



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
JUNE 24, 2013
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:02 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Riess, Corrigan and David. Absent were Trustees Morgan and DiMaggio.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director/Village Engineer Erika Frable, and Village Attorney Robert Kenny.

II. PLEDGE OF ALLEGIANCE

III. SPECIAL PRESENTATIONS

A. A Resolution in Memory of John Harchut, Former Village President of Hawthorn Woods

Mayor Mancino welcomed Pam Harchut, friends and family of former Village President John Harchut, who passed away in February, 2013. Mayor Mancino recognized Mr. Harchut for his many years of service to the community, including his service on the Plan Commission, as Village President in 1988 and 1989, and as Chairman of the Public Works Committee until his death. Mr. Harchut was remembered as a very talented, skilled and dedicated community servant who gave freely of his time.

Village Clerk Lobaito read the resolution into the record, and Mayor Mancino presented the resolution to Pam Harchut. Mayor Mancino noted that John's legacy will forever be his service to his community, and that his impact on Hawthorn Woods will be long lasting.

Pam Harchut thanked the Board for recognizing John and his service to the community. She noted that John would have commented that every minute of his service to Hawthorn Woods was a pleasure. She noted that he had a good sense of what was good versus wrong, and that no one could deter him from doing what was right. She said he had a keen sense of always looking to the future, and it was the future that was so important to him to protect.

Motion by Corrigan, second by Ponzio to approve A Resolution in Memory of John Harchut, Former Village President of Hawthorn Woods.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

B. A Resolution Recognizing the Lake Zurich High School Boys 2013 Lacrosse Cup State Champions

Mayor Mancino noted that he followed the Lake Zurich High School Lacrosse team throughout their season, and that they won the state championship months ago by working hard. He encouraged the young men to take their hard work and ideals with them into their future endeavors.

Dave Kintzer, founder and president of the Lake Zurich High School Lacrosse Team, stated that the team was founded eleven years ago at the high school level, and that six years ago, a youth program was started to feed into the high school team.

Chuck Vozas, head coach, thanked the Village for allowing the team to use the parks.

Motion by Riess, second by Corrigan to approve A Resolution Recognizing the Lake Zurich High School Boys 2013 Lacrosse Cup State Champions.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report -----Joseph Mancino, Mayor

1. Appointment of a Comprehensive Plan Working Committee—Mike David, Chris Donovan, David Lindquist, John Malcolm and Joseph Mancino

Motion by Riess, second by Corrigan to appoint a Comprehensive Plan Working Committee consisting of Mike David, Chris Donovan, David Lindquist, John Malcolm and Joseph Mancino.

Voice vote.
Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2
Motion carried.

B. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

1. An Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Section 9-6B-2 and 9-6B-3

Commissioner Kaiser reported that a public hearing was conducted before the Planning, Building and Zoning Commission regarding a text amendment to the permitted and special uses of the B Retail Business/Commercial District. He said the Commission considered both grocery stores and outdoor dining. He reported that tonight's ordinance reflects additional business uses that staff deemed to be appropriate for inclusion in this zoning district, and noted further direction will come from the planning consultant through the Comprehensive Plan update.

Commissioner Kaiser noted that the driving force behind the amendment came from the fact that grocery stores and restaurants were listed as special uses, which costs developers time and money, and that the amendment moving these uses to permitted uses makes sense.

Mayor Mancino noted that Hawthorn Woods still has a reputation of being a difficult community in which to develop in part, this being due to our many special uses.

Motion by Riess, second by Corrigan to approve An Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Section 9-6B-2 and 9-6B-3.

Roll call vote.
Ayes: Ponzio, Riess, Corrigan and David
Nays: None
Abstentions: None
Absent: Morgan and DiMaggio
Motion carried.

C. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison

No report this month.

D. Parks and Recreation ----- Vacant, Chair
Vacant, Trustee Liaison

No report this month.

E. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month.

F. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

G. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of April, 2013 Financial Statements

Motion by Riess, second by Corrigan to approve the April, 2013 Financial Statements.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

2. Approval of Year End Fund Balance Transfers

Motion by Corrigan, second by Riess to approve the Year End Fund Balance Transfers.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

3. Approval of Budget Transfers

Motion by Riess, second by David to approve the Budget Transfers.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

4. Approval of 2012 Annual Treasurer's Report

Motion by Corrigan, second by David to approve the 2012 Annual Treasurer's Report.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

H. Public Works Committee -----Vacant, Chair
Trustee Liaison, Vacant

No report this month.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of Minutes from the May 20, 2013 Village Board Meeting
2. Approval of Paid Invoice List Dated June, 2013
3. Approval of Bills List Dated June, 2013
4. Approval of a Resolution Authorizing the Execution of an Employment Contract—Chief Jennifer Paulus
5. Approval of an Ordinance Ascertaining the Prevailing Wages for Laborers, Mechanics, and Other Workers Employed on Public Works of Said Village
6. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter Into a Field Usage Agreement with the Lake Zurich Flames
7. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter Into a Field Usage Agreement with Team One Lacrosse Camp
8. Approval of a Resolution Authorizing the Chief Operating Officer to Award the Hawthorn Woods Playground Equipment Removal and Reinstall Project

9. Approval of a Resolution Authorizing the Execution of a Non-Disclosure Agreement by and Between the Illinois Office of the Comptroller and the Village of Hawthorn Woods Regarding the Exchange of Confidential Information.
10. Acceptance of Municipal Compliance Report of the Hawthorn Woods Police Pension Fund for the Year Ended December 31, 2012
11. Approval of an Arbor Day Proclamation Resolution
12. Approval of a Resolution Authorizing the Mayor to Enter Into an Agreement—Illinois Emergency Management Agency Public Assistance Grant Agreement

Motion by Riess, second by David to approve the Consent Agenda.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

VII. OLD BUSINESS

None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer Pam Newton
 1. Village Operations

Ms. Newton updated the Village Board on the recent house fire on Rosewood Drive. She noted that the Lake Zurich Fire Department would be scheduling a resident meeting in the very near future.

2. Economic Development Department Report

No report this month.

3. Parks and Recreation and Special Events

Ms. Newton reported that Brian Sullivan, Deputy Parks and Recreation Director, was featured in a recent parks and recreation magazine.

- B. Report from the Village Attorney

No report this month.

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito
 - a. Building Department Report

Ms. Lobaito's report is in the packet.

- b. Village Clerk's Office Report

1. A Resolution Making a Determination Relative to the Release of Executive Session Minutes and Destruction of Executive Session Tapes Pursuant to the Open Meetings Act

Motion by David, second by Corrigan to approve A Resolution Making a Determination Relative to the Release of Executive Session Minutes and Destruction of Executive Session Tapes Pursuant to the Open Meetings Act.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David

Nays: None

Abstentions: None

Absent: Morgan and DiMaggio

Motion carried.

2. Chief Financial Officer/Human Resources Director– Kristin Kazenas
 - a. Finance Department Report

Ms. Kazenas' report is in the packet.

- b. Human Resource Department Report

No report this month.

- c. Risk Management Department Report

No report this month.

3. Chief of Police – Jennifer Paulus

- a. Police Department Report

Chief Paulus' report is in the packet.

- b. Approval of a Resolution Waiving the Competitive Bidding Process Authorizing the Mayor to Enter Into a Contract for a Security System Upgrade and Security Monitoring Services

Motion by Corrigan, second by Ponzio to approve a Resolution Waiving the Competitive Bidding Process Authorizing the Mayor to Enter Into a Contract for a Security System Upgrade and Security Monitoring Services.

Chief Paulus explained it was staff's recommendation to waive competitive bidding, because the current vendor's wiring and equipment are already in place.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and David
Nays: None
Abstentions: None
Absent: Morgan and DiMaggio
Motion carried.

- 4. Public Works Director/Village Engineer – Erika Frable, PE
 - a. Public Works Department Report

Ms. Frable's report is in the packet.

IX. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11) and Consideration of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino announced there would not be an Executive Session this evening.

X. ADJOURNMENT

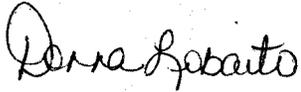
Motion by Riess, second by Ponzio to adjourn the Village Board meeting.

Voice vote.

Ayes: 4
Nays: 0
Abstentions: 0
Absent: 2
Motion carried.

There being no further business the meeting adjourned at 7:43 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna Lobaito".

Donna Lobaito
Village Clerk