



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 22, 2024
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, and Hurst. Absent was Trustee Laman.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

Ms. Lobaito announced that Trustee Laman provided notification that she is traveling on business and would need to attend the meeting electronically; however, at this time Trustee Laman was not present.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

- A. Presentation of Certificate of Appreciation—Larry Friedrichs
- B. Presentation of Certificate of Appreciation—Anna Pieta
- C. Presentation of Certificate of Appreciation—Steve Miller

Mayor DiMaggio introduced those being honored with Certificates of Appreciation. He thanked them for their dedication to the Village of Hawthorn Woods.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Steve Slesnick, 6 Vine Street – Inquired about Aqua Illinois' rates and infrastructure issues. Mayor DiMaggio responded the Village is looking into Lake Michigan water as a backup.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

1. Appointment of Larry Glickman to the Planning, Building and Zoning Commission

Motion by Rychlik, second by Kaiser to appoint Larry Glickman to the Planning, Building and Zoning Commission.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst

Nays: None

Abstain: None

Absent: Laman

Motion carried.

Mayor DiMaggio reported he met with Senator McConchie regarding traffic lights on Midlothian Road.

B. Sustainability Committee-----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison

Trustee Hurst reported the Adopt a Highway clean-up will take place October 13, 2024.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

No report this month.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

1. Approval of the May 2024 Financial Statements

Motion by McCarthy, second by Hurst to approve the May 2024 Financial Statements.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst

Nays: None

Abstain: None

Absent: Laman

Motion carried.

2. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024

Motion by Hurst, second by Rychlik to approve an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst

Nays: None

Abstain: None

Absent: Laman

Motion carried.

3. Budget Transfer—Police Department

Motion by Rychlik, second by Bayer to approve Budget Transfers—Police Department.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst

Nays: None

Abstain: None

Absent: Laman

Motion carried.

- F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
No report this month.

- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

Mayor DiMaggio indicated there was no meeting this month, and he congratulated the police department for their fine work at the Fourth of July festivities.

VI. NEW BUSINESS

- A. Consent Agenda

1. Approval of the June 24, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated July 2024
3. Approval of Paid List Dated July 2024
4. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement for Purchase of Ford F250 – Arlington Heights Buick GMC

5. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Axon—Body Cameras
6. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Fit 4 Mom Greater Northwest Chicago Suburbs of Bartlett, Illinois
7. Approval of an Ordinance Authorizing the Execution of an Agreement for Security Cameras in Neighborhood Parks (Heritage Oaks Park, Woodland Park, Rambling Hills Park) SLED Sales Verizon Business Group
8. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
9. Approval of a Resolution Proclaiming August 11-17, 2024 as Illinois Municipal Treasurer’s Week

Item #2 was removed from the Consent Agenda.

Motion by Bayer, second by McCarthy to approve the Consent Agenda, with the exception of Item #2.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst
Nays: None
Abstain: None
Absent: Laman

Motion carried.

Motion by Bayer, second by Kaiser to approve the Bills List dated July 2024.

Roll call vote.

Ayes: Kaiser, McCarthy, Bayer, Hurst
Nays: None
Abstain: Rychlik
Absent: Laman

Motion carried.

B. Items for Separate Action

1. Motion to Waive the Prohibition of Smoking at Community Park on Saturday, September 7, 2024 for the Party in the Parks Event

Motion by Bayer, second by Rychlik to Waive the Prohibition of Smoking at Community Park on Saturday, September 7, 2024 for the Party in the Parks Event.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst
Nays: None

Abstain: None
Absent: Laman
Motion carried.

2. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Execute a Perpetual Easement Agreement with Bryan Smith of 16 Seneca W for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project

Motion by Rychlik, second by Kaiser to approve an Ordinance Authorizing the Mayor and Village Clerk to Execute a Perpetual Easement Agreement with Bryan Smith of 16 Seneca W for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst
Nays: None
Abstain: None
Absent: Laman
Motion carried.

3. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the 2024 Pavement Patching Program—Chadwick Contracting Company

Motion by Hurst, second by McCarthy to approve an Ordinance Authorizing the Chief Operating Officer to Award and Execute the 2024 Pavement Patching Program—Chadwick Contracting Company.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst
Nays: None
Abstain: None
Absent: Laman
Motion carried.

4. Motion to Approve of the Sale of 2 Heron Court, Subject to Village Attorney Review and Approval

Motion by Rychlik, second by Kaiser to approve the Sale of 2 Heron Court, Subject to Village Attorney Review and Approval.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst
Nays: None
Abstain: None

Absent: Laman
Motion carried.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported on the holiday festivities. She updated the Board on several meetings staff has had with CLCJAWA and on the recent Aqua Illinois watermain break.

- B. Report from the Village Attorney

Mr. Brankin's report will be provided during Executive Session.

- C. Reports from Department Heads

- 1. Chief Administrative Officer/Village Clerk – Donna Lobaito, RMC, CMC

Ms. Lobaito reported on the election calendar for the April 1, 2025 Consolidated Election.

- 2. Chief Financial Officer – Katreina Koprowski, MBA, MSA

Ms. Koprowski's report is in the packet.

- 3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm reported on the dispatching contract indicating we are still waiting on a few proposals. He noted the department is looking to lease some squad cars in 2025. He reported on the DUI's and impound fees, and updated the Board on the July 3rd and 4th activities.

- 4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported on the July 3rd and 4th activities. She is working on the Community Park parking lot punchlist items, and various drainage issues.

- 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan noted there will be a conference swim meet at the aquatic center this week. He also reported that Countryside Fire District conducted a silent audit at the

aquatic center with a simulated drowning. The lifeguards responded very well to the audit.

6. Director of Community Development – Chris Heinen

Mr. Heinen reported on the potential development of lots at Rt. 22 and Quentin Road, the residential development of Kemper Ridge, MI Homes construction at the Hawthorn Woods Country Club, and the monument sign progress.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason reported on the July 3rd and 4th activities. The Party in the Park will be held on September 7th. The golf outing netted approximately \$26,000 in revenue.

IX. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21

Motion by Kaiser, second by Rychlik to enter into Executive Session for the purposes of Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21. There will be no business conducted after Executive Session.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst

Nays: None

Abstain: None

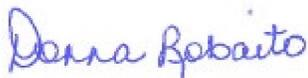
Absent: Laman

Motion carried.

X. ADJOURNMENT

The meeting adjourned to Executive Session at 6:16 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk