



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JANUARY 7, 2019
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:01 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Kaiser, Kosik, Riess, Corrigan and DiMaggio. Trustee David was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director and Village Engineer Erika Frable, PE, Director of Parks and Recreation Brian Sullivan and Village Attorney Nicholas Standiford.

II. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Bill Zanchi, 7 Rosewood Drive – Mr. Zanchi addressed the Board with his concerns and suggestions about the proposed road program and referendum. He provided Ms. Lobaito a letter to the Village Board.

Terri Williams, 3 Cooper Court – Ms. Williams asked the Board if they will be taking possession of the 62 Acres property. Village Attorney Standiford indicated the Village could not comment due to pending litigation. He said the permit has expired and the developer is wrapping the project up. He noted the Village has a claim against PML as well.

Ms. Williams expressed concern that the Village will not take the property and condos would be built. Mayor Mancino responded the Village will take the property and rezone it to open space. He said the residents will be a part of the discussion as to how to develop the land for recreational purposes.

Ms. Williams noted there are drainage issues on her property now. The Village will look into this concern.

Mike Adams, 104 David Lane – Mr. Adams stated he heard the Village was not going to take possession of the property. Mayor Mancino responded that if the contract is fulfilled, the Village will take possession of the property. He noted PML can continue work, but only to finish up the project.

III. MAYOR’S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

Mayor Mancino reported that a bill passed today ending the term of every board member of the Illinois Tollway.

1. Appointment of Bob Riddle to the America In Bloom Committee
2. Appointment of Samina Intiazi to the America In Bloom Committee
3. Appointment of Farah Laman to the America In Bloom Committee
4. Appointment of Tosi Ufodike to the America In Bloom Committee
5. Appointment of Beth Ann Dodge to the America In Bloom Committee
6. Appointment of Margo Pelak to the America In Bloom Committee
7. Appointment of Lauren Vondrasek to the America In Bloom Committee
8. Appointment of Megan Masana to the America In Bloom Committee
9. Appointment of Melissa Romeo to the America In Bloom Committee
10. Appointment of Susan Bender to the America In Bloom Committee

Motion by Corrigan, second by DiMaggio to appoint those individuals identified in items #1 through #10 to the American In Bloom Committee.

Voice vote.

Ayes: 6
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

B. Environmental Committee-----John Bickley, Chair

Steve Riess, Trustee Liaison

No report this month.

C. Zoning Board of Appeals-----John Kosik, Chair

Dominick DiMaggio, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

E. Finance Committee-----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison

No report this month.

IV. NEW BUSINESS

A. Consent Agenda

1. Approval of the November 25, 2018 Committee of the Whole and Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated January 2019
3. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed CN and America In Bloom Agreement
4. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
5. Approval of an Ordinance Ratifying and Confirming the Previously Executed Voluntary Separation Agreement and Release of All Claims

Items #1 and #2 were removed from the Consent Agenda.

Motion by Riess, second by Kosik to approve the Consent Agenda with the exception of agenda items #1 and #2.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: None

Motion carried.

Motion by Kaiser second by Kosik to approve Consent Agenda item #1, Approval of the November 25, 2018 Committee of the Whole and Village Board Meeting Minutes.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, David

Nays: None

Abstain: Corrigan, DiMaggio

Absent: None

Motion carried.

Motion by DiMaggio, second by David to approve the Paid Invoice List dated January 2019.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, DiMaggio, David

Nays: None

Abstain: Corrigan

Absent: None

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Providing for and Requiring the Submission of the Proposition for Increasing the Limiting Rate for the Village of Hawthorn Woods, Lake County, Illinois, to the Voters of Said Village at the Consolidated Election to be Held on the 2nd Day of April, 2019

Ms. Lobaito read the title of the ordinance into the record.

Motion by Corrigan, second by DiMaggio to approve an Ordinance Providing for and Requiring the Submission of the Proposition for Increasing the Limiting Rate for the Village of Hawthorn Woods, Lake County, Illinois, to the Voters of Said Village at the Consolidated Election to be Held on the 2nd Day of April, 2019.

Ms. Kazenas provided an overview of the resident engagement sessions and the Hawthorn Woods Paves the Way initiative. The overall cost will be \$25.7 million, and the plan is available on the Village's website. All property owners will be a part of this program unlike the current Special Service Area funding of the roads.

Ms. Kazenas reported that the Finance Committee has been discussing road funding options since 2012 and that other funding sources were considered, but that the committee determined based upon resident feedback, the most sustainable way to fund the road repairs is to ask for a rate increase. The SSA program will remain in effect through 2023, then after that, all residents will pay the same rate.

Trustee Corrigan noted the SSA program includes interest which does not go towards the repair of the roads. If the residents do not approve the referendum, the Village will continue to patch the roads.

Ms. Kazenas noted the proposed wording for the referendum question is set statutorily; therefore, it cannot be changed. Ancel Glink was hired as special counsel to prepare the referendum ordinance.

The funds will be restricted, and will only be used for paving and maintenance of the roads. There will be a separate line item on the tax bills.

Ms. Kazenas stated all Village owned roads would be repaired. Mayor Mancino noted that he has asked Ms. Kazenas to provide information on what it would cost for the Village to take ownership of the roads in the Hawthorn Woods Country Club. He said he would only be in favor of taking over these roads if the gates were removed and the roads opened to the public. Ms. Newton expressed concern for what types of improvements are under the roads that would also become the responsibility of the Village.

Mr. Ed Sullivan, EOSullivan Consulting, commented that if the ordinance passes, the Village cannot expend resources to promote the referendum. He indicated a committee can be formed to advocate for the referendum. The committee would consist of volunteers who can raise money and promote the referendum, but no public funds can be used.

There being no further discussion, Mayor Mancino asked for a roll call vote.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio

Nays: David

Abstain: None

Absent: None

Motion carried.

Mayor Mancino asked Ms. Lobaito to record the vote in the minutes.

2. Approval of a Resolution Supporting the No Build Option for Illinois Route 53 (FAP 342) and Supporting Alternate Traffic Congestion Relief

Motion by Kaiser, second by Corrigan to approve a Resolution Supporting the No Build Option for Illinois Route 53 (FAP 342) and Supporting Alternate Traffic Congestion Relief.

Ms. Newton indicated a copy of the resolution will be sent to the Friends of Indian Creek and neighboring communities. Trustee Riess stated the decommissioning of the corridor is critical to the elimination of FAP 342.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: None

Motion carried.

3. Approval of an Ordinance Authorizing the Release of Maintenance LOC for Kruckenberg Road

Motion by Corrigan, second by DiMaggio to approve an Ordinance Authorizing the Release of Maintenance LOC for Kruckenberg Road.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: None

Motion carried.

V. OLD BUSINESS

A. None this month.

VI. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer—Pamela O. Newton, MSOL

1. Monthly Update—Village Operations

Ms. Newton reported that the Village received an honorable mention for their innovation application to the Lake County Municipal League. The Village also received an additional \$25,000 grant from America In Bloom based upon our work at Brierwoods Park.

B. Report from the Village Attorney—Nicholas Standiford

No report this month.

C. Reports from Department Heads

1. Chief Administrative Officer—Donna Lobaito

a. Chief Administrative Officer Report

Ms. Lobaito indicated that the annual reports will be presented during the February Village Board meeting.

b. Village Clerk's Report

No report this month.

2. Chief Financial Officer—Kristin Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report

Ms. Kazenas reported that the fraud questionnaire will be forthcoming to the Village Board members.

- b. Human Resources Department Report

No report this month.

- c. Risk Management Department Report

No report this month.

- d. Business Continuity Work Group Report

No report this month.

3. Chief of Police—Jennifer R. Paulus

- a. Police Department Report

No report this month.

4. Director of Public Works/Village Engineer—Erika M. Frable, PE

- a. Public Works Department Report

No report this month.

5. Director of Parks and Recreation—Brian J. Sullivan, MPA, CPSI, CPRP

- a. Parks and Recreation Report

No report this month.

VII. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 1), Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino announced there would be no need for Executive Session this evening.

VIII. ADJOURNMENT

Motion by Corrigan, second by DiMaggio to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

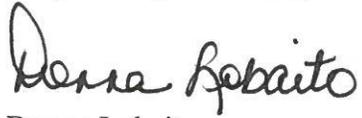
Abstain: None

Absent: None

Motion carried.

The motion carried and the meeting adjourned at 8:16 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Lobaito". The signature is written in a cursive, flowing style.

Donna Lobaito
Village Clerk