



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 24, 2023
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:03 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, Hurst, and Laman

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina York, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE

A. Administration of the Oath of Office – Police Sergeant Donald Rathje

Mayor DiMaggio administered the oath of office to Police Sergeant Donald Rathje.

B. Administration of the Oath of Office – Police Officer Jacobo Hernandez

Mayor DiMaggio administered the oath of office to Police Officer Jacobo Hernandez.

C. Administration of the Oath of Office – Police Officer David Carillo

Mayor DiMaggio administered the oath of office to Police Officer David Carillo.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Mayor DiMaggio announced there would be a special Village Board meeting at 6:30 p.m. on July 31, 2023, and that representatives of Aqua Illinois would be present.

Parthasarathy Chandrakant, 7 Vine St. – Mr. Chandrakant outlined several concerns he and his neighbors have with the water issue earlier this month. He asked the Village to pursue Lake Michigan water.

Howard Kaufman, 4 Melrose Pl. – Mr. Kaufman expressed concerns about Aqua Illinois and their lack of communications with the residents. He questioned the inspections that took place on the system.

Kay McCabe, 16 Vine St. – Ms. McCabe asked about the presence of the Illinois Commerce Commission at the July 31, 2023 meeting.

Barb Novak, 13 Melrose Pl. – Ms. Novak spoke of the impact the residents experienced and asked the Board for assistance. She read a letter to the Board from Judy Sugarman.

Greg Park, 9 Andrew Ln. – Mr. Park spoke about the Lake Michigan study from 2010. Ms. Frable provided details of the study. He asked about funding to bring infrastructure to the Village. He also asked about ownership of new infrastructure.

Bruce Berson, 8 Melrose Pl. – Mr. Berson asked about the ability of Village staff to be able to communicate with Aqua Illinois.

Ms. Newton provided information on the events of the water main breaks and thanked staff for their commitment to the residents and business community during this time.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio’s report was previously given.

B. Sustainability Committee-----John Bickley, Chair
Anne Hurst, Trustee Liaison

Trustee Hurst reported that Ted Schweitzer resigned from the committee as he has moved out of town.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

1. Approval of an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for New Pickleball Courts Located on Existing Pavement Within the Parking Lot—Hawthorn Woods Country Club

Motion by Rychlik, second by McCarthy to approve an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for New Pickleball Courts Located on Existing Pavement Within the Parking Lot—Hawthorn Woods Country Club.

Roll call vote.

Ayes: Kaiser, McCarthy, Rychlik, Bayer, Hurst, Leman

Nays: None

Abstain: None

Absent: None

Motion carried.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

1. Approval of May 2023 Financial Statements

Motion by Hurst, second by Bayer to approve the May 2023 Financial Statements.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

2. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—title 10, Subsection 10-3-7.B2, Criteria for Requiring a Cash Contribution in Lieu of Park Sites

Motion by McCarthy, second by Kaiser to approve an Ordinance Amending the Village Code of the Village of Hawthorn Woods—title 10, Subsection 10-3-7.B2, Criteria for Requiring a Cash Contribution in Lieu of Park Sites.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

Trustee Kaiser reported the America In Bloom advisors were in town earlier this month, and the Village is awaiting their response.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

No report this month.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the June, 2023 Village Board Meeting Minutes
2. Approval of Bills List Dated July 2023
3. Approval of Paid List Dated July 2023
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 6, Section 6-7-4, Notice; Title 6, Section 6-7-5, Preliminary Hearing; and Title 6, Section 6-7-6, Plea and Hearing
5. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Self Defense Instruction with Lake Zurich Family Martial Arts of Lake Zurich, Illinois
6. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Musical Entertainment Services with Lake County Symphony Orchestra of Gurnee, Illinois
7. Approval of Resolution for Improvement under the Illinois Highway Code - BLR 09110
8. Approval of an Ordinance Authorizing the Adoption of the 2022 Lake County All Natural Hazards Mitigation Plan
9. An Ordinance for the Approval and Submittal of an application for an Open Space Land Acquisition and Development (OSLAD) Grant Administered by the Illinois Department of Natural Resources (IDNR) to Provide Matching Grant Funding for the Restoration of Woodland Park

Item #6 was removed from the Consent Agenda.

Motion by Rychlik, second by Laman to approve the Consent Agenda with the exception of Item #6.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

Motion by Rychlik, second by McCarthy to approve an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Musical Entertainment Services with Lake County Symphony Orchestra of Gurnee, Illinois.

Trustee Kaiser asked about the timing of the Lake County Symphony Orchestra performance.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

B. Items for Separate Action

1. Motion to Waive the Prohibition of Smoking at Community Park on Saturday, September 16, 2023 for the Party in the Park Event

Motion by Bayer, second by Rychlik to Waive the Prohibition of Smoking at Community Park on Saturday, September 16, 2023 for the Party in the Park Event.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

2. Approval of the Final Acceptance of the Hawthorn Hills Phase 4

Motion by Kaiser, second by McCarthy to approve the Final Acceptance of the Hawthorn Hills Phase 4.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton thanked Kim Stewart for her assistance during the water main issue. She highlighted the America In Bloom visit, the 4th of July festivities, and the upcoming Lake County summit for America In Bloom to be held in Hawthorn Woods.

B. Report from the Village Attorney

Mr. Brankin indicated he would provide a report in Executive Session.

C. Annual Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC

Ms. Lobaito reported on her reviews of the Phase 5 and 6 plats in the Hawthorn Woods Country Club and the plans of The Equitable Funds West property. She also reported on her communications with staff regarding First Amendment Audits.

2. Chief Financial Officer – Katreina York, MBA, MSA

Ms. York reported that documents have been distributed to the department heads for the 2024 budget preparation.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm reported the written test was administered for the creation of an eligibility list. He noted there were no significant issues during the 4th of July events. He also reported on the grant money received from Senator McConchie.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable reported that the road program is underway with paving to take place next week.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan thanked the Aquatic Center staff for their assistance in distributing bottled water. He has reached out to all Aquatic Center passholders informing them of the extension of the swim season.

6. Director of Community Development – Chris Heinen

Mr. Heinen's report is in the packet.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason thanked the Police and Public Works staff for their assistance with the 4th of July events. She noted this is the last week of summer camp. Ms. Mason thanked the staff at St. Matthew Lutheran Church for all their assistance with various events.

Mayor DiMaggio reminded all of the special Village Board meeting to be held on Monday, July 31, 2023 at 6:30 p.m. at St. Matthew Lutheran Church.

IX. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2© 11 and Executive Session Minutes – 5 ILCS 120/2(c) 21

Mayor DiMaggio noted the Board would be entering Executive Session for the purposes of Probable or Pending Litigation and Executive Session minutes with no business being conducted after Executive Session.

X. ADJOURNMENT

Motion by Kaiser, second by Bayer to adjourn the meeting to Executive Session for the purposes of Probable or Pending Litigation and Executive Session minutes.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst, Laman

Nays: None

Abstain: None

Absent: None

Motion carried.

The meeting adjourned at 7:02 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk