



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 27, 2020
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

The Special Village Board meeting was conducted via Zoom, and Mayor DiMaggio, Chief Operating Officer Pamela Newton and Chief Administrative Officer/Village Clerk Donna Lobaito were present at Village Hall participating via Zoom.

Mayor DiMaggio called the meeting to order at 5:02 p.m. Roll call indicated the following members were present: Mayor DiMaggio, Trustees Kaiser, Kosik, Riess, Corrigan, David and McCarthy.

Also present via Zoom were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief of Police Jennifer Paulus, Public Works Director/Village Engineer Erika Frable, PE, Parks and Recreation Director Brian Sullivan, and Village Attorney Nicholas Standiford.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

None this month.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report-----Dominick DiMaggio, Mayor

Mayor DiMaggio reported on several meetings he held with potential committee members. He also reported that he participated in the senior lunch Zoom meeting, and he participated in Zoom meetings for the America In Bloom judging. He thanked staff for their hard work and noted the judges were so impressed with Hawthorn Woods that they steered us to enter different categories. He noted that the end result of our participation will equate into grant money. Finally, Mayor DiMaggio reported that he and Mr. Sullivan met with Garden of the Month winners.

1. Appointment of Ted Schweitzer to the Sustainability Committee

Motion by Riess, second by Kosik to appoint Ted Schweitzer to the Sustainability Committee.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

2. Appointment of Steve Bohn to the Finance Committee

Mayor DiMaggio indicated Mr. Bohn's consideration to the Finance Committee needed to be tabled.

Motion by Riess, second by McCarthy to table the appointment of Steve Bohn to the Finance Committee.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

3. Appointment of Jack Voltattorni to the Planning, Building and Zoning Commission

Motion by McCarthy, second by Kosik to appoint Jack Voltattorni to the Planning, Building and Zoning Commission.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

4. Appointment of Jack Voltattorni to the Zoning Board of Appeals

Motion by Corrigan, second by Riess to appoint Jack Voltattorni to the Zoning Board of Appeals.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None
Absent: None
Motion carried.

5. June Garden of the Month, Govind Arora

Motion by Kosik, second by McCarthy recognizing the June Garden of the Month winner, Govind Arora.

Roll call vote.
Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy
Nays: None
Absent: None
Motion carried.

6. July Garden of the Month, Brian and Johna Hallin

Motion by Riess, second by McCarthy recognizing the July Garden of the month winner, Brian and Johna Hallin.

Roll call vote.
Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy
Nays: None
Absent: None
Motion carried.

- B. Sustainability Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison
Trustee Riess reported that the committee discussed rain barrels and organic gardens at their last meeting. He will provide additional information at the next Board meeting.
- C. Zoning Board of Appeals-----John Kosik, Chair
Jodi McCarthy, Trustee Liaison
No report this month.
- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Jodi McCarthy, Trustee Liaison
No report this month.
- E. Finance Committee-----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
Trustee Kosik welcomed Katreina York to the Village and indicated Mr. Clark will assist with the transition next month. Due to COVID-19, some revenues are trending lower than budgeted and some expenditures are trending higher than budgeted. The Village is anticipating some reimbursement for COVID-19 expenditures.

1. Approval of the May Financial Statements

Motion by Kosik, second by McCarthy to approve the May Financial Statements.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

2. Approval of a Line Item Transfer – Booking Room AC Unit

Motion by Riess, second by David to approve a Line Item Transfer – Booking Room AC Unit.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

F. Hawthorn Woods In Bloom-----Margo Pelak, Chair
James W. Kaiser, Trustee Liaison

Ms. Newton reported that Margo Pelak is the new chairperson of the committee. The committee is working on reorganizing members on sub-committees. The committee is seeking volunteers to adopt a cul-de-sac or parks.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 22, 2020 Special Village Board Meeting Minutes
2. Approval of Bills List Dated July 2020
3. Approval of the Paid List Dated July 2020
4. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Employment Agreement—Katreina York, Chief Financial Officer
5. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement, and One Year Extension of Such Agreement—Office of the State Fire Marshal
6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—DLS Internet Services
7. Approval of an Ordinance Authorizing the Execution of an Agreement with Call One—Renewal of Customer Service Agreement—POTS Line
8. Approval of an Ordinance Authorizing the Execution of an Agreement—Greenest Region Corps

9. Approval of an Ordinance Authorizing the Execution of an Agreement with the County of Lake—COVID-19 Relief Fund
10. Approval of an Ordinance Authorizing the Execution of the Second Amendment of the Stonebridge Subdivision Improvement Agreement—HDP Stonebridge LLC
11. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
12. Approval of a Resolution Acknowledging the Anniversary of the Americans with Disability Act

Motion by Corrigan, second by McCarthy to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David, McCarthy

Nays: None

Absent: None

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Repealing Ordinance No. 1294A-09 Thereby Repealing the Prohibition of Video Gaming Within the Village of Hawthorn Woods

Motion by David, second by Kosik to approve an Ordinance Repealing Ordinance No. 1294A-09 Thereby Repealing the Prohibition of Video Gaming Within the Village of Hawthorn Woods.

Mayor DiMaggio commented that the most comment request he hears from residents is the desire for more restaurants and bars in the Village. Mayor DiMaggio indicated restaurants will not be attracted to Hawthorn Woods without video gaming.

Mayor DiMaggio also stated that when video gaming became legal in 2009, the Village was concerned about the unknown potential impacts, but since that time, the concerns have not materialize. Mayor DiMaggio also reported that he met with Mark and Gene Albert, the new owners of Kathy's Lakeside Bar and Grill, who indicated they would annex their property into Hawthorn Woods if we allowed for video gaming. They also indicated they are looking to build another building at Cherry Hill Plaza and bring the Gilmer Roadhouse into the Village as well.

The Village Board members weighed in on their positions about video gaming. Trustee Corrigan stated she did not believe restaurants would not come to our Village without video gaming. She also expressed concern about unintended consequences. Trustee Riess commented that he believes people's perception about video gaming is changing. He also stated he did not believe the Village

would be a gambling destination. He also agreed with Trustee Corrigan in that he does not believe video gaming is needed to attract businesses.

Trustee McCarthy expressed concern about the allowance for 6 terminals and that roping could be used to cordon off the gaming area. She wanted to see plans before approving a video gaming ordinance. It was noted that the state allows for up to 6 terminals.

Trustee David asked how many restaurants are interested at this time. Ms. Lobaito commented that the owners of Oregano's have already approached her about the desire to have video terminals in their restaurant.

Roll call vote.

Ayes: Kosik, Riess, David, DiMaggio
Nays: Kaiser, Corrigan, McCarthy
Absent: None
Abstain: None
Motion carried.

2. Approval of an Ordinance to Amend Title 3, Chapter 3 Liquor Control Section 3-3-15-D Gambling; to Add Section 3-3-8-H Creating a Video Gaming Liquor License; to Amend Section 3-3-10 Number of Licenses; to Amend Title 3, Chapter 5 Entertainments and Amusements, Article A, Section 3-5A-1 Definitions, and to Amend Title 11, Subsection 11-1-1-I Liquor Licenses, to Permit Video Gaming Within the Village of Hawthorn Woods

Motion by Riess, second by Kosik to approve an Ordinance to Amend Title 3, Chapter 3 Liquor Control Section 3-3-15-D Gambling; to Add Section 3-3-8-H Creating a Video Gaming Liquor License; to Amend Section 3-3-10 Number of Licenses; to Amend Title 3, Chapter 5 Entertainments and Amusements, Article A, Section 3-5A-1 Definitions, and to Amend Title 11, Subsection 11-1-1-I Liquor Licenses, to Permit Video Gaming Within the Village of Hawthorn Woods.

Roll call vote.

Ayes: Kosik, Riess, David, DiMaggio
Nays: Kaiser, Corrigan, McCarthy
Absent: None
Abstain: None
Motion carried.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton reported that she and Mayor DiMaggio will be meeting with our County Board representatives. She welcomed Katreina York to our staff. Ms. Newton also reported that today, the County Board approved an additional stipend for municipal reimbursement for COVID-19 expenses. The Village has submitted \$126,895 in expenditures to date. Additional expenses will be submitted this Friday. Ms. Newton also thanked the AmeriCorps Greenest Region for their renewal of Robin Grooms' contract with the Village.

B. Report from the Village Attorney

Mr. Standiford did not have a report, and he indicated there would be no executive session this evening.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC

a. Chief Administrative Officer's Report

b. Village Clerk's Report

Ms. Lobaito reminded everyone to complete the 2020 Census by September 30, 2020. She noted that Illinois is presently at a 67.1% response rate and Hawthorn Woods is at 81%. Enumerators will begin knocking on the doors of non-responsive households on August 11, 2020.

c. Community Development Department Report

Ms. Lobaito reported that in the month of June 2019, 60 building permits were issued compared to 73 in June 2020. Also, five new housing permits were issued in June 2019 and seven were issued in June 2020. She also reported that in the month of July 2019, 54 building permits were issued compared to 76 in July 2020. Also, four new housing permits were issued in July 2019 and six were issued in July 2020.

2. Interim Chief Financial Officer – David Clark

a. Finance Department's Report

Katreina York introduced herself to the Board. She indicated she was originally from North Carolina, was recently married, and had previously worked as the Chief Financial Officer for the Chicago Fire Department.

Trustee Kosik left the meeting at 6:05 p.m.

Ms. York indicated that the budget templates had been distributed to the department heads, and that she has been working on the COVID-19 expenditures for reimbursement.

3. Chief of Police – Jennifer R. Paulus, CPC
 - a. Police Department’s Report

Chief Paulus reported on several identification fraud cases with the Illinois Department of Employment Security since July 9, 2020. She reported that elderly people are being targeted. Messaging warning our residents about this latest scam has been placed in our weekly eblasts and on our Facebook page. Chief Paulus also reported that she is still working with BS&A on the computer conversion.

Trustee Kosik returned to the meeting at 6:09 p.m.

Chief Paulus reported on traffic court via Zoom. She noted that the court fees have been changed and cases are being dropped to \$10 plus court costs. The Village gets a portion of the \$10 and the court costs are \$250. She noted traffic court will be conducted via Zoom through the end of the year.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report

Ms. Frable thanked the Board for approving the amended Subdivision Improvement Agreement with K Hovnanian. Ms. Frable reported that the right in right out and the bike path at the Villas at the Commons have been installed. She also reported that Phase 1 of the Hawthorn Hills subdivision is wrapping up and the Village may be plowing these roads this winter. She anticipates receiving the new truck this fall.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report

Mr. Sullivan reported that the second session of camp has gone well and he has received positive feedback from parents. He noted that virtual classes and programs have been occurring. He reported on soccer and baseball events in the fall. A couple memorial trees will be planted this fall. Mr. Sullivan also reported that the Village is the recipient of a \$25,000 grant from the National Fitness Council. He noted that if we do not raise the funds, we are not obligated to the grant.

VIII. ADJOURNMENT

Motion by Riess, second by McCarthy to adjourn the Special Meeting.

Voice vote.

Ayes: 6

Nays: 0

Absent: 0

Abstain: 0

Motion carried.

Respectfully submitted,

Donna Lobaito
Village Clerk