



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 25, 2022
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:00 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, Riess, Bayer, McCarthy and Rychlik. Trustee David absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina York, Director of Public Safety John Malcolm, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, and Village Attorney Patrick Brankin.

Mayor DiMaggio stated that due to the ongoing pandemic, it has been determined it is not prudent or practical to meet in person, and tonight's meeting was being held on Zoom. Ms. Lobaito was present at Village Hall for the duration of the meeting.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. PRESENTATION

A. Approval of a Resolution in Recognition of the Retirement of Police Chief Jennifer Paulus

Motion by Kaiser, second by Riess to approve a Resolution in Recognition of the Retirement of Police Chief Jennifer Paulus.

Ms. Lobaito read the resolution into the record.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: David

Motion carried.

V. PUBLIC HEARING AND BOARD ACTION

**A. A Public Hearing Pertaining to a Fifth Amendment to the Toll, IL Annexation Agreement—
Hawthorn Woods Country Club**

Motion by Riess, second by Kaiser to open the public hearing.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: David

Motion carried and the public hearing opened at 5:10 p.m.

Trustee David arrived at 5:22 p.m.

Greg Collins, MI Homes, presented the overall development plan for 105 lots in the Hawthorn Woods Country Club. He indicated they will begin on Crystal Downs, and there would be a model home in the development. The houses will range from 2,892 square feet to 4,001 square feet. All homes will have three-car garages with side load garages on all Estate lots. Each home submittal will come with a landscape plan.

Trustee David commented on the 2/1 split garages breaking up monotony of the homes.

Mr. Heinen summarized for the Board members the hearing that took place before the Planning, Building and Zoning Commission.

At 5:39 p.m., Mayor DiMaggio asked to take a pause in the public hearing to address another agenda item for the evening. The Board agreed.

Recognition of Mr. Alfred Scaletta—Hometown Hero for Coming to the Aid of a Fellow Hawthorn Woods Resident in Need

Mr. Malcolm explained that Mr. Scaletta assisted an elderly resident he found walking in the street who appeared to be lost. He transported her to the police department and our police officers obtained a translator who could assist her in finding her family.

At 5:45 p.m., the public hearing continued with all Village Board members being present.

A person by the name of Walt asked about the type of home being built as a model and whether there would be a minimum size restriction on ranches. Mr. Collins answered the model would be a golf villa, and that they have eliminated the ranches on estate lots.

Larry Hill thanked the village and Planning, Building and Zoning Commission and indicated the HOA was happy to see a builder purchasing the vacant lots.

A person by the name of Neil K. asked if there was a possibility to add onto existing models. Mr. Collins responded that there would be a sunroom option, but no ability to expand a living room.

Ms. Newton indicated she attended the HOA meeting and brought various concerns to the attention of MI Homes which they addressed.

Trustee McCarthy expressed concern with the MI Homes architecture not blending in with the existing homes. Mr. Collins responded that MI Homes is introducing designs that are in demand now.

Rick Epstein commented on the barn door garage not fitting in.

Motion by David, second by Rychlik to close the public hearing.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: None

Motion carried and the public hearing closed at 6:08 p.m.

- B. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer of the Village of Hawthorn Woods to Enter Into a Certain Fifth Amendment to the Annexation and Development Agreement—MI Homes—Hawthorn Woods Country Club—Approximately 105 Lots Located Within the Hawthorn Woods Country Club Located West of Gilmer Road, East of Fairfield Road and North and South of Schwerman Road

Motion by David, second by Kaiser to approve a Resolution Authorizing the Mayor and Chief Operating Officer of the Village of Hawthorn Woods to Enter Into a Certain Fifth Amendment to the Annexation and Development Agreement—MI Homes—Hawthorn Woods Country Club—Approximately 105 Lots Located Within the Hawthorn Woods Country Club Located West of Gilmer Road, East of Fairfield Road and North and South of Schwerman Road.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy, Rychlik, DiMaggio

Nays: None

Abstain: None

Absent: None

Motion carried.

Mayor DiMaggio asked to advance item VI. D1 on the agenda, and the Board agreed.

1. Approval of an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for: I) The Approval of Proposed Architecture and Landscaping, II) Revisions of the Anti-Monotony Standards, III) Revision of Certain Development Standards Set Forth in Exhibit D of the Annexation Agreement, but not Limited to the Following: A) Increasing the Minimum Floor Area Requirements, and B) Clarifying the Application of Architectural Overlay District Provisions—MI Homes

Motion by David, second by Kaiser to approve an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for: I) The Approval of Proposed Architecture and Landscaping, II) Revisions of the Anti-Monotony Standards, III) Revision of Certain Development Standards Set Forth in Exhibit D of the Annexation Agreement, but not Limited to the Following: A) Increasing the Minimum Floor Area Requirements, and B) Clarifying the Application of Architectural Overlay District Provisions—MI Homes.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: None

Motion carried.

C. A Public Hearing Pertaining to the Annexation Agreement for the HH-HW-RE, LLC Property

Motion by Kaiser, second by Riess to continue the public hearing to the next Village Board meeting.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: None

Motion carried.

VI. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio reported he met with Trustee David, trustee liaison for the Public Safety Department and Mr. Malcolm.

1. Recognition of Mr. Alfred Scaletta—Hometown Hero for Coming to the Aid of a Fellow Hawthorn Woods Resident in Need

This item was addressed earlier in the meeting.

2. Approval of Lauren Vondrasek to Chair of the Hawthorn Woods In Bloom Committee

Motion by David, second by Bayer to appoint Lauren Vondrasek Chair of the Hawthorn Woods In Bloom Committee.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: None

Motion carried.

3. Approval of Sally Folkes to the Hawthorn Woods In Bloom Committee

Motion by Kaiser, second by Bayer to appoint Sally Folkes to the Hawthorn Woods In Bloom Committee.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy

Nays: None

Abstain: Rychlik

Absent: None

Motion carried.

Trustee Rychlik left the meeting at 6:16 p.m.

B. Sustainability Committee-----John Bickley, Chair

Steve Riess, Trustee Liaison

Mr. Sullivan reported that 500 trees have been ordered to give away for Arbor Day. He also reported that volunteers have cleared buckthorn around Indian Creek, and that the committee continues to work on a website.

C. Zoning Board of Appeals-----John Kosik, Chair

Cathy Bayer, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair

Thomas Rychlik, Trustee Liaison

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Annexation Agreement, but not Limited to the Following: A) Increasing the Minimum Floor Area Requirements, and B) Clarifying the Application of Architectural Overlay District Provisions—MI Homes

This item was addressed earlier in the meeting.

- E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
Trustee McCarthy reported that grad students from NIU conducted financial research on the aquatic center and will be making recommendations to the Village Board in the future.

1. Approval of February Financial Statements

Motion by Riess, second by Bayer to approve the February Financial Statements.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy

Nays: None

Abstain: None

Absent: Rychlik

Motion carried.

2. Approval of an Ordinance Amending the Municipal Code of the Village of Hawthorn Woods by the Addition of Title 3, Chapter 10, Imposing a Food and Beverage Tax

Motion by McCarthy, second by Kaiser to approve an Ordinance Amending the Municipal Code of the Village of Hawthorn Woods by the Addition of Title 3, Chapter 10, Imposing a Food and Beverage Tax.

Trustee David expressed concern for the proposed tax. Trustee McCarthy responded that the Finance Committee spoke at great lengths about looking for sources of revenue that they could recommend that do not fall completely on the residents of the Village. A food and beverage tax would be paid by all, not just residents.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, McCarthy

Nays: David

Abstain: None

Absent: Rychlik

Motion carried.

- F. Hawthorn Woods In Bloom-----Margo Pelak, Chair
James W. Kaiser, Trustee Liaison

Trustee Kaiser reported that the committee will meet on April 27, 2022.

- G. Public Safety Department-----Mike David, Trustee Liaison

Trustee David reported he met with Mayor DiMaggio and Mr. Malcolm.

VII. NEW BUSINESS

A. Consent Agenda

1. Approval of the March 28, 2022 Village Board Meeting
2. Approval of Bills List Dated April 2022
3. Approval of the Paid List Dated April 2022
4. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute a Ratification of an Amended Pricing for the 2022 – 2023 Maintenance of All Village of Hawthorn Woods Islands and Cul De Sacs to Apex Landscaping
5. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement with J&M Displays, Inc. for the Third of July, 2022 Independence Day Celebration Fireworks Display
6. Approval of Proclamation Reaffirming the Village’s Commitment as a Monarch Butterfly Way Station Community
7. Approval of a Resolution Recognizing National Safe Boating Week – May 21-27, 2022

Motion by Kaiser, second by McCarthy to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy

Nays: None

Abstain: None

Absent: Rychlik

Motion carried.

B. Items for Separate Action

1. None this month.

VIII. OLD BUSINESS

- ### **A. None this month.**

IX. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported the road referendum will be on the ballot on June 28, 2022. Staff has met with several homeowner's associations and held an open house pertaining to this item. She asked Village Board members to let people know about the referendum. She also reported the America In Bloom judges will be in town July 17 – 20, 2022.

B. Report from the Village Attorney

Mr. Brankin's report will be provided in Executive Session.

C. Annual Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC

a. Chief Administrative Officer's Report

Ms. Lobaito acknowledged the hard work of Chris Heinen and Patrick Brankin with the annexation agreement amendment for MI Homes in the Hawthorn Woods Country Club.

b. Village Clerk's Report

Ms. Lobaito reported that the second notices for vehicle stickers were mailed, and second notices for business licenses would be mailed in the near future.

2. Chief Financial Officer – Katreina York, MBA, MSA

a. Finance Department's Report

Ms. York reiterated Trustee McCarthy's earlier comments about NIU grad students working on a financial analysis for the aquatic center.

3. Public Safety Director – John Malcolm

a. Public Safety Department's Report

Director Malcolm had to depart the meeting earlier in the evening. As such, Ms. Newton reported that the department recently held police officer and sergeant testing. Also, members of the Board of Police Commissioners met with all police officers at roll call.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report

Ms. Frable acknowledged the hard work of two park crew members as they assisted Public Works with snow removal this past winter. She continues to work on certain grant applications.

- b. IDOT/LCDOT Report

Ms. Frable reported on the ongoing road construction projects around the Village.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report

Mr. Sullivan reported on the pollinator plants being installed in the planting islands in the Village. He also noted the Village has already taken in approximately \$72,000 in aquatic center passes. The Village is still in need of more life guards and one attendant.

6. Director of Community Development – Chris Heinen
 - a. Community Development Department’s Report

Mr. Heinen thanked Ms. Lobaito for guiding the process with MI Homes and all the agreements. He is anticipating the events venue annexation will be on the May Village Board agenda. He is working on a grant to assist in bringing sewer and water to the northern planning area and to the Indian Creek Road area. Mr. Heinen met with a potential commercial developer at Gilmer and Midlothian roads, and a commercial developer at Quentin Road and Route 22. Recently, there was some interest in the property located at Old McHenry and Midlothian roads.

X. EXECUTIVE SESSION

- A. Probable or Pending Litigation (5 ILCS 120/2(c) 11)

Motion by Kaiser, second by Bayer to enter into Executive Session for Probable or Pending Litigation (5 ILCS 120/2 (c) 11).

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy

Nays: None

Abstain: None

Absent: Rychlik

Motion carried.

Mayor DiMaggio indicated there would be no business conducted after Executive Session.

XI. ADJOURNMENT

Motion by Kaiser, second by David to adjourn the meeting into Executive Session.

Roll call vote.

Ayes: Kaiser, Riess, Bayer, David, McCarthy

Nays: None

Abstain: None

Absent: Rychlik

Motion carried.

The meeting adjourned 7:06 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk