



**THE VILLAGE OF HAWTHORN WOODS  
SPECIAL VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
TUESDAY, SEPTEMBER 29, 2020  
5:00 P.M.**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

The Special Village Board meeting was conducted via Zoom, and Mayor DiMaggio, Chief Operating Officer Pamela Newton and Chief Administrative Officer/Village Clerk Donna Lobaito were present at Village Hall participating via Zoom.

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio, Trustees Kaiser, Kosik, Riess, Corrigan, and McCarthy. Trustee David was absent.

Also present via Zoom were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Katreina York, Chief of Police Jennifer Paulus, Public Works Director/Village Engineer Erika Frable, PE, Parks Recreation Director Brian Sullivan, and Village Attorney Patrick Brankin.

**II. PLEDGE OF ALLEGIANCE**

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

None this month.

**IV. MAYOR'S REPORT AND COMMITTEE REPORTS**

**A. Mayor's Report-----Dominick DiMaggio, Mayor**

Mayor DiMaggio reported that he recently met with Jessica Vealitzek and Julie Simpson, Lake County Board members, regarding securing additional funding for the Village, and he met with Steve Jouzapaitis, developer, regarding a potential development. Mayor DiMaggio also met with our representative from ComEd regarding the recent storms and the history of power outages in Hawthorn Woods. Mayor DiMaggio also congratulated last month's Garden of the Month winners, Olga Karvatskaya.

Mayor DiMaggio also reported that he met with State Senator, Dan McConchie. He noted that Senator McConchie has been instrumental in securing funding for Village improvements, and COVID-19 reimbursement. Lastly, Mayor DiMaggio noted that as a

result of several meetings, there may be a new business coming to Hawthorn Woods in January.

- B. Sustainability Committee-----John Bickley, Chair  
Steve Riess, Trustee Liaison  
Trustee Riess reported that the Sustainability Committee’s report was in the packet, and that they are working on a beekeeping or pollinator ordinance for the Village. Education on beekeeping and composting is forthcoming. Trustee Riess also reported that there is a resident interested in joining the committee.
- C. Zoning Board of Appeals-----John Kosik, Chair  
Jodi McCarthy, Trustee Liaison  
Trustee McCarthy reported the next meeting will be October 8, 2020.
- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair  
Jodi McCarthy, Trustee Liaison  
No report this month.
- E. Finance Committee-----Jayne Kosik, Chair  
Kelly Corrigan, Trustee Liaison  
Trustee Kosik reported the Finance Committee met on September 14, and they reviewed the 2021 budget calendar, the July financial statements, and projected 2020-year end figures. The Village is optimistic about receiving some reimbursement for our COVID-19 expenditures.
1. Approval of the July Financial Statements  
Motion by Riess, second by Kaiser to approve the July Financial Statements.  
Roll call vote.  
Ayes: Kaiser, Kosik, Riess, Corrigan, McCarthy  
Nays: None  
Absent: David  
Motion carried.
- F. Hawthorn Woods In Bloom-----Margo Pelak, Chair  
James W. Kaiser, Trustee Liaison  
Trustee Kaiser noted the America In Bloom Symposium begins tomorrow with staff and some committee members participating virtually.

**V. NEW BUSINESS**

Mayor DiMaggio asked for a motion to withdraw items 1 and 2 under V.B. from the agenda. Motion by McCarthy, second by Riess to withdraw items 1 and 2 under V.B. from the agenda.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, McCarthy  
Nays: None  
Absent: David  
Motion carried.

**A. Consent Agenda**

1. Approval of the July 27, 2020 Special Village Board Meeting Minutes
2. Approval of Bills List Dated September 2020
3. Approval of the Paid List Dated September 2020
4. Approval of an Ordinance Authorizing the Execution of an Amended Field Use Agreement with the Lighting Baseball
5. Approval of an Ordinance Authorizing the Execution of an Amended Field Use Agreement with the Hawthorn Woods Elite Soccer Club
6. An Ordinance Extending Ordinance No. 1985-19 An Ordinance Imposing a Moratorium on Adult-Use Cannabis Businesses Pursuant to Public Act 101-0027 While the Village of Hawthorn Woods Reviews Possible Text Amendments as Part of the Village Code of the Village of Hawthorn Woods
7. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods; Title 3, Chapter 4B, Solicitation
8. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods; Title 6, Chapter 7, Vehicle Seizure and Impoundment
9. Approval of an Ordinance Authorizing the Execution of an Intergovernmental Agreement - Quiet Zone
10. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
11. Approval of a Resolution Accepting a Grant from the National Fitness Council
12. Approval of a Resolution Proclaiming the Week of October 23-31, 2020 Red Ribbon Week

Items #4, #7, #8 and #9 were removed from the Consent Agenda.

Motion by Corrigan, second by Kaiser to approve the Consent Agenda with the exception of items #4, #7, #8 and #9.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, McCarthy  
Nays: None  
Absent: David

Motion carried.

Motion by Riess, second by Corrigan to approve item #4, an Ordinance Authorizing the Execution of an Amended Field Use Agreement with the Lighting Baseball.

Trustee Corrigan noted there is a scrivener's error in the agreement that she had brought to Mr. Sullivan's attention. The Lightning Baseball team was referred to as the Lake County Stars.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, McCarthy

Nays: None

Absent: David

Motion carried.

Motion by Corrigan, second by McCarthy to approve item #7, an Ordinance Amending the Village Code of the Village of Hawthorn Woods; Title 3, Chapter 4B, Solicitation.

Trustee David arrived to the meeting via Zoom at 5:25 p.m.

Chief Paulus noted the Village has never required solicitor permits; therefore, the text amendment corrects this inconsistency. She noted commercial solicitation is still prohibited.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, McCarthy

Nays: None

Absent: None

Abstain: David

Motion carried.

Motion by Kaiser, second by Riess to approve item #8, an Ordinance Amending the Village Code of the Village of Hawthorn Woods; Title 6, Chapter 7, Vehicle Seizure and Impoundment.

Trustee Kaiser noted the ordinance is not gender neutral. Ms. Lobaito indicated there is language in the Village Code that addresses gender neutrality. Mr. Brankin stated that if gender neutrality language is absent in the Village Code, the Village would address this at the next meeting. It was decided to proceed with the motion as proposed.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None  
Abstain: None  
Motion carried.

Motion by Corrigan, second by Kosik to approve item #9, an Ordinance Authorizing the Execution of an Intergovernmental Agreement - Quiet Zone.

Trustee Corrigan asked why there were so many non-participating towns, and whether our total exposure was \$3,942. Ms. Frable responded that there are now 13 participating communities plus Lake County, so the actual cost is a bit lower. She stated the ordinance contains communities who have agreed at this point to join, but others may be added later. Ms. Frable noted the money will be used to pay for safety studies.

**B. Items for Separate Action**

1. Authorization to Draw on Irrevocable Standby Letter of Credit Number 3132590—N1 Park Maintenance Letter of Credit—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Company, LLC
2. Authorization to Draw on Irrevocable Standby Letter of Credit Number 3132591—N2 Park Maintenance Letter of Credit—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Company, LLC

Items #1 and #2 were previously addressed.

**VI. OLD BUSINESS**

- A. None this month.

**VII. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported that to date the Village has not received any reimbursement under the CARES Act or from FEMA for COVID-19 expenses. Ms. Newton also noted that she and Mayor DiMaggio met with representatives of Lake Zurich regarding utility service to the Flex property. She also reported that she, Ms. York and Ms. Lobaito are presently working to balance the 2021 budget. Ms. Newton also reported on the progress of the development of Meadowlark Park.

- B. Report from the Village Attorney

Mr. Brankin indicated he would provide his report during Executive Session.

- C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC

a. Chief Administrative Officer's Report

Ms. Lobaito reported that there have been a number of conference calls/meetings with potential developers and real estate brokers for certain parcels of land.

b. Village Clerk's Report

Ms. Lobaito reminded everyone to complete the 2020 Census.

c. Community Development Department Report

Ms. Lobaito reported that in the month of July 2019, 53 building permits were issued compared to 84 in July 2020. She also reported that in the month of August 2019, 48 building permits were issued compared to 80 in August 2020.

2. Chief Financial Officer – Katreina York, MBA, MSA

a. Finance Department's Report

Katreina York reported she has been working on tracking the COVID-19 expenses and the 2021 budget. A draft budget will be provided to the Village Board prior to the October meeting.

3. Chief of Police – Jennifer R. Paulus, CPC

a. Police Department's Report

Chief Paulus reported that the county has been hit hard with gangs entering unlocked cars, with some vehicles being stolen. She encouraged residents to lock their cars while parked in their driveways, as people are not breaking windows, and moving on if the cars are locked. The police department will put messaging out on social media and eblasts regarding steps residents should take to keep their properties safe. She also reported that there is still a lot of ID theft being reported.

Mayor DiMaggio inquired about the use of stop sticks. Chief Paulus said officers need to be trained in using stop sticks, but that she would look into their use. Mayor DiMaggio also asked about bulk purchase of ammunition with other Villages for lower pricing. Chief Paulus will check with other Lake County chiefs.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE

a. Public Works Department's Report

Ms. Frable reported that some paving was done this year, but MFT dollars were not used. She is researching a possible new cold storage facility to be

funded through the state. Ms. Frable reported that the new truck had been outfitted. Also, Hawthorn Hills is getting their final surface course next week. Finally, Ms. Frable reported that salt prices are down this year.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
  - a. Parks and Recreation Department’s Report

Mr. Sullivan reported that the Parks and Recreation department has been hosting a number of virtual classes, and that this fall there will be a drive-in movie at the Aquatic Center. Mr. Sullivan’s team is looking into how to host a Hometown Holiday event this winter. He reported that the pollinator plants at Meadowlark Park will be planted this week. October 16<sup>th</sup> will be the soft grand opening of the park. The Board discussed the Village’s Dark Skies Initiative status.

### **VIII. EXECUTIVE SESSION**

- A. Setting the Price for Sale or Lease of Property Owned by the Public Body (5 ILCS 120/2(c) 6, Probable or Pending Litigation (5 ILCS 120(c) 11, and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor DiMaggio indicated the Village Board would enter into Executive Session for the purposes of Setting the Price for Sale or Lease of Property Owned by the Public Body (5 ILCS 120/2(c) 6, Probable or Pending Litigation (5 ILCS 120(c) 11, and that Executive Session minutes would not be discussed this month.

### **IX. ADJOURNMENT**

Motion by Kosik, second by Corrigan to adjourn the meeting into Executive Session for the purposes of Setting the Price for Sale or Lease of Property Owned by the Public Body (5 ILCS 120/2(c) 6, Probable or Pending Litigation (5 ILCS 120(c) 11.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

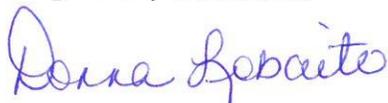
Nays: None

Absent: None

Abstain: None

Motion carried.

Respectfully submitted,



Donna Lobaito  
Village Clerk