



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 22, 2019
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:04 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Kaiser, Kosik, Riess, Corrigan and DiMaggio. Trustee David was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Director of Public Works and Village Engineer, Erika Frable, PE, Director of Parks and Recreation Brian Sullivan, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. PRESENTATION

A. Recognition of Amaya Snyder for Medals Received in Karate at World and Nationals

Ms. Lobaito read the resolution into the record. Mayor Mancino commended Miss Snyder for her accomplishments and presented her with a resolution on behalf of the Village.

Motion by Corrigan, second by DiMaggio to approve a Resolution Recognizing Amaya Snyder for Medals Received in Karate at World and Nationals.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

Mayor Mancino updated the Board about the recent announcement by the Illinois Tollway that they are terminating the Route 53 EIS. He noted that new efforts will be directed towards what to do with the land.

Mayor Mancino also thanked staff and Trustee DiMaggio for hosting the America In Bloom judges last week.

- B. Environmental Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month.

- C. Zoning Board of Appeals-----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Granting a Certificate of Approval—Woodmont Land Company for Kiddie Academy—Hawthorn Trails Phase 3, Lot 40—Roman Drive

Motion by Riess, second by Corrigan to approve an Ordinance Granting a Certificate of Approval—Woodmont Land Company for Kiddie Academy—Hawthorn Trails Phase 3, Lot 40—Roman Drive.

Mayor Mancino noted that the Planning, Building and Zoning Commission unanimously recommended this approval, and the development meets the criteria in the annexation agreement.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

- E. Finance Committee-----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison

No report this month.

- F. America In Bloom Committee-----Megan Masana, Chair
James W. Kaiser, Trustee Liaison

Ms. Newton presented a PowerPoint of last week's America In Bloom tour of the Village. She noted that the two areas in which the Village scored the lowest last year were noted to be our best areas this year.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 24, 2019 Village Board Meeting Minutes
2. Approval of Bills List Dated July 2019
3. Approval of Paid Invoice List Dated July 2019
4. Approval of an Ordinance Authorizing the Execution of an Employment Agreement—Michael Garrigan, Director of Community Development
5. Approval of a Resolution Supporting the Dark Skies Initiative
6. Approval of the NPDES Annual Report Phase II, Permit Year 16 Annual Report
7. Acceptance of the Police Pension Municipal Compliance Report
8. Approval of a Resolution Recognizing Amaya Snyder for Medals Received in Karate at World and Nationals

Item #8 was removed from the Consent Agenda as this was previously voted upon.

Motion by Riess, second by Corrigan to approve the Consent Agenda with the exception of agenda item #8.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

B. Items for Separate Action

1. Building Code Appeal – Exterior Materials – Kimberly Wasson, 24630 N. Old McHenry Road

Motion by Corrigan, second by DiMaggio to approve the Building Code Appeal by Kimberly Wasson, 24630 N. Old McHenry Road.

Roll call vote.

Ayes: Kosik, Riess, Corrigan, DiMaggio

Nays: Kaiser

Abstain: None

Absent: David

Motion carried.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Annual Report from the Chief Operating Officer—Pamela O. Newton, MSOL
 - 1. Monthly Update—Village Operations

Ms. Newton indicated she would email her report to the Board.

- B. Report from the Village Attorney—Patrick Brankin

Mr. Brankin did not have a report this month.

- C. Reports from Department Heads

- 1. Chief Administrative Officer—Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report

Ms. Lobaito's report is in the packet.

- b. Village Clerk's Report

Ms. Lobaito's report is in the packet.

- c. Community Development Department Report.

Ms. Lobaito's report is in the packet.

- 2. Chief Financial Officer—Kristin Kazenas, CPA, MBA, CPFO

- a. Finance Department's Report

Ms. Kazenas' report is in the packet.

- b. Human Resources Department's Report

Ms. Kazenas' report is in the packet.

- c. Risk Management Department's Report

Ms. Kazenas' report is in the packet.

- d. Business Continuity Work Group's Report

Ms. Kazenas' report is in the packet.

3. Chief of Police—Jennifer R. Paulus
 - a. Police Department’s Report

Chief Paulus’ report is in the packet.

4. Director of Public Works/Village Engineer—Erika M. Frable, PE
 - a. Public Works Department Report

Ms. Frable noted her report was on the dais. She also thanked the Board for approving the Consent Agenda item #6, Approval of the NPDES Annual Report Phase II, Permit Year 16 Annual Report.

5. Director of Parks and Recreation—Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report

Mr. Sullivan’s report is in the packet.

IX. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 1), Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino indicated there was no need to enter into Executive Session.

X. ADJOURNMENT

Motion by DiMaggio, second by Kosik to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

The motion carried and the meeting adjourned at 7:50 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk