



ORDINANCE NO. 2057-21

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT –
ALBARRAN LAW OFFICES

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Hawthorn Woods, Illinois, that the Mayor and Village Clerk be, and the same are, are hereby authorized to execute a certain Agreement with Albarran Law Offices in substantially the form attached hereto as Exhibit "A", and, by this reference, made a part hereof.

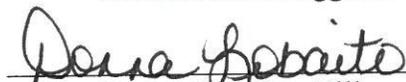
The foregoing Ordinance was adopted by a roll call vote as follows:

AYES: Kaiser, Kasik, Riess, David, McCarthy, Recheik

NAYS: 0

ABSENT AND NOT VOTING: 0

APPROVED: 
Dominick DiMaggio, Mayor

ATTEST: 
Donna Lobaito, Village Clerk

ADOPTED: January 25, 2021

APPROVED: January 25, 2021

**AGREEMENT FOR PROSECUTION SERVICES FOR THE
VILLAGE OF HAWTHORN WOODS, ILLINOIS**

Albarran Law Offices agrees to perform the following prosecution services for the Village of Hawthorn Woods, Illinois.

Prosecution of branch court cases

Albarran Law Offices will handle all Hawthorn Woods cases that are heard at the Mundelein branch court, which include but are not limited to; car crashes, simple traffic tickets, minor traffic offenses, ordinance violations, suspended license tickets, and whatever else the officers and the village send to branch court.

We understand that currently Hawthorn Woods is assigned to the fourth Friday morning of each month for the 9:00 a.m. and 10:30 a.m. court calls. We will be present either in person or via Zoom for all of these court calls. If the Chief judge changes the branch court dates, we will adjust our schedule accordingly. If there are additional branch court dates, we will attend those as well.

Prosecution of main courthouses cases

Albarran Law Offices will handle all misdemeanor cases sent to the main courthouse in Waukegan. Starting February 1, 2021, Hawthorn Woods cases will be heard on the first and third Tuesday of the month in courtroom C-403. If the Chief judge changes the return court dates, we will adjust our schedule accordingly. If there are additional court dates, hearing dates, and trial dates we will handle those as well. These cases include, but are not limited to, driving under the influence cases. We will open prosecution files, review police reports, review driving abstracts, review crash reports, and review police videos. We will also review cases with officers and the department if need be.

Further, we will receive and review legal documents and correspondence from defense attorneys, negotiate pleas with defendants and defense attorneys, and do legal research when necessary.

Additionally, we will conduct all pre-trial conferences, hearings, and trials. This includes preparing the officers and witnesses for all hearings and trials if need be.

Finally, our services include miscellaneous other work involving the prosecution of Hawthorn misdemeanor and petty traffic matters and ordinance violations.

The fee will be a flat fee of \$2,500 per month for a total of \$30,000 per annum. We officially begin February 1, 2021.

Albarran Law Offices agrees that this is an employment at will relationship.

Respectfully submitted,

A handwritten signature in cursive script that reads "Luis Albarran".

Luis R. Albarran

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