

ORDINANCE No. 2517-25

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF HAWTHORN WOODS –SECTION 11-1-1, FEES FOR CERTAIN ACTIVITIES AND PURPOSES

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Hawthorn Woods, Lake County, Illinois, as follows:

SECTION ONE: That Title 11, Section 11-1-1 of the Village Code of the Village of Hawthorn Woods, entitled "FEES FOR CERTAIN ACTIVITIES AND PURPOSES", is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

...”The Village Board may, in its discretion, waive any fees and deposits that are not otherwise legally required, and that are established in this chapter for the benefit of any government entity or not-for-profit organizations, except for deposits made to reimburse the Village for costs of professional, architectural, planning, engineering and legal services, utility connection fees and fees used to pay the Village’s out-of-pocket costs, including, but not limited to publication costs, fees for the services of a court reporter, plan reviews and building inspection fees. Where an ordinance or resolution of the village licenses, regulates or otherwise governs a particular activity or purpose, and a fee or charge is provided for in conjunction therewith, the amount of such fee or charge shall be as follows:

<u>Activity Or Purpose</u>	<u>Fee Or Charge</u>
A. Facility usage:	
1. Barn rental:	
a. Resident	\$500.00 for the first 3 hours; \$150.00/hour thereafter
b. Nonresident	\$700.00 for the first 3 hours; \$200.00/hour thereafter
c. Alcohol – Sale or service (Sale – liquor license is also required – See Section 3-3-8 of this code)	\$100.00
d. Security deposit	\$200.00, not refundable if canceled by renter. \$350.00 for events selling or serving alcohol, not refundable if canceled by user.
e. Lighting Rental (Bistro or Icicle Lights)	\$125.00 per rental
AV Rental	\$50.00
2. Aquatic Center pool:	
a. Daytime Party Rentals: Monday - Sunday, 2 hour bookings	

(1) Table Rentals: A 2-hour reserved outdoor space and all day access to the outdoor facility for up to 40 guests. Base rate due at time of booking.	\$95.00 Resident and \$110.00 Non-resident base rate plus \$10.00/guest up to 40; \$15.00/guest after 40
(3) For daytime rental party packages	50% holding deposit due at the time of booking; non-refundable if cancelled by renter; deposit is applied to total amount due on the day of rental
b. After-hours private pool party rentals: Friday - Sunday, 6:30 P.M. - 8:30 P.M. The first 1/2 hour is during open swim hours; the last 1 1/2 hours are private. Lifeguards and staff included in rental	
(1) Activity pool/slides rental: Includes 2-hour use in the activity pool and outdoor party deck with 2 slides, 0 depth entry, and spray features for up to 75 guests	\$515.00 Resident and \$590.00 Non-resident \$7.00/person after 75 guests
(2) Main pool/diving pool rental: Includes 2-hours of use of the main pool only and outdoor party deck with 6 lap lanes, diving well with two 1-meter boards, for up to 75 guests	\$515.00 Resident and \$590.00 Non-resident \$7.00/person after 75 guests
(3) Aquatic full-facility rental: Includes use of the entire outdoor pool facilities (main pool, activity pool, diving well, slides) for up to 150 guests	\$1,120.00 Resident and \$ 1,285.00 Non-resident \$7.00/person after 150 guests
(4) For after-hours private pool party rentals	50% holding deposit due at the time of booking; non-refundable if cancelled by renter; deposit is applied to total amount due on the day of rental
c. Group Use (during open swim times)	\$12.00 per person
3 . Community room at Aquatic Center:	
a. Resident	\$150.00/hour, 2 hour minimum
b. Nonresident	\$200.00/hour, 2 hour minimum
d. Security deposit	\$200.00, not refundable if canceled by renter. \$350.00 for events selling or serving alcohol, not refundable if canceled by user
4 . Community Park gazebo:	
a. Resident	\$40.00/day. Amount due at time of booking; not refundable if canceled by renter
b. Nonresident	\$80.00/day. Amount due at time of booking; not refundable if cancelled by renter
5. Heritage Oaks pavilion:	
a. Resident	\$85.00/day. Amount due at time of booking; not refundable if canceled by renter

b. Nonresident	\$160.00/day. Amount due at time of booking; not refundable if canceled by renter
6. Athletic Fields:	
a. Multi-field league play using various parks and fields	\$15,000.00/league
b. Multi-team league play using one park and one field	\$10,000.00/league
c. Multi-team league play in Community Park	\$5,000.00/league
d. One specific elite team sport	\$2,500.00/team
e. Introductory year for resident organized pick-up Games, parent/child leagues, or first-year neighborhood groups	\$1,000.00/team
f. Camps or clinics	\$750.00/week
g. 2-hour rental for recreation programs, special events, or private parties	\$100.00/hour
B. Planning/development:	
1. Draw down deposit agreement:	
Single-family residential lot	\$2,500.00
0.00 - 4.99 acres	\$8,000.00
5.00 - 15.99 acres	\$16,000.00
16.00 - 50.99 acres	\$32,000.00
51.00 - 100.99 acres	\$40,000.00
101.00 - 200.99 acres	\$80,000.00
201.00 - 300.99 acres	\$120,000.00
301.00 - 400.99 acres	\$160,000.00
401.00 - 600.99 acres	\$200,000.00
601.00 acres and greater	\$400,000.00
Notwithstanding the foregoing applications requesting a zoning variation, zoning amendment, certificate of approval, special use permit, or ditch line construction permit for a single, previously subdivided lot, shall require a deposit of \$4,000.00	
Final plat approval - 1.5-mile jurisdiction	\$4,000.00
2. Department director or planning manager rate	
Staff rate (research/analysis)	\$100.00/hour
3. Zoning variation hearing ¹ :	
a. Residential	\$300.00
b. Nonresidential	\$750.00
4. Special use permit hearing ¹ :	

a. Residential	\$500.00
b. Nonresidential	\$1,000.00
5. Zoning amendment hearing ¹ :	
a. Text amendment	\$500.00
b. Map amendment	\$750.00
6. Subdivision review ¹ :	
a. Concept plan	\$750.00
b. Preliminary plat	\$750.00 plus \$60.00/lot
c. Final plat	\$800.00
d. Certificate of approval	\$1,000.00
7. Board of appeals hearing (see Title 8 of this code)	\$250.00
8. Annexation	\$1,000.00/acre or dwelling, whichever is greater (\$1,000.00 minimum)
9. Application for personal wireless services facility (PWS) ¹ (non-small wireless facility/small cell):	
a. New towers	\$7,000.00
b. Collocates	\$3,000.00
c. Ground based structures only	\$2,000.00
10. Temporary use permit - cell on wheels device:	
a. First permit (30 day maximum)	\$400.00
b. Each renewal of permit (maximum of 2 renewals)	\$400.00
11. Zoning letters	\$250.00
12. Capital improvement and community development fee	\$5,800.00/residential dwelling unit and \$2.00/square foot of the proposed building per story for all non-residential uses
13. Community and Aesthetic Improvement Fee	\$1,500.00/residential dwelling unit and \$1.00/square foot of the proposed building per story for all non-residential uses
C. Reserved.	
D. Reserved.	
E. Reserved.	
F. General fees and charges:	
1. Accident report	\$5.00
2. Zoning ordinance	\$45.00
3. Subdivision control ordinance	\$45.00
4. Village street map	\$20.00
5. Comprehensive Plan	\$80.00

6. Village zoning map	\$20.00
7. Returned check/NSF	\$45.00
8. Recording of letter of indemnification	\$80.00
9. Recreational vehicle permit:	
a. Guest - RV	\$30.00
10. Controlled burn permit	\$100.00
11. Administrative hearing fee for liable judgments	\$20.00
12. Black and white copies (up to and including 11" x 17")	No charge for first 50 pages; thereafter, \$0.15/page
13. Color copies (up to and including 11" x 17")	\$0.20/page
14. Copies; all other sizes: black and white, and color	\$2.00/page
15. Refund processing fee	20% of the amount refunded, with a maximum fee of \$150.00
16. Refund processing fee for recreation programs and aquatic center membership and program fees	18% of the amount refunded, with a maximum fee of \$50.00
17. Solicitation permit - original	\$70.00 per person
18. Solicitation permit - renewal	\$50.00 per person
19. Vendor Fees	
a. Bark in the Park	
(1) Vendor	\$50.00
(2) Promotional Vendor	\$35.00
b. Fireworks Event	
(1) Vendor - Hawthorn Woods Business	\$125.00
(2) Vendor - Non-Hawthorn Woods Business	\$175.00
c. Friday Night Summer Events	
(1) Pay Per Fest	\$50.00
d. Holiday Craft Fair	
(1) Cost Per Table	\$90.00
(2) Cost Per Table Including Electricity	\$90.00, plus additional \$20.00
(3) Cost Per Table Including Wi-Fi Access	\$90.00, plus additional \$15.00
e. Home Town Holiday	
(1) Vendor	\$75.00
(2) Promotional Vendor	\$50.00
f. Party In The Park	
(1) Vendor - Hawthorn Woods Business	\$125.00

(2) Vendor - Non-Hawthorn Woods Business	\$175.00
g. Vendor fees may be lowered at the discretion of the Chief Operating Officer	
20. Golf Outing Fees	
a. Foursome	\$800.00
b. Individual	\$225.00
c. Individual - Lunch Only	\$60.00
21. Event Fees	
a. Parking	\$30.00/resident; \$40.00/non-resident
b. Parade Political Entrant	\$50.00
22. Park Fees	
a. Memorial Bench	\$950.00
b. Memorial Tree	\$450.00
G. Reserved	
H. Building permit/plan review/inspections/use and occupancy:	
1. Fee (see title 8, chapter 2 of this Code):	
a. Class Type A:	
Door, air conditioner, furnace, fence slats, firepit gas line, hot water heater, storm sewer manhole, sump pump, window replacement	\$145.00
b. Class Type B:	
Windows with framing, doors with framing, roofing, siding, chimney repair, demolition, dog run, drainage ditch/tile, driveway/driveway approach, elevator, fence, fireplace, garage floor replace, gate, gate with electrical, outdoor kitchen/fireplace, patio, pavers, permanent signs, sprinkler, electrical, invisible pet fence, pet fence	\$265.00
c. Class Type C:	
Deck, electric car charger, hot tub, pillar/light post, satellite antenna system, culvert, solar energy system (building- mounted), solar energy systems (SES ³)	\$465.00
d. Class Type D:	
Gazebo, porch, personal wireless services facility (PWS) (non-small wireless facility/small cell), addition or remodel (up to 650 square feet), basement finish/remodel limited (no plumbing work)	\$875.00
e. Class Type E:	

Basement finish/remodel (includes work on stubbed-out plumbing), addition or remodel (651 square feet or greater), swimming pool	\$1,960.00
f. Class Type F:	
New single-family home (connection fees, impact fees, recapture fees and other district fees not included)	\$8,700
New townhome/rowhome - first unit permit fee (connection fees, impact fees, recapture fees and other district fees not included)	\$8,700
New townhome/rowhome - permit fee for each additional unit in building (connection fees, impact fees, recapture fees and other district fees not included)	\$6,800
For any projects not identified in subsection H1a through H1f of this section, permit fee will be determined by the Community Development Director or designee	
2. Plan re-review (0.5/1 hour)	\$85.00/\$128.00
3. Re-inspection (0.5/1 hour)	\$85.00/\$128.00
4. Any use and occupancy certificate when in connection with construction or change in commercial use (see subsection <u>8-2-7C</u> of this Code):	
a. Temporary	\$500.00
b. Final	\$200.00
Temporary certificate of occupancy extension (see subsection <u>8-2-7E1f</u> of this Code):	
a. First 3-month extension	\$1,000.00
b. Second 3-month extension	\$1,500.00
5. Small wireless facility, also known as a small cell	\$116.00
a. Non-refundable application fee to collocate single small wireless facility on an existing utility pole or wireless support structure	\$650.00
b. Each small wireless facility addressed in a consolidated application to collocate more than one small wireless facility on existing utility poles or wireless support structures (non-refundable)	\$350.00
c. Non-refundable application fee for each small wireless facility on a new utility pole erected for collocation	\$1,000.00
d. Minimum annual recurring rate (rental fee) per each small wireless facility on a utility pole. After initial payment, subsequent rental fee due at each annual anniversary of the commencement date. Note the rate may differ based on the actual, direct and reasonable costs	\$200.00

related to the wireless provider's use of space on the village utility pole as determined by the village and reflected in the invoice issued to the licensee.	
6. Cash or surety bond (see subsection 8-2-4A of this Code):	
a. New home	\$6,000.00
b. Additions, pools, demolition, commercial build-out	\$4,000.00
c. Commercial buildings, including a small wireless facility/small cell	\$10,000.00
d. Personal wireless services facility (PWS) (non-small wireless facility/small cell)	\$1,000.00
e. All other improvement projects requiring a building permit	\$300.00
7. Excavation, grading and tree removal permit:	
a. Residential excavation permit or grading permit	\$500.00
b. Nonresidential excavation permit or grading permit - under 25 acres ¹	\$750.00
c. Nonresidential excavation permit or grading permit - 25 acres or greater	\$500.00
d. Residential - amendment of a grading site development plan	\$300.00
e. Nonresidential - amendment of a grading site development plan ¹	\$500.00
f. Tree removal:	
(1) Application	\$50.00 all trees dead/alive
(2) Permit	\$100.00/live tree - however no permit fee if tree is box elder, silver maple, tree of heaven, female ginkgo tree, thorned honey locust, lombardy poplar, black cottonwood, Siberian elm, buckthorn
8. Sign permit ² :	
a. Temporary sign (30 day maximum)	\$200.00
b. Temporary business sign (maximum 4 permits in calendar year)	\$200.00
9. Commercial and industrial building:	
a. Building permit	\$5,500.00 base fee, plus \$0.50/square foot
b. Plan review fee	\$0.20/square foot, with a minimum of \$75.00
c. Inspections:	
(1) Backfill	\$61.00

(2) Base (or prepour)	\$61.00
(3) Culvert	\$61.00
(4) Electric - final	\$121.00
(5) Electric - rough	\$121.00
(6) Elevator	Consultant fee plus 10 percent administrative fee
(7) Final building	\$121.00
(8) Fire Alarm – rough	\$121.00
(9) Fire Alarm – final	\$121.00
(10) Fire Stopping	\$121.00
(11) Footing/posthole	\$61.00
(12) Foundation	\$61.00
(13) Fireplace	\$61.00
(14) Garage	\$61.00
(15) Gas piping	\$61.00
(16) Grading	\$81.00
(17) Insulation	\$121.00
(18) Lawn sprinkler - RPZ valve required	\$61.00
(19) Mechanical – rough	\$121.00
(20) Mechanical – final	\$121.00
(21) Patio	\$61.00
(22) Plumbing - aboveground	\$121.00
(23) Plumbing - final	\$121.00
(24) Plumbing - sump/ejector	\$61.00
(25) Plumbing - underground	\$121.00
(26) Plumbing fixtures:	
New installation	\$35.00 each
Replacement	\$25.00 each
Water heater, new or replacement	\$46.00

Sump or ejector pump with fiber basin	\$46.00
Drain tile	\$46.00
(27) Right-of-way	\$61.00
(28) Roof Equipment	\$121.00
(29) Rough framing - new construction and additions	\$175.00
(30) Rough framing	\$61.00
(31) Service electric	\$61.00
(32) Site - preliminary/initial	\$61.00
(33) Site - final	\$61.00
(34) Sprinkler – rough	\$121.00
(35) Sprinkler – final	\$121.00
(36) Storm sewer	\$61.00
(37) Water/sanitary sewer connection	\$61.00
(38) Reinspection of any item noted above	\$85.00/\$128.00
(39) Ice and water shield	\$61.00
(40) Sill plate	\$61.00
(41) Stack test	\$61.00
10. Commercial build-out/alteration/addition:	
a. Plan review	\$0.20/square foot, a minimum of \$75.00
b. Permit	\$500.00 base fee, plus \$0.50/square foot
c. Permit - fire alarm	\$75.00
d. Permit - suppression	\$75.00
e. Inspections	See subsection H9c of this section
f. Reroofing	1.25% of valuation, minimum of \$350.00
g. Parking lot	\$50.00 plus 3.5% for first \$10,000.00 valuation plus 1.0% on the amount above \$10,000.00
11. Stop work order; release (see subsection <u>8-2-6A</u> of this Code):	
a. Residential	\$500.00
b. Nonresidential, and multi- family	\$1,000.00
12. Contractor and subcontractor registration:	
a. Demolition contractors	\$180.00
b. Electrical contractors	\$180.00
c. General contractors	\$180.00
d. Heating, air conditioning, and refrigeration contractors	\$180.00
e. Subcontractors (all trades not otherwise listed here)	\$180.00

<p>For purposes of this subsection, the terms "contractors" and "subcontractors" shall include, but not be limited to: any person or company who undertakes to construct, alter, improve, install, repair, remodel, rehabilitate, renovate or move any land, house, building or other structure (of any kind or nature, whether residential or not), or any fixture or any other item that is located on or in the ground and/or attached to something that is located on or in the ground. No contractor registration under this activity shall be required of any person performing any of the above defined work at or upon property owned by said person, provided said person otherwise complies with all applicable provisions of this Code. Notwithstanding the foregoing, no registration shall be required of any contractor or subcontractor where prohibited by State law</p>	
I. Liquor licenses (see section <u>3-3-9</u> of this Code), and Video Gaming Terminal Annual Fee (see section <u>3-3-8</u> of this Code):	
Class A	\$3,200.00
Class B	\$2,800.00
Class C	\$250.00
Class C license fee may be lowered at the discretion of the Chief Operating Officer	
Class D	\$75.00
Class E	\$125.00
Class E license fee may be lowered at the discretion of the Chief Operating Officer	
Class F	\$3,300.00
Class G	\$3,200.00
Class VG	\$2,650.00
Class VG: annual video gaming terminal fee per individual machine \$25	
J. General business fee schedule (see section <u>3-1-20</u> of this Code)	
K. Portable storage units and dumpster permits (see section <u>9-3-16</u> of this Code):	
1. Portable storage unit	\$75.00
2. Dumpster permit	\$75.00
L. Aquatic Center fees:	

Rates Effective January 1 through March 31:

Pass Type	Resident	Non-Resident
Individual/Nanny	\$89.00	\$117.00
Family of 2	\$178.00	\$234.00
Family of 3	\$267.00	\$351.00
Family of 4	\$314.00	\$410.00
Family of 5	\$361.00	\$469.00
Additional Person	\$47.00	\$59.00
Senior (65+)	\$81.00	\$106.00

Rates Effective April 1 through end of season:

Pass Type	Resident	Non-Resident
Individual/Nanny	\$93.00	\$123.00
Family of 2	\$186.00	\$246.00
Family of 3	\$279.00	\$369.00
Family of 4	\$330.00	\$430.00
Family of 5	\$379.00	\$492.00
Additional Person	\$49.00	\$62.00
Senior (65+)	\$85.00	\$111.00

Daily Fees:

Fee Type	Resident	Non-Resident
Adults (Ages 16-64)	\$13.00	\$16.00
Child (Ages 4-15)/Seniors (65+)	\$10.00	\$13.00
Ages 3 and Under	Free	Free
Adults Twilight (4pm daily)	\$6	\$8.00
Child/Senior Twilight (4pm daily)	\$5.00	\$7.00

SECTION THREE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of the Ordinance are, to the extent of such conflict, superseded by this Ordinance.

SECTION FOUR: That this Ordinance shall be in full force and effect on January 1, 2026.

The foregoing Ordinance was adopted by a roll call vote as follows:

AYES: KASSER, AMAN, RYCHLE, DANIEL, MCCARTHY, HUBERT

NAYS: _____

ABSTENTIONS: _____

APPROVED: 
Dominick DiMaggio, Mayor

ATTEST: 
Katreina Koprowski, Village Clerk

PASSED: NOVEMBER 24, 2025

APPROVED: NOVEMBER 24, 2025

PUBLISHED: NOVEMBER 24, 2025