



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MARCH 31, 2014
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:02 p.m. Roll call indicated the following members were present: Mayor Mancino; Trustees Ponzio, Morgan, Corrigan and David. Trustees Riess and DiMaggio were absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief of Police Jennifer Paulus, Public Works Director and Village Engineer Erika Frable, Director of Parks and Recreation Brian Sullivan and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Mayor Mancino announced he would be addressing this agenda item immediately following the Mayor's Report

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report

1. Administration of the Oath of Office to Michael Behan, III, Police Officer

Michael Behan, III was introduced to the community. Mr. Behan spoke about the importance of his family and friends, and that he was honored to be hired by the Village of Hawthorn Woods. Mayor Mancino administered the Oath of Office to Officer Behan. Michael's father pinned his star on his son's uniform.

2. Appointment of Chris Donovan to a Four Year Term to the Planning, Building and Zoning Commission

Motion by Corrigan, second by David to appoint Chris Donovan to a Four Year Term to the Planning, Building and Zoning Commission.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David

Nays: None
Abstentions: None
Absent: Riess and DiMaggio
Motion carried.

3. Reappointment of Randy Hertel to a Three Year Term to the Board of Police Commissioners

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess and DiMaggio
Motion carried.

4. Reappointment of Pete Wifler to a Three Year Term to the Board of Police Commissioners

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess and DiMaggio
Motion carried.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Larry Simons, 12 W. Peter Lane – Mr. Simons stated he expected the Village to honor the annexation agreement between the Village and Starzwood or he would pursue legal action. He also noted that he moved to the Village for the rural lifestyle, which is now being challenged. He stated the roads in his subdivision are not designed for through traffic, nor does he want to worry about traffic. He would like the Village to ask Pulte to deal with their own traffic.

Amity Cataia, 161 Cardinal Drive – Ms. Cataia introduced her children to the Board. She expressed concern for her children with the 1,600 cars anticipated as a result of the Pulte development. She noted her subdivision has no sidewalks, and requested that safety measures be put in place. She asked the Village to uphold the language in the annexation agreement, and said she did not believe the 25' space adjacent to her property was in keeping with the spirit of the annexation agreement.

Mayor Mancino stated that he and his trustees were taking many notes, but because Pulte was not an agenda item this evening, the Board could not respond to these comments.

Ron Cataia, 161 Cardinal Drive – Mr. Cataia stated that he believed Pulte was trying to get around the annexation agreement language with the 25' strip of land. He stated he will seek legal action if the annexation agreement is not enforced. He said that they can expect 1,326 vehicle trips per day with a great percentage of those vehicles passing through Countryside Meadows subdivision. Mr. Cataia stated this would pose a dangerous condition and that his daughter has a right to ride her bike in the streets to see her friends. Mr. Cataia also spoke of his daughter's muscle condition. He threatened litigation again.

Mayor Mancino stopped Mr. Cataia's comments due to the threatened litigation. He encouraged him to speak to his attorney and stay engaged, but reminded him that the Pulte application was not on tonight's agenda.

Arthur Swann, lot owner in Countryside Meadows – Mr. Swann thanked Ms. Lobaito for speaking to him in the past about the Pulte application. He stated he was concerned with traffic. He asked the Village Board to consider the impact this will have on the residents of Countryside Meadows.

Shari Long, 10 W. Peter Lane – Ms. Long asked the Village to honor the language in the annexation agreement, and that she would support legal action if it is not honored. She also requested there be no access to their subdivision from the Pulte development.

Casey Godik, 15 W. Peter Lane – The Gokik's recently moved to Countryside Meadows and are concerned about traffic and safety for the kids. Ms. Godik asked for the same consideration given to the Summit subdivision by requiring a bollard between the Pulte development and Countryside Meadows subdivision.

Steven Godik, 15 W. Peter Lane – Mr. Godik stated he wants the annexation agreement to be honored as it relates to one acre lots adjacent to the Countryside Meadows subdivision. He is also concerned about traffic.

Kim Ramsey, 164 Cardinal Drive – Ms. Ramsey thanked Ms. Newton and Ms. Lobaito for meeting with her. She stated she shared the other resident's concerns about traffic, and noted the congestion on Gilmer Road in the mornings. She is concerned about Countryside Meadows being used as a thoroughfare.

Scott Burkhalter, 17 E. Peter Lane – Mr. Burkhalter stated that he and his wife are now building in Countryside Meadows, and he is concerned about safety, especially when having to make a left turn from Cardinal Drive onto Gilmer Road.

Julie Burkhalter, 17 E. Peter Lane – Ms. Burkhalter said she was attracted to the low density traffic in the area, and will not feel safe walking on the streets. She stated they would never have built in Countryside Meadows if they knew the roads were going to connect to the Pulte site.

Mark Sicco, 153 Cardinal Drive – Mr. Sicco thanked Ms. Newton and Ms. Lobaito for meeting with him. He said he was concerned with traffic, and that making a left turn off Cardinal Drive onto Gilmer Road will be an issue. He spoke of the current back-up traffic on Midlothian Road, and said he was concerned about how people will get out of the Pulte site to go north on Midlothian Road. He suggested that those trying to go north on Midlothian will use Cardinal Drive to exit from the Pulte site.

Village Attorney Brankin reminded those in the audience that the Pulte application was not on the agenda for this evening, and that the Board members are not commenting because that could constitute an Open Meetings Act violation. He said that the Board is prohibited by law from addressing the merits of this application since it is not on the agenda.

Dawn Sicco, 153 Cardinal Drive – Ms. Sicco stated that the residents want to be heard. She said that she heard that the Summit residents will have a bollard installed on their roadway, but the same consideration was not given to the residents of Countryside Meadows.

Barbara Milkowski, 165 Cardinal Drive – Ms. Milkowski stated she supported the objections of those who previously commented tonight. She expressed concern about the safety and traffic.

Joe LaBarbera, Owner of lot in Camden Trace – Mr. LaBarbera owns a lot in Camden Trace, and he said he has lost several opportunities to sell his lot when people learn of the proposed Pulte development.

Stephanie Keen, 161 Cardinal Drive – Ms. Keen commented that she will have to worry about her grandchildren and their dogs when they come for a visit. She said she would never have moved here if she knew of the proposed connection of roads.

Sue Starykowicz, 6606 Cobblestone Lane, Long Grove – Ms. Starykowicz stated she represented the Countryside Meadows Homeowner's Association and the 26 lots owned by Starzwood Development. She responded to a previous comment made by a resident who said he was given bad information when he bought his lot. She said she was responding, because she and her husband sold lots based on the annexation agreement language and that the Village should honor this language.

Mayor Mancino suggested that residents go on the Lake County website to review the proposed intersection improvements proposed at Gilmer and Midlothian roads. He also encouraged the residents to come to the Village Board meeting when the Pulte application is on the agenda.

IV. MAYOR’S REPORT AND COMMITTEE REPORTS – Continuation from earlier in the meeting

- A. Mayor’s Report -----Joseph Mancino, Mayor

The Mayor’s Report was presented earlier in the evening.

- B. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

- C. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

No report this month.

- D. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month. Mayor Mancino noted that Trustee Riess had an excused absence from tonight’s meeting.

- E. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

- F. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

Trustee Ponzio reported that the audit fieldwork was finished on time, and he complimented Ms. Kazenas for her work in this regards. He noted that Mr. Sullivan was at the recent Finance Committee meeting to discuss road pavement plans, and that the Committee is planning a resident workshop in the near future.

1. Approval of Budget Transfer

Motion by Corrigan, second by Ponzio to approve the Budget Transfer.

Trustee Corrigan noted this was a net zero transfer, and that it simply moved money in between line items in the budget.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess and DiMaggio
Motion carried.

G. Public Works Committee -----Vacant, Chair
Trustee Liaison, Vacant

No report this month.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of Minutes from the February 18, 2014 Village Board Meeting
2. Approval of Paid Invoice List Dated March, 2014
3. Approval of a Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Joint Purchasing Requisition for Bulk Rock Salt
4. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Hawthorn Woods Elite Soccer Club & Hawthorn Woods Honors Soccer Club
5. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Lake Zurich Baseball and Softball Association
6. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Amended Agreement with the Lake Zurich Lacrosse Club
7. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with Team PowerPipe Baseball Team
8. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with Lake County Stars Baseball Team
9. Approval of a Resolution Authorizing the Chief Operating Officer to Waive the Sealed Bid Process for the Purchase of a 6-Inch Flood Pump
10. Approval of a Resolution Authorizing the Chief Operating Officer to Proceed With the Purchase of a 6-Inch Flood Pump in an Amount Not to Exceed \$16,578.31
11. Approval of a Resolution Authorizing the Execution of an Agreement—Hawthorn Woods Country Club—Summer Concert
12. Approval of a Resolution Authorizing the Execution of an Agreement—Cadillac Casanovas—Summer Concert
13. Approval of a Resolution Authorizing the Execution of an Agreement—Save the Clocktower—Summer Concert
14. Approval of a Resolution Authorizing the Execution of an Agreement—John Lambert—Summer Concert
15. Approval of a Resolution Authorizing the Execution of an Agreement—Comstock Lode—Summer Concert

16. Approval of a Resolution Authorizing the Execution of an Agreement—Shelter Dogs—Summer Concert
17. Approval of a Resolution Authorizing the Execution of an Agreement—Soul Patch Monkey—Summer Concert
18. Approval of a Resolution Authorizing the Execution of an Agreement—K Michaels Band—Summer Concert
19. Approval of a Resolution Authorizing the Execution of an Agreement—The Blues Mavericks—Summer Concert
20. Approval of a Resolution Authorizing the Execution of an Agreement—Alex & the Allstars—Summer Concert
21. Approval of a Resolution Authorizing the Execution of an Agreement—Carte Blanche—Summer Concert
22. Approval of a Resolution Authorizing the Execution of an Agreement—Magic Frank Blues Band—Summer Concert
23. Approval of a Resolution Authorizing the Execution of an Agreement—Déjà Vu—Summer Concert
24. Approval of a Resolution Authorizing the Execution of an Agreement—The Chauffeurs—Summer Concert
25. Approval of a Resolution Authorizing the Execution of an Agreement—8 Miles South—Summer Concert
26. Approval of a Resolution Authorizing the Execution of an Agreement—Soda—Summer Concert
27. Approval of a Resolution Authorizing the Execution of an Agreement—Chuckaroo & the Fabulous Memories
28. Approval of a Resolution Authorizing the Execution of an Agreement—US Bank Collateral Control Agreement
29. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois
30. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 1, Section 1-4-4—General Penalty; Section 1-4-4E—Settlement Amounts Enumerated
31. An Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1F.10—General Fees and Charges—Administrative Hearing Fees

Item#7 was removed from the Consent Agenda.

Motion by Corrigan, second by Ponzio to approve the Consent Agenda with the exception of Item #7.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David
Nays: None
Abstentions: None
Absent: Riess and DiMaggio

Motion carried.

Motion by Ponzio, second by Morgan to approve Consent Agenda Item #7, Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with Team PowerPipe Baseball Team.

Trustee David mentioned his son plays for Team PowerPipe, therefore would be abstaining from the vote.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, Mayor Mancino

Nays: None

Abstentions: David

Absent: Riess and DiMaggio

Motion carried.

B. Items for Separate Action

None this month.

VI. OLD BUSINESS

None this month.

VII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer Pam Newton

1. Village Operations

Ms. Newton noted that all concert contracts are paid for by non-taxpayer dollars. She also mentioned that the Village was in receipt of a \$250,000 bond settlement regarding the Hawthorn Trails subdivision. Attorney Brankin noted an additional third party check would be forthcoming later this week regarding the same matter. Ms. Newton reported that staff is working to ready the aquatic center for the summer season. Java with Joe will be held on April 12, 2014 at the Hawthorn Woods Country Club. The golf outing is on May 12, 2014. Ms. Newton congratulated Chief Paulus for being recognized by State Comptroller Judy Baar Topinka as a leading female in law enforcement.

2. Economic Development Department Report

Ms. Newton reported that the Board will find her development report on the dais.

B. Report from the Village Attorney

Attorney Brankin reported he has been working on the Pulte development, and that he had one Executive Session item he would discuss later with the Board.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito

a. Building Department Report

Ms. Lobaito's report is in the packet.

b. Village Clerk's Office Report

Ms. Lobaito's report is in the packet.

2. Chief Financial Officer/Human Resources Director – Kristin Kazenas

a. Finance Department Report

Ms. Kazenas' report is in the packet.

b. Human Resource Department Report

Ms. Kazenas' report is in the packet. Ms. Newton reported that seasonal Public Works hiring is taking place at this time.

c. Risk Management Department Report

Ms. Kazenas' report is in the packet.

3. Chief of Police – Jennifer Paulus

a. Police Department Report

Chief Paulus' report is in the packet.

4. Public Works Director/Village Engineer – Erika Frable, PE

a. Public Works Department Report

Ms. Frable reported that her staff has been working on the start-up tasks at the aquatic center. Public Works has been cold patching the roads, fixing broken mailboxes, and performing lawn restoration from the snowplowing season. Ms. Frable stated she will be bringing forth to the April Village Board meeting the bid results on the ICC landscape barrier

grant and a recommendation for a new Public Works truck. She said she is also working on the maintenance of the lift station. Lastly, Ms. Frable reported that another Public Works staff member obtained his tanker license.

Ms. Newton reported that the meter issue with the Lake Zurich sewer has been resolved, and that the problem had to do with a gauge on the meter.

5. Director of Parks and Recreation—Brian Sullivan

a. Parks and Recreation, and Special Events

Mr. Sullivan reported that the Village is the recipient of the Dr. Pepper grant for 20 recycling bins worth \$8,500. Hawthorn Woods was the only Illinois community who was awarded the grant. Mr. Sullivan also thanked Amy Scholz for her work on the Power Play After School Grant. Lastly, Mr. Sullivan stated his one year anniversary was tomorrow, and he thanked the Village for this opportunity to serve the community.

b. Comprehensive Plan Update

No report this month.

IX. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11) and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21), Purchase of Property (5 ILCS 120/2 (c) 5)

Motion by David, second by Corrigan to enter into Executive Session.

Roll call vote.

Ayes: Ponzio, Morgan, Corrigan, David

Nays: None

Abstentions: None

Absent: Riess and DiMaggio

Motion carried.

The Board moved into Executive Session at 8:42 p.m.

X. ADJOURNMENT

Motion by Corrigan, second by DiMaggio to adjourn the Village Board meeting.

Voice vote.

Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2
Motion carried.

There being no further business the meeting adjourned at 9:09 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk