



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD TOWN HALL MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
FEBRUARY 22, 2011
7:30 P.M.**

MINUTES

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mancino called the meeting to order at 7:40 p.m. The following members were present: Mayor Mancino, Trustees Riess, Morgan, Corrigan, DiMaggio and David. Absent was Trustees Ponzio.

Also present were Chief Operating Officer Pam Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director Jim Maiworm, Recreation Coordinator Kelly Carlson, Communications Specialist Denise Kauffman, Village Engineer Lee Fell and Village Attorney Daniel Shapiro.

II. WELCOME AND INTRODUCTION OF CONSTITUENT SERVICES TABLES

Mayor Mancino introduced the constituents sitting at the tables around the room.

III. OVERVIEW OF EVENING'S AGENDA

Mayor Mancino provided a brief description of the meetings agenda.

IV. MAYOR INTRODUCTION OF BOARD MEMBERS

Mayor Mancino introduced the Village Board members to the audience.

V. BOARD MEMBER REPORTS

Each Trustee was asked to speak about the work of their committees.

Trustee Riess stated that he is the trustee liaison for the Environmental Committee and provided a brief overview of their purpose. He highlighted several ongoing projects of the committee such as Adopt a Highway, light bulb and paint disposal through the Solid Waste Agency of Lake County, bulb plantings about town, Arbor Day celebration and the quest to become a Tree City. He also stated the Environmental Committee is presently working on the leaf burning issue.

Trustee Morgan stated that he has been a member of the Village Board for four years and that presently he serves at the trustee liaison for the Public Safety and Judicial Committee as well as the EOP liaison. Trustee Morgan stated that besides reviewing the Police Department budget, they address and make recommendations to the Village board on a variety of issues such as social hosting, vehicle weight limitations and reverse 911 notification. Trustee Morgan stated that residents can now sign up for this informative service on the Village's website, www.vhw.org. Trustee Morgan also stated that the Village now offers an anonymous prescription and pill disposal drop off site located in the lobby of the Police Department. Lastly, Trustee Morgan reported that the Village is working on an Emergency Operations Plan and that an operations center has now been established and equipped.

Trustee DiMaggio stated that he was one of the newer members of the Village Board and that he had not yet been assigned as a Trustee liaison to a committee. Trustee DiMaggio stated that he is very interested in seeing the Village develop a downtown area with the planned Hawthorn Woods water walk and that he believed a thriving downtown will only increase property values in the Village.

Trustee David stated he too was recently appointed to the Village Board. He stated that he owns a business on Gilmer Road and has been serving with Trustee Morgan on the Public Safety and Judicial Committee. He stated that he has been active in Scouting and presently serves as a Cub Scout leader. Trustee David also stated that he and his family are residents of the Hawthorn Woods Country Club and that he is committed to helping the residents of the country club connect with the community. He too indicated he is interested in developing a downtown to serve the needs of the community.

Trustee Corrigan stated she was appointed to the Finance Committee in 2008 and was elected as a trustee in 2009. She stated she has seen great progress in the budget process and the document itself in four years. She stated the Finance Committee consists of six members with three being Village Trustees and the other three residents of the Village. She stated the committee reviews the monthly financials and makes recommendations to the Board on the best way to spend the Village's tax dollars. She said they also pursue grant opportunities to supplement Village revenues.

Trustee Corrigan reported that many Board members volunteer their time in the Village offices to supplement the workload of the staff members. She said that the Finance Committee members have over 90 years combined experience in the areas of law, finance and information technology and provide consulting services to the Village at no cost. She stated the Finance Committee has a goal of establishing a three to five year financial plan as well as a capital replacement plan. The committee also oversees the entire budget process and makes a recommendation to the Village Board after each committee of the Village has thoroughly reviewed the budget.

Trustee Corrigan discussed some of the accomplishments of the Finance Committee in recent years, such as the hiring of our Chief Financial Officer Kristin Kazenas and the accomplishment of dealing with the aquatic center debt.

At this point, Chief Financial Officer Kazenas presented a Power Point presentation on the aquatic center construction, financing, and debt restructuring. The aquatic center was constructed in 2007 and the original cost of construction was to be \$3.0 million financed by a donation from Toll Brothers, however, the actual cost was much greater forcing the sale of bonds in the amount of \$2.8 million. The interest rate was set at 4.75% with a 10 year term that included stepped payments each year and a balloon payment in year ten. The source of revenue to pay for the bonds consisted of future park donations, aquatic center operational revenue and other village funds. With the downturn in the economy, developer donations have not materialized and the aquatic center is operating at a breakeven point.

In order to protect the Village finances and instead of defaulting on the loan, the Village found a solution that consists of an alternative revenue source, the refinancing of the bonds to match the life of the aquatic center, assurance that Village finances will not be used for debt repayment, and a lower interest rate.

VI. MAYOR MANCINO'S REPORT

Mayor Mancino commented that about three to four years ago the Village was suffering financially and 40% of all employees were laid off. Since that time we have shored up our finances with hard work and dedication of the entire Village Board and all staff members. Mayor Mancino reported that we operate with a zero based budget whereby we start at zero and build our budget based on the needs of the Village. Expenditure carryover from the previous year is not assumed. He also reported that we have an unaudited 2010 fund balance of \$300,000 with this money going right into savings and debt reduction. He also reported that this is the first year the Village is fully funding the police pension.

Mayor Mancino also commented that the Village is now job sharing with the Village of Mundelein's building inspection department.

Mayor Mancino stated that the Village has resolved numerous legal issues that were pending when he took office and as a result, has cut legal spending. He also stated that some part-time employees have been hired to supplement with the workload.

Mayor Mancino stated the Village has been through some very rough years in the past and that we are now on solid ground financially.

In the area of economic development, Mayor Mancino stated that he has talked to many developers who have indicated it's difficult to get financing. He said during this slow time in the economy, the Village is preparing for its future. He stated the SSA #4 sewer along Midlothian Road is now complete. Staff has been working on re-writing the Architectural Overlay Ordinance, Sign Ordinance, Comprehensive Plan and the Zoning Ordinance.

Mayor Mancino stated the Village is working on getting infrastructure to the Northern Planning Area near Gilmer and Hawley and that there are some pending annexations in that area. In 2010, Dartmoor Homes at Quentin Road and Rt. 22 was annexed into the Village. This annexation has potential for commercial development to serve the community.

The Village recently received its 2010 Census report and the Village has grown 27% since 2000, whereas the County has grown at only 9.2%.

Mayor Mancino stated that the Park Master Plan was last adopted in 1998 and that staff and Parks and Recreation Committee members are presently working on updating this document so that we can apply for grant money. He reported that the Village is working towards a unified sign plan and walking paths in all Village parks.

In the area of recreation, Mayor Mancino reported that Ms. Carlson has been expanding the programming offered to all residents. She has started a seniors group that meets at the Barn one day a month for lunch and socialization and that all seniors are encouraged to attend. This is a free social event for our seniors. The Concerts in the Park will be held in conjunction with a new farmer's market on Friday evenings beginning June 24th. Mayor Mancino also stated the annual Village Golf Outing will be held in May with all proceeds going to fund the fireworks show as well as the Concerts in the Park.

Mayor Mancino touched upon other community events, such as the Fall Family Fun Fest, the Tree Lighting Ceremony and the 4th of July parade and festivities.

Mayor Mancino stated that the Village is always looking at suggestions from our residents and have been able to respond to a number of requests, such as healthier food options at the aquatic center. He said that recently he has received inquiries about the elimination of dog and vehicle licenses. He said that the revenue would have to be replaced somehow, and acknowledged that there are safety reasons for the tags and licenses, but that this was an issue the Village would look at. Mayor Mancino encouraged all residents to feel free to contact the Village with any suggestions they may have.

The Village will be holding a meeting on April 6, 2011 to discuss Canadian National noise mitigation options. This will be an open dialogue with Village Board members and staff on how to use the money donated per agreement by Canadian National.

Lastly, Mayor Mancino reported that staff will be meeting with Stormwater Management next week regarding the Bent Tree flooding issue.

VII. PUBLIC QUESTIONS AND CONSTITUENTS SERVICE TABLES AVAILABLE

Mayor Mancino opened the door for questions and answers. There were no questions.

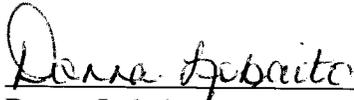
VIII. EXECUTIVE SESSION

Mayor Mancino stated there would be no executive session.

IX. ADJOURNMENT

Motion by Riess, second by David to adjourn the Town Hall Meeting. On a voice vote the motion carried unanimously and the meeting adjourned at 8:55 p.m.

Respectfully submitted,



Donna Lobaito
Chief Administrative Officer
and Village Clerk



2 LAGOON DRIVE
 HAWTHORN WOODS, IL 60047
 (847) 438-5500 FAX: 947-438-1459

Village Board/Town Hall Meetings
 SIGN-IN SHEET
 February 22, 2011

PLEASE SIGN IN

NAME	ADDRESS	TELEPHONE	E-MAIL
Bill Zaneke	7 Rosewood Dr	847-438-1777	BilZaneke@Sunnet.net
Steve McHugh	110 MILWAUKEE ROAD	847-256-8733	STEVE.SUNNET@SUNNET.COM
Bob Ficks	110 MILWAUKEE ROAD	847-256-8733	BOB@SUNNET.SUNNET.COM
Larry G. Mc	26 LAKE RIDGE DR	847-847-7154	Larry.Mc@lynx.ccnet.com
Ryan & Beryl Throton	8 Lagoon Drive	847-847-7207	
WEN PETERSON	5 STEVE WALKER DR.	847-256-6946	
Jimmy Finlan	689 Portage Ln	847-540-4647	
Mike Stortor	1030 Holly Circle		
Shark Blay	206 MAGBARE FOIL	847-847-7207	
Richie McNeill	21209 Highland Drive Lake Zurich	847-438-0660	Sidestreet@Comcast.com
AJew Vordeman	4 Deerfield Dr.	256-781-4650	Ajew@comcast.net
Beth LaGeo	9 Westwind Ct	540-5706	beth1214@ycru.com
Bernadette Knight	4 University Circle	719-7838	theknights@comcast.com
Andrew Spearship	7 Orchard Lane	773-898-8977	
BRIAN HERBY	23 BARR CK		
JASON SILBE	17 Rosewood Dr.	847-452-2775	jasilbe
JANE KOSIK	01 W TRAIL	847-540-7737	

