



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL JOINT FINANCE/COMMITTEE OF THE WHOLE
AND
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, OCTOBER 28, 2024
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Finance Chair Jayne Kosik called the meeting to order at 5:00 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman; and Finance Committee members Kosik, and Kolseth.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Public Safety Director/Interim Chief of Police John Malcolm, Village Engineer and Public Works Director Erika Frable, PE, Community Development Director Chris Heinen, and Community Engagement Director Amy Mason.

II. PLEDGE OF ALLEGIANCE

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE JOINT FINANCE
/COMMITTEE OF THE WHOLE**

None this month.

IV. PRESENTATIONS

- A. Approval of a Resolution in Recognition of the Retirement of Eugene Nicholas Glauner, Department of Public Works

Motion by McCarthy, second by Kaiser to approve a Resolution in Recognition of the Retirement of Eugene Nicholas Glauner, Department of Public Works.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion carried.

B. Approval of a Resolution Proclaiming November as National Lung Cancer Awareness Month

Motion by McCarthy, second by Bayer to approve a Resolution Proclaiming November as National Lung Cancer Awareness Month.

Resident Maida Mangiameli addressed the Board as a lung cancer survivor. She presented Mayor DiMaggio with a white ribbon.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion carried.

V. BUDGET TRANSFERS

A. Budget Transfers—Public Works, Parks and Recreation, and Finance Departments

Motion by Hurst, second by Laman to table the budget transfers to the next Board meeting.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion carried.

VI. PRESENTATION AND OVERVIEW OF THE 2025 OPERATING AND CAPITAL BUDGET

Ms. Newton provided highlights of the 2025 Operating and Capital Budget. She highlighted the Village's accomplishments in 2024.

VII. REVIEW AND DISCUSSION OF 2025 OPERATING AND CAPITAL BUDGET

Ms. Koprowski presented the 2025 Operating and Capital Budget to the Village Board. She reviewed the significant changes in revenues and expenditures. She also reviewed staffing changes. Ms. Koprowski noted the public hearing for the budget will be held at the November 25, 2024 Village Board meeting.

There was discussion on the police pension funding, the LakeComm dispatching services, the parks and recreation deficit, the road program, the aquatic center and the CIP. Ms. Newton noted that Chief Malcolm has been working on other funding sources to make up any shortfalls related to the LakeComm contract and the police pension funding.

VIII. APPROVAL OF A MOTION TO RECOMMEND THE 2025 OPERATING AND CAPITAL BUDGET BE PLACED ON PUBLIC DISPLAY

Motion by Kolseth, second by McCarthy to place the 2025 Operating and Capital Budget on public display.

Roll call vote.

Ayes: Kosik, McCarthy, Kolseth, Hurst, Bayer

Nays: None

Absent: None

Motion carried.

IX. ADJOURNMENT OF JOINT FINANCE/COMMITTEE OF THE WHOLE MEETING

Motion by Hurst, second by Bayer to adjourn the Joint Finance/Committee of the Whole meeting.

Roll call vote.

Ayes: Kosik, McCarthy, Kolseth, Bayer, Hurst, Kaiser, Rychlik, Laman

Nays: None

Absent: None

Motion carried.

The Joint Finance/Committee of the Whole meeting adjourned at 6:31 p.m.

X. CALL TO ORDER AND ROLL CALL OF THE VILLAGE BOARD MEETING

Mayor DiMaggio called the meeting to order at 6:49 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Public Safety Director/Interim Chief of Police John Malcolm, Village Engineer and Public Works Director Erika Frable, PE, Community Development Director Chris Heinen, Community Engagement Director Amy Mason, and Village Attorney Patrick Brankin.

XI. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

XII. MAYOR’S REPORT AND COMMITTEE REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

1. America In Bloom Award Presentation

Ms. Newton highlighted the awards presented to the Village at the recent America In Bloom Conference.

2. Discussion of an Agreement with CLCJAWA

Bill Soucie, Executive Director of the Central Lake County Joint Action Water Agency was present for discussions with the Village Board related to the construction of a water transmission line through the Village. He also introduced Russ Kraly, Vice Chair of their Board and Mayor of Round Lake.

Mayor DiMaggio stated that he and staff have been meeting with Mr. Soucie to discuss the terms of an agreement that will be brought before the Board in the near future. There was discussion regarding possible funding sources for this water transmission line.

B. Sustainability Committee-----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
Trustee Hurst indicated the Adopt-A-Highway event occurred this past month.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Liaison
No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Liaison
Trustee Rychlik noted the public hearing for the PAWS Chicago application was continued to the November 12, 2024 Planning, Building and Zoning Commission meeting.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
Trustee McCarthy reported the committee will meet next on November 4, 2024.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
The report took place earlier in the meeting.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

No report this month.

XIII. NEW BUSINESS

A. Consent Agenda

1. Approval of the September 23, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated October 2024
3. Approval of Paid List Dated October 2024
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Subsection 2-13-4.A.—Meetings—Sustainability Committee
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 7, Section 7-3-1, Park Regulations; and Adding Section 7-3-5, Suspension
6. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd. – Professional Design Engineering Services 2025 Street Program
7. Approval of an Ordinance Authorizing the Adoption and Execution of an Addendum to the Intergovernmental Agreement Establishing Lake Consolidated Emergency Communications (LakeComm) Enabling the Village of Hawthorn Woods to Become a LakeComm Member Agency
8. Approval of an Ordinance Authorizing the Execution of an Agreement Amendment No. 2—MC Squared Energy Services, LLC
9. Approval of an Ordinance Authorizing the Execution of an Agreement with the Office of the State Fire Marshal
10. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Midwest Sports Surfaces LLC
11. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Midwest Sports Surfaces LLC
12. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Flower Arrangement Instruction with Lake Zurich Florist of Lake Zurich, Illinois
13. Approval of the 2025 Meeting Calendar
14. Approval of a Recommendation by the Finance Committee to Place the 2025 Village Budget on Public Display
15. Approval of a Resolution Proclaiming the Week of October 21-25, 2024 Red Ribbon Week
16. Approval of Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd. – Sewer Rate Study Update

Motion by McCarthy, second by Laman to approve the Consent Agenda.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

B. Items for Separate Action

1. Approval of an Ordinance Setting the Compensation of the Mayor and Board of Trustees to be Elected in and after 2025 in Accordance with the Illinois Municipal Code and the Local Government Officer Compensation Act

Motion by McCarthy, second by Rychlik to approve an Ordinance Setting the Compensation of the Mayor and Board of Trustees to be Elected in and after 2025 in Accordance with the Illinois Municipal Code and the Local Government Officer Compensation Act.

After discussion regarding health insurance benefits, there was an amended motion by McCarthy and amended second by Rychlik to extend the health insurance benefit to trustees as well as the mayor, with all elected officials reimbursing the Village for 100% of the cost of insurance.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

2. Approval of an Ordinance Annexing Approximately 18.8 Acres of Property to the Village of Hawthorn Woods Pursuant to 65 ILCS 5/7-1-13 – 24415 North Old McHenry Road, PIN #14-10-100-011, and Generally Located West of Lagoon Drive, Northeast of Quentin Road, and Approximately 30' West from the Intersection of N. Old McHenry Road and Lagoon Drive, (Owner of Record, the Cosmopolitan National Bank of Chicago, Trust 13449, 801 N. Clark, Chicago, IL 60610)

Marilyn Borango provided the Board with information about the subject property. It was noted the information used in the ordinance came from Lake County public records.

Motion by McCarthy, second by Laman to approve an Ordinance Annexing Approximately 18.8 Acres of Property to the Village of Hawthorn Woods Pursuant to 65 ILCS 5/7-1-13 – 24415 North Old McHenry Road, PIN #14-10-100-011, and Generally Located West of Lagoon Drive, Northeast of Quentin Road, and Approximately 30' West from the Intersection of N. Old McHenry

Road and Lagoon Drive, (Owner of Record, the Cosmopolitan National Bank of Chicago, Trust 13449, 801 N. Clark, Chicago, IL 60610).

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

3. Approval of an Ordinance Authorizing the Village of Hawthorn Woods to Enter Into an Amended and Restated Agreement With the County of Lake for Retail Sanitary Sewer Service

Motion by Hurst, second by Laman to refer this agenda item back to staff as additional terms are still being negotiated.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

4. Approval of an Ordinance Indicating Concurrence With Section 4(f) de minimis Determination for Community Park & Burnett Corners Park for the Old McHenry Crossing Project

Motion by Rychlik, second by Laman to approve an Ordinance Indicating Concurrence With Section 4(f) de minimis Determination for Community Park & Burnett Corners Park for the Old McHenry Crossing Project.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

XIV. OLD BUSINESS

- A. None this month.

XV. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton's report is in the packet.

B. Report from the Village Attorney

No report this month.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC

Ms. Lobaito's report is in the packet.

2. Chief Financial Officer – Katreina Koprowski, MBA, MSA

Ms. Koprowski's report is in the packet.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Mr. Malcolm reported that the department has six cars with high mileage. He noted the CIP has money each year for squad car replacement. He also noted police protection services revenue is dependent upon having a long-term contract for this type of service.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported the Indian Creek Road culvert replacement project is completed, and the road will be resurfaced this week. In-house patching and the pavement patching contractor have finished their work.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan's report is in the packet.

6. Director of Community Development – Chris Heinen

Mr. Heinen's report is in the packet. He updated the Board on the monument sign installation at Quentin and Rt. 22.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason's report is in the packet. She thanked this month's sponsors.

XVI. EXECUTIVE SESSION

- A. Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

Mayor DiMaggio indicated there was no need to enter into Executive Session this evening.

XVII. ADJOURNMENT

Motion by McCarthy, second by Rychlik to adjourn the Special Village Board meeting.

Roll call vote:

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Absent: None

Motion passed.

The meeting adjourned at 7:38 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk