, 2026.

Motion by Rychlik, second by Laman to approve the motion to table for 3 months the approval of Ordinance Granting a Special Use Planned Development – Consideration of an Application by TDR 2018 LLC, as applicant for approval of Special Use and Special Use Planned Unit Development, Preliminary Plan and Plat, Preliminary Engineering, Preliminary Landscape Plan, Architectural Plans and Elevations as set forth on the plans and materials submitted with the application, various departures from the Village Code associated with the proposed development to the Regular Meeting on April 27, 2026.

Roll call vote:

Ayes: Kaiser, Rychlik, Hurst, Laman

Nays: None

Abstain: McCarthy

Absent: Bayer

Motion carried.

- E. Finance Committee ----- Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

No report this month.

- F. Hawthorn Woods In Bloom Committee-----AJ Balsamo, Chair
James W. Kaiser, Trustee Liaison

No report this month.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

No report this month.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the November 24, 2025 Village Board Meeting Minutes
2. Approval of the December 16, 2025 Special Village Board Meeting Minutes
3. Approval of Bills List Dated January 2026
4. Approval of Paid List Dated January 2026
5. Approval of a Resolution Recognizing National Engineer's Week 2026
6. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for the Base Bid of 2026 Street Program to Peter Baker & Son Co. in the amount of \$792,727.44.
7. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for Alternate 1 Bid of 2026 Street Program to Peter Baker & Son Co. in the amount of \$798,777.44.
8. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Hawthorn Woods 2026 Street Program Phase III Engineering Services
9. Approval of an Ordinance Authorizing the Amendment of an Agreement for Legal Services – Schain, Banks, Kenny & Schwartz, LTD

Item VI. A. 7. was removed.

Motion by Hurst, second by McCarthy to approve the Consent Agenda #1 – 6, and #8.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion passed.

Motion by Hurst, second by Kaiser to approve the Consent Agenda #9.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion passed.

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION ANNUAL REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported she provided her report in advance. Ms. Newton provided a summary of her year-end report, highlighting Aqua building the 2nd well for expansion, the start of LakeComm, investment in cameras for safety, the on-going repair of the Village Barn, passing the E-Bike ordinance, annexation of Kemper Ridge, and paved trails for Meadowlark Park.

- B. Report from the Village Attorney

No report this month.

- C. Reports from Department Heads

- 1. Chief Financial Officer's Annual Report – Katreina Koprowski, MBA, MSA

Ms. York stated her report was in the packet but highlighted accomplishments of Finance Department including 2024 audit, 2026 budget, and adding an additional member to the Finance Team.

- 2. Public Safety Director/Interim Chief of Police's Annual Report – John Malcolm

Mr. Malcolm provided highlights from his annual report including replacement of squad cars, increase in impound fees, record setting DUIs, continued education for the Police Department, LakeComm transition, and continuing to keep the streets safe.

- 3. Director of Public Works/Village Engineer's Annual Report – Erika M. Frable, PE

Ms. Frable reported her report was in the packet but thanked the Village Board for staffing, equipment purchases, continued support for the road program.

4. Director of Community Development’s Annual Report – Chris Heinen

Mr. Heinen stated Ms. Newton touched on some of his highlights but added Starbucks opening in February, implementation of 2nd entrance sign, and the continued work on Community Development projects for the Village.

5. Director of Parks & Recreation’s Annual Report – Amy Mason, MPA, CPRP

Ms. Mason thanked everyone for their support and provided highlights about the 2025 Golf Outing being the 2nd best year, event and Parks program growth throughout the year, and continuing to work with surrounding communities for program growth opportunities.

X. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

XI. ADJOURNMENT

Motion by Hurst, second by Kaiser to adjourn the Village Board meeting.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion passed.

The meeting adjourned at 5:56 p.m.

Respectfully submitted,



Katreina Koprowski
Village Clerk