



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 24, 2023
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, McCarthy, Rychlik, Bayer, and Hurst. Absent was Trustee David.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Director of Public Safety/Interim Chief of Police John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, Director of Community Engagement Amy Mason, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Laura Kunkle, Executive Director of America In Bloom: Ms. Kunkle commended the Village of Hawthorn Woods for being leaders in the area of environmental stewards.

Kathryn Rizer, 48 Carlisle: Ms. Rizer expressed concern about the increased traffic on Darlington Drive as a result of the road construction for the Preserves of Kildeer. Chief Malcolm said the police department will monitor the situation.

IV. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor's Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio reported that he and other area mayors recently met with Congressman Mike Quigley and Lake County Board member Sara Krizhnik. Mayor DiMaggio also expressed gratitude to staff for their efforts in hosting the Lake County Municipal League's board of directors' dinner in the Barn. He also mentioned one of his main goals is to increase development in the Village to ease the tax burden of residents.

B. Sustainability Committee-----John Bickley, Chair
Anne Hurst, Trustee Liaison

Trustee Hurst reported on the recent buckthorn buster event as well as the Adopt-A-Highway clean-up. At their last meeting, there was a presentation on prescribed burns.

Trustee Hurst mentioned the committee is talking about ways to recognize Trustee Riess. She will bring ideas to the Village Board in May.

- C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison

No report this month.

- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

No report this month.

- E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

Ms. Newton informed the Board she is going to step back from the Finance Committee as Ms. York has been with the Village for three years and is well versed in the Village finances. She noted the Village is seeking Board approval of the updated authorized financial institutions list, which includes Wintrust Bank. Lastly, she reported that Teagan Johnson was present at the Finance Committee meeting to discuss long-term plans for the Aquatic Center.

1. Approval of February 2023 Financial Statements

Motion by Kaiser, second by Hurst to approve the February 2023 Financial Statements.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst

Nays: None

Abstain: None

Absent: David

Motion carried.

2. Approval of the Authorized Financial Institutions List

Motion by McCarthy, second by Hurst to approve the Authorized Financial Institutions List.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst

Nays: None

Abstain: None

Absent: David

Motion carried.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
Ms. Newton reported the committee is working towards the judges visit in July.

G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison
No meeting this month.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the March 27, 2023 Village Board Meeting Minutes
2. Approval of Bills List Dated April 2023
3. Approval of Paid List Dated April 2023
4. Approval of an Ordinance Authorizing the Execution of a Non-Appropriation Addendum with Impact Networking
5. Approval of an Ordinance Authorizing the Execution of an Agreement with J&M Displays, Inc—Third of July, 2023 Fireworks
6. Approval of an Ordinance Authorizing the Execution of a Field Lease Agreement—Hawthorn Woods Cricket Club
7. Approval of an Updated Reciprocal Agreement—Illinois Department of Revenue
8. Approval of a Resolution—National Safe Boating Week

Motion by Rychlik, second by Kaiser to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst

Nays: None

Abstain: None

Absent: David

Motion carried.

B. Items for Separate Action

1. None this month.

VI. OLD BUSINESS

A. None this month.

VII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported the Village is in the running to receive a \$2 million grant for sewer expansion through US Congresswoman Jan Schakowsky's office.

B. Report from the Village Attorney

Mr. Brankin indicated there would be no need for Executive Session this evening.

C. Annual Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC

Ms. Lobaito informed the Board that all department head reports were in the packet.

2. Chief Financial Officer – Katreina York, MBA, MSA

Ms. York's report is in the packet.

3. Public Safety Director/Interim Chief of Police – John Malcolm

Director Malcolm's report is in the packet.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

Ms. Frable's report is in the packet.

a. IDOT/LCDOT Report

Ms. Frable highlighted the various IDOT/LCDOT projects in and around the Village. She indicated the Old McHenry Road improvements as a result of the Preserves of Kildeer development began today. The Midlothian/Gilmer Road project is wrapping up with landscaping and final surface installation. The County resurfaced the bike path from Midlothian Road to Schwerman Road. Miller Road at Rt. 12 will be widened and resurfaced. She will have more information for the Board next month.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

Mr. Sullivan's report is in the packet.

6. Director of Community Development – Chris Heinen

Mr. Heinen's report is in the packet.

7. Director of Community Engagement – Amy Mason, MPA, CPRP

Ms. Mason's report is in the packet.

VIII. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2© 11 and Executive Session Minutes – 5 ILCS 120/2(c) 21

Mayor DiMaggio noted there was no need to enter into Executive Session.

IX. ADJOURNMENT

Motion by Kaiser, second by Rychlik to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik, Hurst

Nays: None

Abstain: None

Absent: David

Motion carried.

The meeting adjourned at 5:35 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk