



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JUNE 24, 2024
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:03 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, Hurst, and Laman.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

Ms. Lobaito announced that Trustee Laman provided notification that she is traveling on business and would need to attend the meeting electronically.

Motion by Rychlik, second by Bayer to permit Trustee Laman to participate in the meeting electronically.

Roll call vote.

Ayes: 5

Nays: 0

Abstain: 0

Absent: 0

Motion carried.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

- A. Presentation of Certificate of Appreciation—Lauren Vondrasek
- B. Presentation of Certificate of Appreciation—Barbara Vondrasek

Mayor DiMaggio thanked both Lauren and Barbara Vondrasek for the continued dedication to the Village of Hawthorn Woods.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Paul Segalla, resident and Fire Chief, Long Grove – Mr. Segalla expressed concern regarding the passage of an ordinance related to fire suppression at a recent Village meeting. Mayor DiMaggio informed Mr. Segalla the ordinance pertained to a Village-owned cold storage building to be used to store trucks and equipment only.

Mr. Heinen stated the text amendment related to detached structures only, which are not allowed in residential and commercial zoning districts in the Village. It only relates to the Municipal zoning district, and not primary structures.

Sam Roh, on behalf of State Rep. Martin McLaughlin, 52nd District – Mr. Roh informed the Board and residents of the services offered by Rep. McLaughlin, and indicated there would be a coffee and conversation in the near future. He said Rep. McLaughlin is available for community events.

Joe Kiriazes, 18 James Court – Mr. Kiriazes expressed support for the fire district, and indicated sprinklers can save lives and equipment.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor
Mayor DiMaggio reported that he met recently with various Lake County mayors.

1. Reappointment of Dennis Hoppe to the Police Pension Fund Board

Motion by Rychlik, second by McCarthy to reappoint Dennis Hoppe to the Police Pension Fund Board.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

B. Sustainability Committee-----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
No report this month.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison
No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair

Thomas Rychlik, Trustee Liaison

1. Approval of an Ordinance for Rezoning Newly Annexed Land Within the Village of Hawthorn Woods to AB Agricultural Business District—22555 Route 176 LLC—Intersection of Gilmer Road and Illinois Route 176, Approximately 2.49 Acres

Motion by Rychlik, second Kaiser to approve an Ordinance for Rezoning Newly Annexed Land Within the Village of Hawthorn Woods to AB Agricultural Business District—22555 Route 176 LLC—Intersection of Gilmer Road and Illinois Route 176, Approximately 2.49 Acres.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

2. Approval of an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for: I) Approval of Final Plats of Resubdivision of Hawthorn Woods Country Club Phase 5 and Phase 6; II) Approval of an Amendment to the Special Use and Special Use Planned Unit Development for Hawthorn Woods Phase 5 and Phase 6 as Set Forth on the Plans and Materials Submitted with the Application; and III) Approval of Architectural Plans and Elevations for Hawthorn Woods Phase 5 and Phase 6—MI Homes

Trustee Rychlik reported that the Commission had concerns about anti-monotony related to similar colors on the exterior of homes.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

E. Finance Committee-----Jayne Kosik, Chair

Jodi McCarthy, Trustee Liaison

1. Approval of the April 2024 Financial Statements

Motion by McCarthy, second by Hurst to approve the April 2024 Financial Statements.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None
Motion carried.

2. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024

Motion by Rychlik, second by McCarthy to approve an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None
Motion carried.

- F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

Trustee Kaiser reported the America In Bloom judges were in town earlier this month touring the Village.

- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

Mayor DiMaggio reported he met with Chief Malcolm, Deputy Chief Canada, and Officers Rossini and Cvitkovich for a check-in, and the department is doing well.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the May 21, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated June 2024
3. Approval of Paid List Dated June 2024
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Subsection 3-3-9C—Disposition of Fees
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Section 3-3-10—Number of Licenses
6. Approval of a Resolution Authorizing the Execution of a Letter of Intent and Concurrence with the Lake County Department of Transportation—Traffic Signals

7. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Enter into a Traffic Signal Agreement with HH-OP 2, LLC—Timber Pointe
The Village established a Master Signal Agreement with Lake County Approval of an Ordinance Authorizing the Mayor to Execute a Contract with Midwest Sport Surfaces, LLC, of Westmont, Illinois for the Surface Repair and Application of Color Coating System for Two Tennis Courts at Heritage Oaks Park
8. Approval of a Resolution Designating July as Parks and Recreation Month
9. Acceptance of the NPDES Report Phase II, Permit Year 21 Annual Report
10. Approval of the Popular Annual Financial Report for the Year Ended December 31, 2023

Motion by Rychlik, second by Kaiser to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

B. Items for Separate Action

1. High Pointe Estates—Final Acceptance and Release of Maintenance Bond

Motion by Kaiser, second by Hurst to approve an Ordinance Authorizing the Final Acceptance and Release of Maintenance Bond for High Pointe Estates—M/I Homes of Chicago, LLC.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

2. Approval of an Ordinance Authorizing the Execution of an Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—Indian Creek Road Culvert Replacement/Streambank Stabilization Project Phase III Engineering Services

Motion by Kaiser, second by Rychlik to approve an Ordinance Authorizing the Execution of an Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—Indian Creek Road Culvert Replacement/Streambank Stabilization Project Phase III Engineering Services.

Ms. Frable reported items 2 through 7 all relate to the Indian Creek Road culvert project, and that she is still working through the details with the property owners.

Mr. Brankin indicated the motion for each should include them being subject to the execution of the necessary easements and final review, modification and approval of the Village Attorney.

Amended motion by Kaiser, and amended second by Rychlik to approve an Ordinance Authorizing the Execution of an Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—Indian Creek Road Culvert Replacement/Streambank Stabilization Project Phase III Engineering Services, subject to the execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

3. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for Indian Creek Road Culvert Replacement/Streambank Stabilization Project to Campanella & Sons, Inc. in an amount not to exceed \$683,605.00 for the Alternate 1 Bid

Motion by Rychlik, second by McCarthy to approve an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for Indian Creek Road Culvert Replacement/Streambank Stabilization Project to Campanella & Sons, Inc. in an amount not to exceed \$683,605.00 for the Alternate 1 Bid, subject to execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

4. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Grant of Perpetual Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert

Motion by McCarthy, second by Bayer to approve an Ordinance Authorizing the Mayor and the Village Clerk to execute a Grant of Perpetual Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert, subject to execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

5. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert

Motion by Hurst, second by Bayer to approve an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert, subject to execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

6. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement with Bryan Smith of 16 Seneca W for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project

Motion by Hurst, second by McCarthy to approve an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement with Bryan Smith of 16 Seneca W for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project, subject to execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

7. Approval of an Ordinance Authorizing the Mayor and Village Clerk to execute an Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Hawthorn Woods for the Indian Creek Stabilization Project

Motion by Bayer, second by Hurst to approve an Ordinance Authorizing the Mayor and Village Clerk to execute an Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Hawthorn Woods for the Indian Creek Stabilization Project, subject to subject to execution of the necessary easements and final review, modification and approval of the Village Attorney.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman
Nays: None
Abstain: None
Absent: None

Motion carried.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported on the pending deadline of July 1 to join LakeComm for dispatching services. She also provided the Board with feedback from the America In Bloom judges during their visit. There is an OMX public meeting scheduled for June 26th. Ms. Newton will be sending a letter to SRACLC rescinding the Village's request to withdraw as the price savings was not measurable. She also reported staff has met twice with CLCJAWA and Lake Zurich as Lake Zurich moves towards Lake Michigan water.

- B. Report from the Village Attorney

Mr. Brankin indicated there would be no Executive Session this evening.

C. Reports from Department Heads

1. Chief Administrative Officer/Village Clerk – Donna Lobaito, RMC, CMC

Ms. Lobaito reported that staff continues to add documents to the Village's transparency portal, and she has been reviewing various development documents.

2. Chief Financial Officer – Katreina Koprowski, MBA, MSA

Ms. Koprowski reported staff will soon be working on the 2025 budget.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm reported on the dispatching contract with LakeComm and that a decision would soon be made. He also reported a need for additional squad cars in the 2025 budget, and that they are looking at leasing options. Training for the Village's police personnel is ongoing.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable made mention of the NPDES report and updated the Board on the road program, community park parking lot, the cold storage construction, and training for her staff.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan mentioned the senior lunch was held last week at Heritage Oaks Park, and that one of the Village trucks has been modified with a 500-gallon watering tank. He reported on the resurfacing of tennis and pickleball courts, and the hiring of a new employee.

6. Director of Community Development – Chris Heinen

Mr. Heinen updated the Board on the Country Club's Phases 5 and 6 submittal from M/I Homes. Earthwork is anticipated this fall with new home construction beginning next fall. M/I Homes also submitted plans for Kemper Ridge for a 204-unit mixed use development. He reported Flex has submitted plans for a concept plan review which will be before the Planning, Building and Zoning Commission in July. He also met with a commercial developer for property at Old McHenry and Midlothian roads. There has been some interest in establishing another restaurant at the former Oregano's site, and the Village has received some material samples for the monument entrance sign.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason reported the summer concert series has begun, and there was a movie in the park last week. She also reported on the fireworks, Woodchucks and thanked our many sponsors.

IX. EXECUTIVE SESSION

- A. Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21

Mayor DiMaggio indicated there was no need for Executive Session this evening.

X. ADJOURNMENT

Motion by Kaiser, second by Rychlik to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

The meeting adjourned to Executive Session at 6:43 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk