



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, MARCH 24, 2025**

5:00PM

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:03 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustee Kaiser, Rychlik, Hurst and Laman. Absent: Trustees McCarthy and Bayer.

Also present were Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Community Development Director Chris Heinen, Parks and Recreation Director Amy Mason, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

Diane Holder, Hawthorn Woods Country Club – Ms. Holder inquired about the release of Toll Brothers bonds on the agenda. Ms. Frable responded MI Homes has bonds in place.

VI. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report -----Dominick DiMaggio, Mayor

1. Appointment of a Resolution Proclaiming March as Colorectal Cancer Awareness Month

Motion by Kaiser, second by Hurst to approve a Resolution Proclaiming March as Colorectal Cancer Awareness Month.

Roll call vote.

Ayes:	Kaiser, Rychlik, Hurst, Laman
Nays:	None
Abstain:	None

Absent: McCarthy, Bayer
Motion carried.

2. Appointment of Rachel DiMaggio to the Finance Committee

Motion by Hurst, second by Rychlik to appoint Rachel DiMaggio to the Finance Committee.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried

B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
Trustee Hurst reported that the Arbor Day and Adopt-A-Highway events will be occurring in the near future.

C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
No report this month.

D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
1. Approval of an Ordinance Granting a Final Plat of Subdivision, Special Use for a Commercial Planned Unit Development and Exclusions from the Zoning Ordinance—TEF Hawthorn Woods LLC

Mr. Heinen reported that this is an 8-lot commercial development which received unanimous approval from the Planning, Building and Zoning Commission.

Motion by Rychlik, second by Kaiser to move agenda item V. B. 1, Approval of an Ordinance Authorizing the Execution of a Certain Economic Incentive Agreement Between the Village of Hawthorn Woods and TEF Hawthorn Woods LLC to this portion of the meeting.

Voice call vote.
Ayes: 4
Nays: 0
Abstain: 0
Absent: 2
Motion carried.

Motion by Rychlik, seconded by Laman to approve an Ordinance Granting a Final Plat of Subdivision, Special Use for a Commercial Planned Unit Development and Exclusions from the Zoning Ordinance—TEF Hawthorn Woods LLC.

There was discussion about video gaming on the premises. Trustee Hurst noted a discrepancy in the legal description, which will be addressed before recording.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

Motion by Kaiser, second by Laman to approve an Ordinance Authorizing the Execution of a Certain Economic Incentive Agreement Between the Village of Hawthorn Woods and TEF Hawthorn Woods LLC.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

E. Finance Committee ----- Jayne Kosik, Chair

1. Approval of the January 2025 Financial Statements

Motion by Hurst, second by Rychlik to approve the January 2025 Financial Statements.

Roll call vote:

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

No report this month.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

Mayor DiMaggio reported he met with Chief Malcolm.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the February 24, 2025 Village Board Meeting Minutes
2. Approval of Bills List Dated March 2025
3. Approval of Paid List Dated March 2025
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Section 11-1-1, Fees for Certain Activities and Purposes
5. Approval of an Ordinance Authorizing the Execution of an Agreement—Metropolitan Alliance of Police
6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement with McCloud Aquatics of Elburn, Illinois for Pond Maintenance at Heritage Oaks Park
7. Approval of an Ordinance Authorizing the Village to Enter Into an Agreement #32D with the County of Lake, Division of Transportation—Adopt-A-Highway Program
8. Approval of an Ordinance Authorizing Pamela Newton to Execute Certain Contracts Related to the Illinois Department of Central Management Services Joint Purchasing for Bulk Rock Salt
9. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with the Morton Arboretum of Lisle, Illinois for Grant Assurance
10. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
11. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Hawthorn Woods Elite Soccer Club
12. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Hawthorn Woods Cricket Club
13. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Lake Zurich Lacrosse Club
14. Approval of a Resolution—Arbor Day 2025
15. Authorization for Mayor to sign the Illinois Department of Revenue’s Reciprocal Agreement on Exchange of Information letter

Item #1 was removed from the Consent Agenda.

Motion by Bayer, second by Rychlik to approve the Consent Agenda with the exception of item #1.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

Motion by Laman, second by Rychlik to approve item #1, Approval of the February 24, 2025 Village Board Meeting Minutes.

Trustee Hurst noted a correction to those in attendance.

Amended motion by Laman, seconded by Rychlik to approve item #1, Approval of the February 24, 2025 Village Board Meeting Minutes with the noted correction.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Execution of a Certain Economic Incentive Agreement Between the Village of Hawthorn Woods and TEF Hawthorn Woods LLC

This item was addressed earlier in the meeting.

2. Approval of an Ordinance Annexing Approximately 4.72 Acres of Property to the Village of Hawthorn Woods Pursuant to 65 ILCS 5/7-1-8—25635 N. Fairfield Road, PIN #14-04-100-013, and Generally Located East of Fairfield Road and South of Lochanora Drive

Motion by Hurst, second by Laman to approve an Ordinance Annexing Approximately 4.72 Acres of Property to the Village of Hawthorn Woods Pursuant to 65 ILCS 5/7-1-8—25635 N. Fairfield Road, PIN #14-04-100-013, and Generally Located East of Fairfield Road and South of Lochanora Drive.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman

Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

3. Approval of a Resolution Authorizing the Chief Operating Officer to Waive the Sealed Bid Process for the Purchase of Computers, Laptops and Tablets

Motion by Hurst, second by Rychlik to approve a Resolution Authorizing the Chief Operating Officer to Waive the Sealed Bid Process for the Purchase of Computers, Laptops and Tablets.

Roll call vote.
Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

4. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for 2025 Street Program to Schroeder Asphalt Services, Inc.

Motion by Laman, second by Kaiser to approve an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for 2025 Street Program to Schroeder Asphalt Services, Inc.

Roll call vote.
Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

5. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Hawthorn Woods 2025 Street Program Phase III Engineering Services

Motion by Rychlik, second by Kaiser to approve an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Hawthorn Woods 2025 Street Program Phase III Engineering Services.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

6. Approval of an Ordinance Authorizing the Release of Toll Brothers Hawthorn Woods Country Club Phase 5 & 6 Bond No. SU 1192755

Motion by Laman, second by Rychlik to approve an Ordinance Authorizing the Release of Toll Brothers Hawthorn Woods Country Club Phase 5 & 6 Bond No. SU 1192755.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

7. Approval of an Ordinance Authorizing the Release of Toll Brothers Hawthorn Woods Country Club Phase 5 & 6 LOC 30200932

Motion by Rychlik, second by Kaiser to approve an Ordinance Authorizing the Release of Toll Brothers Hawthorn Woods Country Club Phase 5 & 6 LOC 30200932.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: McCarthy, Bayer
Motion carried.

VI. OLD BUSINESS

- A. None this month

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton was absent from the Board meeting.

B. Report from the Village Attorney

Mr. Brankin's report will be provided in Executive Session.

C. Reports from Department Heads

1. Chief Administrative Officer's Report – Donna Lobaito, RMC, CMC

Ms. Lobaito reported on training Ms. Koprowski for the Village Clerk's duties as well as computer upgrades.

2. Chief Financial Officer's Report – Katreina Koprowski, MBA, MSA

Ms. Koprowski reported on the audit and mentioned the SRACLC annual report is in the packet.

3. Public Safety Director/Interim Chief of Police's Report – John Malcolm

Director Malcolm reported on red light cameras, ongoing LakeComm meetings, and training of officers.

4. Director of Public Works/Village Engineer's Report – Erika M. Frable, PE

Ms. Frable reported on the status of salt in the salt dome, cold patching and plowing restoration, drainage issues, CDL permit and flagger training.

5. Director of Community Development's Report – Chris Heinen

Mr. Heinen reported on residential development entitlements, Starbucks and Heartland Dental, and a new restaurant in the former Oregon's storefront.

6. Director of Community Engagement's Annual Report – Amy Mason, MPA, CPRP

Ms. Mason reported on the Lake County Symphony Orchestra event, summer preparations, pool registration, staff recruitment, Bark in the Park, Arbor Day Tree Giveaway, and the Golf Outing.

VIII. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

Mayor DiMaggio stated there would be no business conducted after Executive Session.

Motion by Kaiser, second by Hurst to enter into Executive Session for the purposes of Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21.

Roll call vote.

Ayes: Kaiser, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: McCarthy, Bayer

Motion carried.

IX. ADJOURNMENT

The meeting adjourned to Executive Session at 5:41 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk