



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, NOVEMBER 25, 2024
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Hurst and Laman. Trustee Bayer was absent.

Also present were Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION

A. Recognition of the Miodonski Family

Michael Miodonski and his daughter, Charlotte were present to be recognized for their contributions to the Village of Hawthorn Woods during the America In Bloom tour.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Susan Bauer, 10 Tournament Drive South – Ms. Bauer inquired about the Village taking over the roads in the Hawthorn Woods Country Club. Mayor DiMaggio commented that during the referendum, the Village indicated they may take over the roads, and the roads would have to be brought up to Village standards. He also commented on the gates having to remain open if the Village takes ownership.

Ms. Bauer also inquired about Lake Michigan water. Mayor DiMaggio provided an update on the status of an allocation of water to the Village.

Joseph Schwan, 28630 Champions Court, Mundelein – Mr. Schwan inquired about Aqua Illinois' rate increase. Mayor DiMaggio indicated the rates are determined by the Illinois Commerce Commission, and that the Village filed an objection.

Larry Friedrichs, 15 Seneca Avenue West – Mr. Friedrichs thanked the Village for the Indian Creek Road culvert replacement and resurfacing. He indicated traffic speed control along this road was needed.

V. PUBLIC HEARING

A. A Public Hearing for the Fiscal Year 2025 Village Budget

Motion by Hurst, second by Laman to open the public hearing for the Fiscal Year 2025 Village Budget.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent : Bayer

Motion carried, and the public hearing opened at 5:23 p.m.

Ms. Koprowski commented on the 2025 Budget and answered questions of the Board. There was no public comment.

Motion by Rychlik, second by Laman to close the public hearing.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried, and the public hearing closed at 5:25 p.m.

B. Truth in Taxation Public Hearing

Motion by Laman, second by McCarthy to open the Truth in Taxation Public Hearing.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried, and the public hearing opened at 5:25 p.m.

There was no public comment.

Motion by Kaiser, second by Rychlik to close the public hearing.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried, and the public hearing closed at 5:26 p.m.

VI. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

1. Appointment of Charlie Wifler to the Planning, Building and Zoning Commission for a Four-Year Term

Motion by Rychlik, second by McCarthy to appoint Charlie Wifler to the Planning, Building and Zoning Commission for a Four-Year Term.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

B. Sustainability Committee-----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
Trustee Hurst thanked Brian Sullivan for his years of service to the Village.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison
No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

1. Approval of an Ordinance Granting an Amendment to the Special Use Planned Development for a Kennel Use, Including an Adoption Center, and a Veterinary Clinic, Boarding Animal Variety Veterinary Clinic, Located at 55 Pine Grove Boulevard—PAWS Chicago

Motion by Rychlik, second by McCarthy to approve an Ordinance Granting an Amendment to the Special Use Planned Development for a Kennel Use, Including an Adoption Center, and a Veterinary Clinic, Boarding Animal Variety Veterinary Clinic, Located at 55 Pine Grove Boulevard—PAWS Chicago.

Trustee Rychlik updated the Board regarding the application by PAWS Chicago. He noted there was a coordinated effort between the applicant and residents of Grand Dominion to find common ground. It was noted the Village received a number of emails both for and against the application.

Bernard Citron, Thompson Coburn, attorney for the applicant, indicated the ordinance reflects certain conditions based upon the concerns of the residents.

Alexis Fasseas, Executive Director of PAWS Chicago, presented to the Village Board information on community building, the pet suites, property values, the

zoning of the property allowing for 40 multifamily homes, noise and waste concern, and their volunteers.

The Board asked questions of Ms. Fasseas. The floor was opened for public comment.

Pam Navarre, 3740 Melody, Mundelein – Ms. Navarre is the president of the Grand Dominion homeowners’ association. She commended PAWS Chicago and the members of the Planning, Building and Zoning Commission for listening to the concerns of the residents.

Joe Schwan, 28630 Champions Court, Mundelein – Mr. Schwan expressed concern about the property values, the sewer system and the use of a gravel driveway if PAWS Chicago were to be approved.

Lynn Goodell, 3361 Bagatelle Lane, Mundelein – Ms. Goodell stated initially she was skeptical, but after the bus tour, she is now in favor of the approval of PAWS Chicago.

