



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL JOINT FINANCE/COMMITTEE OF THE WHOLE
AND
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, OCTOBER 20, 2025
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

II. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

III. CALL TO ORDER AND ROLL CALL OF THE FINANCE COMMITTEE MEETING

Trustee Jodi McCarthy called the meeting to order at 5:04 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Hurst; and Finance Committee members DiMaggio and Kolseth. Absent Members were Trustee Bayer and Finance Chair Kosik.

Also present were Chief Operating Officer Pamela Newton, Chief Financial Officer Katreina Koprowski, Public Safety Director/Interim Chief of Police John Malcolm, Village Engineer and Public Works Director Erika Frable, PE, Community Development Director Chris Heinen, and Community Engagement Director Amy Mason.

VI. PLEDGE OF ALLEGIANCE

V. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE JOINT FINANCE /COMMITTEE OF THE WHOLE

None this month

VI. PRESENTATION AND OVERVIEW OF THE 2026 OPERATING AND CAPITAL BUDGET

Ms. Newton provided highlights of the 2026 Operating and Capital Budget. She highlighted the Village's accomplishments in 2025.

VII. REVIEW AND DISCUSSION OF 2026 OPERATING AND CAPITAL BUDGET

Ms. Koprowski presented the 2026 Operating and Capital Budget to the Village Board. She reviewed the significant changes in revenues and expenditures. She also reviewed staffing changes. Ms. Koprowski noted the public hearing for the budget will be held at the November 25, 2024 Village Board meeting.

There was discussion on the reserve fund for the 2026 Operating and Capital Budget. Ms. Newton provided clarification on the reserve fund and stated the funds are being used to provide necessary equipment and services for the Village.

VIII. APPROVAL OF A MOTION TO RECOMMEND THE 2026 OPERATING AND CAPITAL BUDGET BE PLACED ON PUBLIC DISPLAY

Motion by Kolseth, second by DiMaggio to place the 2026 Operating and Capital Budget on public display.

Roll call vote.

Ayes: McCarthy, Kolseth, Hurst, DiMaggio

Nays: None

Absent: Kosik, Bayer

Motion carried.

IX. ADJOURNMENT OF JOINT FINANCE/COMMITTEE OF THE WHOLE MEETING

Motion by Kolseth, second by DiMaggio to adjourn the Joint Finance/Committee of the Whole meeting.

Roll call vote.

Ayes: McCarthy, Kolseth, Hurst, DiMaggio

Nays: None

Absent: Kosik, Bayer

Motion carried.

The Joint Finance/Committee of the Whole meeting adjourned at 6:10 p.m.

X. CALL TO ORDER AND ROLL CALL OF THE VILLAGE BOARD MEETING

Mayor DiMaggio called the meeting to order at 6:16 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, and Hurst. Trustee Laman entered the meeting at 6:18 p.m. Absent member was Bayer.

Also present were Chief Operating Officer Pamela Newton, Chief Financial Officer Katreina Koprowski, Public Safety Director/Interim Chief of Police John Malcolm, Village Engineer and Public Works Director Erika Frable, PE, Community Development Director Chris Heinen, Community Engagement Director Amy Mason, and Village Attorney Adam Simon.

XI. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

XII. MAYOR’S REPORT AND COMMITTEE REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

1. America In Bloom Award Presentation

Ms. Newton highlighted the awards presented to the Village at the recent America In Bloom Conference.

B. Sustainability Committee-----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison

No report this month.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Liaison

No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Liaison

Trustee Rychlik noted the public hearing for the TDR 2018, LLC application was continued to the November 19, 2025 Planning, Building and Zoning Commission meeting.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

The report took place earlier in the meeting.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

The report took place earlier in the meeting.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

Mayor DiMaggio saved comments for the Public Safety Director/Interim Chief of Police’s report.

XIII. NEW BUSINESS

A. Consent Agenda

1. Approval of the September 23, 2025 Village Board Meeting Minutes
2. Approval of Bills List Dated October 2025
3. Approval of Paid List Dated October 2025
4. Approval of the 2026 Meeting Calendar
5. Approval of a Recommendation by the Finance Committee to Place the 2026 Village Budget on Public Display
6. Approval of an Ordinance Amending Lake County Sanitary Sewer Service Agreement
7. Approval of Authorizing the Payment of an Invoice to Rush Trucks for Truck 22 Repairs in the Amount of \$28,567.33
8. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Agreement with Apex Landscaping of Hawthorn Woods, Illinois for Maintenance of Island and Cul de Sacs
9. Approval of an Ordinance Authorizing the Mayor to Enter into an Agreement with Skeeter Beater of Hawthorn Woods, Illinois for Mosquito, Flea, and Tick Control at Community Park
10. Approval of an Ordinance Authorizing the Execution of an Agreement with Midwest Paving Equipment, Inc. to Purchase a Falcon 23-ton Hot Box Trailer in an Amount Not to Exceed \$32,335.
11. Approval of an Agreement with Sikich to Perform Audit Services

Motion by Kaiser, second by Rychlik to approve the Consent Agenda.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Absent: Bayer

Motion passed.

B. Items for Separate Action

1. Approval of a Resolution for Municipal Maintenance Expenditure Statement for 2024—BLR

Motion by McCarthy, second by Rychlik to approve a Resolution for
Municipal Maintenance Expenditure Statement for 2024—BLR.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Absent: Bayer

Motion passed.

2. Approval of a Resolution—Final Report of Expenditures for 2024—BLR

Motion by Rychlik, second by McCarthy to approve of a Resolution—Final
Report of Expenditures for 2024—BLR

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Absent: Bayer

Motion passed.

XIV. OLD BUSINESS

- A. None this month.

XV. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported the budget remarks would be included in her year-end report and to direct any 2026 Proposed Budget questions to her and/or Ms. Koprowski.

- B. Report from the Village Attorney

Attorney Simon reported hitting the ground running with Planning, Building, and Zoning Training Seminar conducted on October 14, 2025.

- C. Reports from Department Heads

1. Chief Financial Officer – Katreina Koprowski, MBA, MSA

Ms. Koprowski's report is in the packet.

2. Public Safety Director/Interim Chief of Police – John Malcolm

Mr. Malcolm reported LakeComm will be live on October 28, 2025, all radios have been reprogrammed, and cameras were installed in the lobby of the Police Department. Received Illinois Law Enforcement Alarm System (ILEAS) grant for \$2,600. Patrol officer test on November 8, 2025 and the deadline is October 31, 2025. And officers are using the license plate reader and other technology to keep roads and our community safe.

3. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported using Rejuvenator on roads, following up on street sweeping, completing street patching. The Public Works Department has done 11 tons of street patching this year.

4. Director of Community Development – Chris Heinen

Mr. Heinen reported mixed use development for DiMucci property, Starbucks target opening before the holiday season, discussions with CLCJAWA for Lake Michigan water reservation to become an allocation.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason reported installation of 2 chlorinators at the Aquatic Center, Winter Coat Drive, Movie in the Barn, and working with Police on eBike education and posting the information on our website in addition to changing the ordinance so eScooters can't go over 10 miles per hour.

XVI. ADJOURNMENT

Motion by Rychlik, second by Kaiser to adjourn the Special Village Board meeting.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Absent: Bayer

Motion passed.

The meeting adjourned at 7:16 p.m.

Respectfully submitted,



Katreina Koprowski
Village Clerk