



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, MARCH 25, 2024  
5:00 P.M.**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees McCarthy, Rychlik, Hurst, and Laman. Trustees Kaiser and Bayer were absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina Koprowski, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATIONS**

**A. Tree City USA Growth Award by the Arbor Day Foundation—Brian Sullivan**

Mr. Sullivan presented the Tree City USA Growth Award to Mayor DiMaggio and the Village Board.

**B. Presentation and Update—Aqua Illinois**

Dave Carter, President of Aqua Illinois introduced his staff present at the meeting. Since the July water event, Mr. Carter noted Aqua Illinois has focused on four areas: System monitoring, emergency response, infrastructure and communications.

Mr. Carter updated the Board and the public on the existing pipe situation and how they have worked to isolate sections of the watermain in the future to reduce the number of affected customers with future watermain breaks.

Mr. Carter also addressed the requests Aqua Illinois has received about the possibility of Lake Michigan water. He noted they are looking into the feasibility and rate structure for this option. He noted Lake Zurich is looking into Lake Michigan water, and estimated that cost at \$156 million, which will dramatically increase their water bills.

Mr. Carter acknowledged that Aqua Illinois' communications last year was a problem, and they have worked as a company to identify their shortcomings with communications and implemented plans to ensure accurate and timely information is disseminated to the Village and to their customers.

Mayor DiMaggio asked about water quality testing. Mr. Carter responded testing is ongoing, and the Consumer Confidence Report is forthcoming in May. It will be posted to their website as well.

Mr. Carter spoke about the rate case before the Illinois Commerce Commission, and mentioned the last rate increase was in March 2018. He noted none of the costs associated with the July water issue are a part of the rate request. The average water bill will increase by approximately \$8.50/month, and the average sewer bill will increase by approximately \$30.00/month for those using 4,000 gallons per day. Mr. Carter reviewed the rate filing process with the ICC, and the costs associated with such filing.

The recent improvements to the Hawthorn Woods system were discussed. They include improvements to the water treatment plant, a new storage tank, well refurbishment, wastewater plant expansion, leak detection and elimination, SCADA enhancements, and water main and meter replacements. Since 2018, Aqua Illinois has invested \$17 million into the Hawthorn Woods system.

Ms. Newton mentioned that Aqua Illinois cannot implement CPI increases annually as this is not allowed by ICC.

**Susan Bauer, 10 Tournament Drive South** – Expressed gratitude that Aqua Illinois is working on improving their communications, but indicated she is not happy with the large rate increases. Mr. Carter responded he will provide the Village with his PowerPoint for use on the Village's website and eblasts.

**Tina Way, 10 Vine Street** – Ms. Way asked about timing of rate increases and what Aqua Illinois role would be if Lake Michigan water was provided. Mr. Carter responded there is no set schedule for the increases.

**Resident in the audience** – A resident asked about the monthly charge for the meter and why there are different rates for the sizing of the lines.

**Tina Gambino, 12 Vine Street** – Ms. Gambino questioned all the fees on her bill. Mr. Carter indicated the fees are approved by the ICC, and Aqua Illinois cannot over earn and are audited every year. He also said that with municipal systems, sometimes the municipality subsidizes the water bills, where Aqua Illinois does not get any subsidy.

**Scott** – Scott asked about the use of private wells as opposed to using Aqua Illinois water. Ms. Frable responded the Village Code and the Lake County Health Department require connection to a public system when located within a certain distance to the watermain.

**Carl Koenemann, 6 Golf Crest Drive** – Asked to see the building plans for the new facility off of Schwerman Road. Ms. Frable will provide him the plans.

**IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None this month.

**V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

A. Mayor’s Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio thanked Ms. Newton, Ms. Lobaito and Mr. Heinen for their work related to the proposed solar energy system.

1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Section 2-13-2; Members and Terms—Sustainability Committee

Motion by Hurst, second by Laman to approve an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Section 2-13-2; Members and Terms—Sustainability Committee.

Roll call vote.

Ayes: McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Kaiser, Bayer

Motion carried.

2. Appointment of Trustee Farah Laman to the Sustainability Committee

Motion by McCarthy, second by Hurst to appoint Trustee Farah Laman to the Sustainability Committee.

Roll call vote.

Ayes: McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Kaiser, Bayer

Motion carried.

- B. Sustainability Committee-----John Bickley, Chair  
Anne Hurst, Trustee Liaison

Trustee Hurst welcomed Trustee Laman to the committee. She noted Mr. Sullivan provided a tour of the Village parks to the Sustainability and Hawthorn Woods in Bloom committees. Trustee Hurst updated the Board on the upcoming Adopt-A-Highway program this summer, and the Arbor Day tree giveaway on May 5<sup>th</sup> at the Aquatic Center.

- C. Zoning Board of Appeals-----John Kosik, Chair  
Cathy Bayer, Trustee Liaison

No report this month.

- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison

No report this month.

- E. Finance Committee-----Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison

1. Approval of the January 2024 Financial Statements

Motion by Rychlik, second by Laman to approve the January 2024 Financial Statements.

Roll call vote.

Ayes: McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Kaiser, Bayer

Motion carried.

- F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair  
James W. Kaiser, Trustee Liaison

No report this month.

- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

No report this month.

## VI. NEW BUSINESS

- A. Consent Agenda

1. Approval of the February 26, 2024 Village Board Meeting Minutes
2. Approval of the March 11, 2024 Special Village Board Meeting Minutes
3. Approval of Bills List Dated March 2024
4. Approval of Paid List Dated March 2024

5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods— Adding Title 11, Subsection 11-1-1.F.21 – Police Detail Fees
6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Ancel Glink—Special Counsel Services
7. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Art Instruction with Sports with R Us of Spring Grove, Illinois
8. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Youth Sports Instruction with Hot Shot Sports LLC of Chicago, Illinois
9. Approval of an Ordinance Approving a Plat of Abrogation for a Sign Easement—Barrington Bank and Trust Company, N.A.—107 Roman Lane
10. Approval of an Ordinance Approving a Plat of Easement for Signage—Barrington Bank and Trust Company, N.A.—107 Roman Lane
11. Approval of a Resolution—Arbor Day Proclamation

Motion by McCarthy, second by Hurst to approve the Consent Agenda.

Roll call vote.

Ayes: McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Kaiser, Bayer

Motion carried.

**B. Items for Separate Action**

1. None this month.

**VII. OLD BUSINESS**

- A. None this month.

**VIII. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported on the solar energy system application before the Lake County Zoning Board of Appeals. She noted this issue is being seen as a statewide issue. Ms. Newton also reported that the Mundelein Tool Library is looking to relocate and that she is working with them locate in Hawthorn Woods.

B. Report from the Village Attorney

Mr. Brankin will provide a report in Executive Session.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC

Ms. Lobaito indicated she will provide her report next month. She also thanked Kim Stewart and Amy Mason for their assistance this past month.

2. Chief Financial Officer – Katreina Koprowski, MBA, MSA

Ms. Koprowski reported that she is working on the audit, and that she attended the Ela Township meeting; however, there was no mention about the road and bridge tax levy at the meeting.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm reported on the department's recent purchase of speed guns with laser technology, two ballistic shields and two tasers. He is looking into less lethal weapons. He reported on recent training exercises, the update to the Emergency Operations Plan, the consolidation of dispatching services, grants, and the implementation of body cameras in 2025. He also noted last week the officers had six DUI arrests. Director Malcolm will speak to Mr. Brankin about the Flock cameras at the Hawthorn Woods Country Club.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported that the Aquatic Center is being prepped for opening in May. The department has two new employees working on their CDL licenses. The department has also received the cold storage plans. The 2024 street program and the Community Park parking lot project will be bid out in April. The Indian Creek culvert replacement will happen late summer 2024, and Ms. Frable provided an update on the OMX project. She anticipates construction will begin late 2026.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan reported that one of his employees will be taking his CDL driving test this week.

6. Director of Community Development – Chris Heinen

Mr. Heinen reported on his recent meeting with a developer at Quentin Road and Rt. 22. M/I Homes submitted plans for Phases 5 and 6, and they are under review at this

time. These plans will be before the Planning, Building and Zoning Commission in the near future.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason reported on the hiring of a new Recreation Manager, Jen Sprow. Summer registration opened on March 1<sup>st</sup>. Ms. Mason thanked Tony Radke of Countryside Fire for conducting CPR training for Village employees. Bark in the Park will be held on Saturday, April 13<sup>th</sup>, and Byline Bank is sponsoring the event. She also reported on the May 20<sup>th</sup> golf outing.

**IX. EXECUTIVE SESSION**

A. Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21

Motion by McCarthy, second by Hurst to adjourn the meeting into Executive Session for the purposes of Probable or Pending Litigation – 5 ILCS 120/2(c)11; and Executive Session Minutes – 5 ILCS 120/2(c) 21.

There will be no business conducted after Executive Session.

Roll call vote.

Ayes: McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: Kaiser, Bayer

Motion carried.

**X. ADJOURNMENT**

The meeting adjourned at 7:07 p.m.

Respectfully submitted,



Donna Lobaito  
Village Clerk