Sherby Reckles, 3703 Monticeto, Mundelein – Mr. Reckles indicated he went on the bus tour and found more volunteers present than dogs. He also expressed concern about property values.

Lee Kingdon, 3752 Monticeto, Mundelein – Ms. Kingdon spoke of the close proximity of the PAWS Chicago building to Grand Dominion and the negative impact this may have. She was also concerned about noise and traffic.

Gene Machacek, 3706 Canton Circle, Mundelein – Mr. Machacek commented that the operations in Lincoln Park will be very different than those in Hawthorn Woods. He expressed concern about coyotes howling at night, the applicant’s fireworks protocol and property values.

Mayor DiMaggio noted the applicant has provided the Village with funds for special events and will be paying a PILT (Payment in Lieu of Tax) because of their non-profit status.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

1. Approval of the August 2024 Financial Statements

Motion by McCarthy, second by Hurst to approve the August 2024 Financial Statements.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

2. Approval of the September 2024 Financial Statements

Motion by Kaiser, second by Laman to approve the September 2024 Financial Statements.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

3. Approval of Budget Transfers

Motion by Kaiser, second by Laman to approve the Budget Transfers.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Fees for Certain Activities and Purposes

Motion by Kaiser, second by Rychlik to approve an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Fees for Certain Activities and Purposes.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

5. Approval of the Priority Based Budget

Motion by Laman, second by Rychlik to approve the Priority Based Budget.

Trustee McCarthy commented on the reserve fund balance and the computer security needs of the Village as well as funding the Police Pension Fund via the reserves. She said the Finance Committee is in favor of the fund reserves, but not to the detriment of the operations of the Village.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

No report this month.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison
Mayor DiMaggio indicated the LakeComm agreement and the budget were discussed at their last meeting.

VII. NEW BUSINESS

A. Consent Agenda

1. Approval of the October 28, 2024 Joint Finance/Committee of the Whole/Village Board Meeting Minutes
2. Approval of Bills List Dated November 2024
3. Approval of Paid List Dated November 2024
4. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
5. Approval of an Ordinance Authorizing the Execution of a Seventh Amendment to a Certain Agreement—Waste Management North—Scavenger Services
6. Approval of an Ordinance Authorizing the Execution of an Agreement with the Metropolitan Alliance of Police
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Agreement with Alliant Insurance Services Inc.
 - Accept the Proposal of Insurance from Alliant Insurance Services, Inc; and
 - Execute “Client Authorization to Bind Coverage”; and
 - Execute “Alliant Insurance Services, Inc Compensation Agreement”; and
 - Expend \$204,539 for Property, Casualty, and Workers Compensation Insurance
8. Approval of Medical, Dental, and Vision Insurance Plans for 2025
9. Approval of a Resolution for Maintenance Under the Illinois Highway Code for 2025—BLR 14220

10. Approval of a Resolution—Local Public Agency General Maintenance for 2025—BLR 14222
11. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2025—BLR 09150

Items #6 and #9 were removed from the Consent Agenda.

Motion by McCarthy, second by Kaiser to approve the Consent Agenda with the exception of items #6 and #9.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

Motion by Rychlik, second by Laman to refer item #6, Approval of an Ordinance Authorizing the Execution of an Agreement with the Metropolitan Alliance of Police back to staff for finalization.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

Motion by Rychlik, second by Laman to approve item #9, Approval of a Resolution for Maintenance Under the Illinois Highway Code for 2025—BLR 14220.

Trustee Hurst indicated there was a typo in the resolution. Ms. Frable will correct this.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Execution of the Tenth Amendment of the Stonebridge Subdivision Improvement Agreement—HDP Stonebridge LLC

Motion by Laman, second by McCarthy to approve an Ordinance Authorizing the Execution of the Tenth Amendment of the Stonebridge Subdivision Improvement Agreement—HDP Stonebridge LLC.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

2. Approval of an Ordinance Authorizing the Reduction in the Cash Bond Posted by The Barn at Timber Ridge—HH-HW-RE, LLC

Motion by Hurst, second by Kaiser to approve an Ordinance Authorizing the Reduction in the Cash Bond Posted by The Barn at Timber Ridge—HH-HW-RE, LLC.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

3. Approval of an Ordinance Authorizing the Release of the LOC for the Punch List Items for the Hawthorn Woods Country Club

Motion by Rychlik, second by Kaiser to approve an Ordinance Authorizing the Release of the LOC for the Punch List Items for the Hawthorn Woods Country Club.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman
Nays: None
Abstain: None
Absent: Bayer

Motion carried.

4. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025

Motion by McCarthy, second by Laman to approve an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

5. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025, of the Village of Hawthorn Woods, Lake County, Illinois

Motion by Laman, second by Rychlik to approve an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025, of the Village of Hawthorn Woods, Lake County, Illinois.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

6. Approval of an Ordinance Authorizing the Execution of the Hawthorn Woods Country Club Subdivision Improvement Agreement for Phases 5 & 6—MI Homes

Motion by Rychlik, second by Kaiser to refer an Ordinance Authorizing the Execution of the Hawthorn Woods Country Club Subdivision Improvement Agreement for Phases 5 & 6—MI Homes back to staff for finalization.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

7. Approval of an Ordinance Authorizing the Village to Enter Into an Amended and Restated Agreement with the County of Lake for Retail Sanitary Sewer Service

Motion by Rychlik, second by Laman to approve an Ordinance Authorizing the Village to Enter Into an Amended and Restated Agreement with the County of Lake for Retail Sanitary Sewer Service.

Mr. Heinen reported that the current agreement is expired, and this amended agreement reflects similar language found in the county sewer agreements with other communities. There will be no impact on existing service.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

8. Approval of an Ordinance Authorizing the Village to Enter Into an Agreement and Grant of An Easement with the Central Lake County Joint Action Water Agency for the Construction of a Water Transmission Line

Motion by Hurst, second by Laman to approve an Ordinance Authorizing the Village to Enter Into an Agreement and Grant of An Easement with the Central Lake County Joint Action Water Agency for the Construction of a Water Transmission Line.

Mr. Heinen noted the Village will not be a member of CLCJAWA, and we will have to work with Lake County for our allocation.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

9. Approval of an Ordinance Authorizing the Village Chief Operating Officer to Negotiate and Execute all Documentation Necessary and Convenient to Sell the Vacant Property Located at 2 Heron Court Including Documents Related to the Closing

Motion by Kaiser, second by McCarthy to approve an Ordinance Authorizing the Village Chief Operating Officer to Negotiate and Execute all Documentation Necessary and Convenient to Sell the Vacant Property Located at 2 Heron Court Including Documents Related to the Closing.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

VIII. OLD BUSINESS

- A. None this month.

IX. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton's report was on the dais.

B. Report from the Village Attorney

Mr. Brankin stated his report would be in Executive Session.

C. Reports from Department Heads

1. Chief Administrative Officer/Village Clerk – Donna Lobaito, RMC, CMC

Ms. Lobaito updated the Village Board on the services from Recycle Coach, and she thanked Brian Sullivan for his years of service to the Village.

2. Chief Financial Officer – Katreina Koprowski, MBA, MSA

In Ms. Koprowski reported on concerns regarding the SRACLC inclusion policy changes.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm reported on the status of LakeComm, DUI and drug arrests, the use of body cameras, the status of the new squad car, and a fire at 43 Rosewood.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported there are no significant changes to the Snow and Ice Plan Manual. She commented on finding a used truck through Vernon Township, and the approval of this vehicle would be on the December 5, 2024 Special Village Board agenda.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan reported the basketball court, paving and the path at Heritage Oaks Park have been completed. He noted the signs are up at the pickleball courts, and all security cameras are operational in the parks. He thanked the Board for the opportunity to serve the village for the past 13 years.

6. Director of Community Development – Chris Heinen

Mr. Heinen reported that building permits have increased substantially due to the increase in solicitor permits. He noted there have been some issues with the building materials on the monument sign, and it is hopeful it will be resolved this year.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason reported on the upcoming holiday events. She also thanked this month's sponsors.

X. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Executive Session Minutes – 5 ILCS 120/2(c) 21

Motion by Hurst, second by Kaiser to enter into Executive Session for the purposes of Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Executive Session Minutes – 5 ILCS 120/2(c) 21. There will be no business conducted after Executive Session.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Bayer

Motion carried.

XI. ADJOURNMENT

The meeting adjourned to Executive Session at 6:50 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk