



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
APRIL 21, 2014
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:04 p.m. Roll call indicated the following members were present: Mayor Mancino; Trustees Ponzio, Riess, Morgan, DiMaggio and David. Trustee Corrigan was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Public Works Director and Village Engineer Erika Frable, Director of Parks and Recreation Brian Sullivan and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

Mayor Mancino announced he is moving the Items for Separate Action up on the agenda.

Motion by Riess, second by DiMaggio to move the Items for Separate Action to this portion of the agenda.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

Mayor Mancino stated the following two documents are not ready for consideration and requested the Village Board refer these items back to staff.

1. An Ordinance Authorizing the Execution of A Memorandum of Agreement Between the Village of Hawthorn Woods, Orleans RHIL, LP, Starzwood Development, Inc., Michael M. Starykowicz, and Susan Starykowicz—Countryside Meadows Subdivision
2. A Resolution Approving a Fifth Amendment to Declaration of Protective Covenants, Conditions, Restrictions, Reservations, and Grants of the Countryside Meadows Subdivision

Motion by DiMaggio, second by David to refer the two ordinances back to staff for further review and preparation.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Don Hamm, 21454 W. Sylvan Drive – Mr. Hamm stated he is a resident of Sylvan Lake, and is concerned with the potential impacts of the Pulte development. His concerns relate to run-off, the commercial site, and traffic impact. He noted that he is looking forward to the development, but has concerns.

Gary Goldblatt, 21227 W. Sylvan Drive – Mr. Goldblatt stated he shares the same concerns as Mr. Hamm.

Mayor Mancino stated that because Pulte is not on the agenda for the evening, it is inappropriate for the Board to comment, but noted that the Village will be watching the wetlands, lakes and the overall process of development. He suggested these residents contact staff to discuss the matter further.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report

1. Reappointment of Doug Samz to the Police Pension Fund Board for the Term of May 5, 2014 – May 5, 2016

Motion by Riess, second by Ponzio to reappoint Doug Samz to the Police Pension Fund Board for the term of May 5, 2014 – May 5, 2016.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

B. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Re-Zoning Land Within the Village of Hawthorn Woods to AG Agricultural—Nancy VanWeelden—Approximately 10 Acres; 24821 N. Gilmer Road, PIN #14-11-200-003

Motion by David, second by DiMaggio to continue this matter to the May 19, 2014 Village Board meeting.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David
Nays: None
Abstentions: None
Absent: Corrigan

Motion carried.

C. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

Trustee Morgan reported that the Emergency Operations Plan group met this month.

D. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

Trustee Riess reported that the committee met this past Saturday to prepare 1,000 tree seedlings for delivery to the local schools in honor of Arbor Day. He said the committee may hold a contest regarding tree species.

E. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

F. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

No report this month.

G. Public Works Committee -----Vacant, Chair
Trustee Liaison, Vacant

No report this month.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of Minutes from the March 31, 2014 Special Village Board Meeting
2. Approval of Paid Invoice List Dated April, 2014
3. Approval of Bills List Dated April, 2014
4. Approval of a Resolution for Arbor Day
5. Approval of Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Chicago Tank Removal; Aquatic Center Tank Removal
6. Approval of a Resolution Authorizing the Execution of an Agreement with J & M Displays; 2014 Fourth of July Fireworks Show
7. Approval of a Resolution Authorizing the Execution of an Agreement with The Barn Nursery; ICC Landscape Barrier

Items#5 and 7 were removed from the Consent Agenda.

Motion by Riess, second by Morgan to approve the Consent Agenda with the exception of Items #5 and 7.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

Motion by Riess, second by David to approve Consent Agenda Item #5, Approval of Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Chicago Tank Removal; Aquatic Center Tank Removal.

Trustee Riess asked for clarification as to whether this item pertained to the Aquatic Center or the sewer facility. Mr. Sullivan confirmed it pertained to the Aquatic Center.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

Motion by DiMaggio, second by David to approve Consent Agenda item #7, Approval of a Resolution Authorizing the Execution of an Agreement with The Barn Nursery; ICC Landscape Barrier.

Mayor Mancino noted the landscape drawings are on the dais for the Board's review.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

B. Items for Separate Action

This item was addressed previously in the meeting.

VI. OLD BUSINESS

None this month.

VII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer Pam Newton

1. Village Operations

Ms. Newton reported on various Village projects such as the May 12, 2014 Golf Outing, the Java with Joe, and Bark in the Park.

2. Economic Development Department Report

Ms. Newton reported that the Board will find her development report on the dais.

B. Report from the Village Attorney

Attorney Brankin reported the Village is in receipt of the second payment regarding the Dartmoor settlement, and that all documents are now executed. He also reported that he has been working on a number of development applications.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito

a. Building Department Report

Ms. Lobaito's report is in the packet.

i. Draw Down Deposit Agreement Modification—William Ryan Homes

Ms. Lobaito reported that the Village is in receipt of William Ryan Homes Draw Down Deposit Agreement with the property owner's responsibilities being redacted from the document. She noted that the Finance Department has measures in place to prevent the funds from being reduced beyond 20% of the initial deposit, and that is was staff's recommendation that the Village Board approve the Agreement as presented. She noted that since the Village Board approved the form of the Agreement, which is codified, it would take Board action to accept a modified Agreement.

Motion by DiMaggio, second by David to approve the Draw Down Deposit Agreement Modification—William Ryan Homes.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

b. Village Clerk's Office Report

Ms. Lobaito's report is in the packet.

2. Chief Financial Officer/Human Resources Director– Kristin Kazenas

a. Finance Department Report

Ms. Kazenas' report is in the packet.

b. Human Resource Department Report

Ms. Kazenas' report is in the packet.

c. Risk Management Department Report

Ms. Kazenas' report is in the packet.

3. Chief of Police – Jennifer Paulus

a. Police Department Report

Chief Paulus' report is in the packet.

4. Public Works Director/Village Engineer – Erika Frable, PE

a. Public Works Department Report

Ms. Frable's report is in the packet.

i. Approval of a Resolution Authorizing the Execution of a Contract with Rush Truck Centers to Purchase a 2-Ton Truck in an Amount Not to Exceed \$141,444

Ms. Frable reported that three out of five of her 2-ton trucks are more than 12 years old. She said the department has already experienced significant repairs in 2014. She also noted that there are six snow plow routes, but only five trucks. As a result, she is requesting the expenditure of funds for a new 2-ton truck in an amount not to exceed \$141,444. This amount includes complete outfitting of the vehicle. The truck is to be purchased through the State bid. She noted that the body of the truck will be stainless steel, which costs more; however, this will extend the vehicle's longevity.

Trustee Ponzio stated that the Capital Improvement Plan Fund has \$100,000 to be allocated, and the Community Development Fund has the balance needed.

Motion by Riess, second by David to approve a Resolution Authorizing the Execution of a Contract with Rush Truck Centers to Purchase a 2-Ton Truck in an Amount Not to Exceed \$141,444.

5. Director of Parks and Recreation—Brian Sullivan

a. Parks and Recreation, and Special Events

Mr. Sullivan reported on the upcoming CERT Pancake Breakfast, various recreation programs that will be offered in conjunction with the Hawthorn Woods Country Club facilities and staff, and Amy's training towards her certification in Parks.

- i. Approval of a Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Hawthorn Woods Elite Soccer Club & Hawthorn Woods Honors Soccer Club
- ii. Approval of a Resolution Authorizing and Confirming the Execution of a Previously Executed Amended Agreement—Lake Zurich Lacrosse Club
- iii. Approval of a Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Team PowerPipe Baseball Team
- iv. Approval of a Resolution Authorizing and Confirming the Execution of a Previously Executed Agreement—Lake County Stars Baseball Team

Motion by David, second by DiMaggio to approve the resolutions in items i. – iv., pertaining to field lease agreements.

Mr. Sullivan noted that there were some necessary changes to these agreements due to inclement weather.

Voice vote.

Ayes: 5

Nays: 0

Abstentions: 0

Absent: 1

Motion carried.

b. Comprehensive Plan Update

- i. Approval of a Resolution Setting a Public Hearing Date Before the Planning, Building and Zoning Commission for the Consideration and Recommendation of a Comprehensive Plan

Motion by Ponzio, second by DiMaggio to approve a Resolution Setting a Public Hearing Date Before the Planning, Building and Zoning Commission for the Consideration and Recommendation of a Comprehensive Plan.

Roll call vote.

Ayes: Riess, Ponzio, Morgan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Corrigan

Motion carried.

VIII. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11) and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21), Purchase of Property (5 ILCS 120/2 (c) 5)

Mayor Mancino noted that there would not be an Executive Session this evening.

IX. ADJOURNMENT

Motion by DiMaggio, second by Morgan to adjourn the Village Board meeting.

Voice vote.

Ayes: 5

Nays: 0

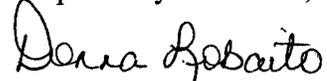
Abstentions: 0

Absent: 1

Motion carried.

There being no further business the meeting adjourned at 8:00 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk