



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, FEBRUARY 22, 2021
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

The Special Village Board meeting was conducted via Zoom. Mayor DiMaggio noted that it was impractical to meet in person due to the pandemic, and Ms. Lobaito was at Village Hall.

Mayor DiMaggio called the meeting to order at 5:00 p.m. Roll call indicated the following members were present: Mayor DiMaggio, Trustees Kaiser, Kosik, Riess, David, McCarthy and Rychlik.

Also present via Zoom were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina York, Chief of Police Jennifer Paulus, Public Works Director/Village Engineer Erika Frable, PE, Parks Recreation Director Brian Sullivan, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

None this month.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio reported he had met with some potential developers this past month.

1. Appointment of Cathy Bayer to the Planning, Building and Zoning Commission

Motion by David, second by Riess to appoint Cathy Bayer to the Planning, Building and Zoning Commission.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None
Motion carried.

2. Appointment of Cathy Bayer to the Zoning Board of Appeals

Motion by Riess, second by Kaiser to appoint Cathy Bayer to the Zoning Board of Appeals.

Roll call vote.
Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik
Nays: None
Absent: None
Motion carried.

- B. Sustainability Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison
Trustee Riess reported the committee continues to work on their webpage.
- C. Zoning Board of Appeals-----John Kosik, Chair
Thomas Rychlik, Trustee Liaison
No report this month.
- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
No report this month.
- E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
Trustee Kosik welcomed three new committee members last month. She reported that staff is working on the implementation of BS&A.

1. Approval of the October Financial Statements

Motion by Riess, second by Kaiser to approve the October Financial Statements.

Roll call vote.
Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik
Nays: None
Absent: None
Motion carried.

2. Approval of the November Financial Statements

Motion by McCarthy, second by Kosik to approve the November Financial Statements.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

3. Approval of Budget Transfers

Motion by Rychlik, second by Kosik to approve the Budget Transfers.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

- F. Hawthorn Woods In Bloom-----Margo Pelak, Chair
James W. Kaiser, Trustee Liaison
Ms. Newton noted the committee would be meeting later this week.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the January 25, 2021 Special Village Board Meeting Minutes
2. Approval of Bills List Dated February 2021
3. Approval of the Paid List Dated February 2021
4. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Canadian National (CN) and America In Bloom (AIB)
5. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Youth and Adult Taekwondo Instruction with Ong Taekwondo Academy of Harwood Heights, Illinois
6. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Youth Soccer Instruction with Hawthorn Woods Elite Soccer of Wauconda, Illinois
7. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Lake County Lightning Baseball
8. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Hawthorn Woods Elite Soccer Club
9. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Lake County Stars Baseball
10. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into a Weed and Algae Control Agreement with McCloud Aquatics,

Elburn, Illinois for Maintenance Services of Village Ponds in Heritage Oaks Park

Item #2 was removed from the Consent Agenda.

Motion by Rychlik, second by McCarthy to approve the Consent Agenda with the exception of item #2.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

Motion by McCarthy, second by Kaiser to approve item #2, Approval of Bills List Dated February 2021.

Trustees Rychlik noted he would need to abstain.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David

Nays: None

Absent: None

Abstain: McCarthy, Rychlik

Motion carried.

B. Items for Separate Action

1. None this month.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Annual Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported that the grant ordinance passed earlier this evening serves as a qualifier for other grants. She thanked Mr. Sullivan for his work on this project. Ms. Newton thanked Kim Stewart for her work on the Governor's Hometown Award. She also thanked Robin Grooms for her work with Trustee Riess on the Sustainability Committee, and she thanked Erika Frable and Matt Bartlett for finding a source to purchase salt for our roads.

B. Report from the Village Attorney

Mr. Brankin indicated he would provide his report during Executive Session.

C. Annual Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC

a. Chief Administrative Officer's Report

Ms. Lobaito reported that the implementation of online vehicle sticker and dog tag purchases has gone very smoothly. She noted that over 70% of residents made their purchases online this year.

b. Village Clerk's Report

Ms. Lobaito's report is in the packet.

c. Community Development Department Report

Ms. Lobaito reported that building permits continue to track ahead of last year's numbers. She reported that in January 2020, 22 building permits were issued versus 26 building permits in January 2021.

2. Chief Financial Officer – Katreina York, MBA, MSA

a. Finance Department's Report

Ms. York reported that the Village is the recipient of the GFOA certificate for the 2019 CAFR award.

3. Chief of Police – Jennifer R. Paulus, CPC

a. Police Department's Report

Chief Paulus reported that she continues to work on the BS&A software conversion.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

a. Public Works Department's Report

Ms. Frable indicated her report was in the packet, and that her staff has kept busy with snow plowing.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP

a. Parks and Recreation Department's Report

Mr. Sullivan stated his report was in the packet, and he thanked the Board for approving the field lease agreements.

VIII. EXECUTIVE SESSION

A. Probable or Pending Litigation (5 ILCS 120(c) 11

Mayor DiMaggio indicated the Village Board would enter into Executive Session for the purpose of Probable or Pending Litigation (5 ILCS 120(c) 11, and that there would be action taken after Executive Session. Members of the public on the Zoom call were informed Ms. Lobaito would contact them when the Board was ready to resume open session so that they could participate.

Motion by Riess, second by Rychlik to enter into Executive Session for the purpose of Probable or Pending Litigation (5 ILCS 120(c) 11.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried, and the Board entered into Executive Session at 5:50 p.m.

IX. ACTION AFTER EXECUTIVE SESSION

A. Approval of an Ordinance Authorizing the Execution of a Settlement Agreement and General Mutual Release Between the Village of Hawthorn Woods, Aqua Illinois, Inc. and Toll IL HWCC, L.P.

Motion by Kaiser, second by Rychlik to approve an Ordinance Authorizing the Execution of a Settlement Agreement and General Mutual Release Between the Village of Hawthorn Woods, Aqua Illinois, Inc. and Toll IL HWCC, L.P.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

B. Approval of an Ordinance Authorizing the Execution of the Hawthorn Woods Country Club Second Amendment to Wastewater Reclamation and Reuse System Recapture Agreement

Motion by Riess, second by Rychlik to approve an Ordinance Authorizing the Execution of the Hawthorn Woods Country Club Second Amendment to Wastewater Reclamation and Reuse System Recapture Agreement.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

- C. Approval of an Ordinance Authorizing the Execution of Assignment of Recapture Agreement Between the Village of Hawthorn Woods, Aqua Illinois, Inc. and Toll IL HWCC L.P.

Motion by Rychlik, second by Kosik to approve an Ordinance Authorizing the Execution of Assignment of Recapture Agreement Between the Village of Hawthorn Woods, Aqua Illinois, Inc. and Toll IL HWCC L.P.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

- D. Approval of an Ordinance Authorizing the Execution of the Second Storage Lagoon Construction and Escrow Agreement Between the Village of Hawthorn Woods and Aqua Illinois, Inc.

Motion by David, second by Rychlik to approve an Ordinance Authorizing the Execution of the Second Storage Lagoon Construction and Escrow Agreement Between the Village of Hawthorn Woods and Aqua Illinois, Inc.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

Nays: None

Absent: None

Motion carried.

X. ADJOURNMENT

Motion by Kaiser, second by Rychlik to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David, McCarthy, Rychlik

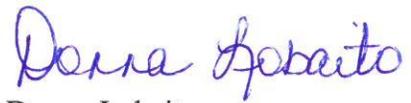
Nays: None

Absent: None

Abstain: None

Motion carried, and the meeting adjourned at 6:25 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk