



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
FEBRUARY 22, 2011
6:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 6:00 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Riess, Morgan, Corrigan and DiMaggio. Absent were Trustees Ponzio and David.

Also present were Chief Operating Officer Pam Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director Jim Maiworm and Village Attorney Daniel Shapiro.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Mr. Steve McGuinn, 110 Midlothian Road, and owner of Sunrise Tree Care, stated his company has been in business 36 years and that his business includes the splitting of logs to sell as firewood as well as grinding tree branches from his tree trimming business in order to sell mulch. He stated he believes he should presently be allowed to conduct these activities on his property despite the fact that the Village Board revoked his special use permit.

Mr. McGuinn stated he conducted these types of activities in Lincolnshire without incident and that the zoning of that property was a contractor zoning.

Trustee David arrived at 6:03 p.m.

Mr. McGuinn stated that Mayor Hunt did not want manufacturing at this location and he has found that it is too expensive to run that aspect of his operations elsewhere. He stated that the sales of firewood and mulch are taxed and provide a revenue source for the Village.

Mayor Mancino indicated that he was aware that Mr. McGuinn had met with Ms. Newton and Ms. Lobaito the week prior and that he should continue to work with staff on

identifying his options. Mayor Mancino also stated the Environmental Committee has concerns of diseased trees being brought into the Village.

Ms. Newton stated that she and Ms. Lobaito met with Mr. McGuinn and Mr. Ficks and provided them with the information they needed to request a rezoning of the property, a special use permit and annexation of a small parcel of land. Ms. Lobaito stated to Mr. McGuinn that she did not want to rehash an issue that was already before the Board a couple years ago and played out in the court of law. She said that Mr. McGuinn was provided all the information he needed to move forward with a new application if that was his decision.

Mr. McGuinn stated that the landscape business is unique and that he did not believe that Hawthorn Woods' zoning mirrored zoning districts in other communities that allow for his type of business. Mayor Mancino acknowledged that this is something staff can look into. He also advised Mr. McGuinn to follow the staff recommendations.

IV. NEW BUSINESS

A. Consent Agenda

1. Approval of the Minutes from the January 18, 2011 Board Meeting
2. Approval of Bill List Dated February 2011
3. Approval of Paid Invoice List Dated February 2011
4. Approval of 2011 MFT Maintenance Resolution
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods – Business Licenses – Title 3, Section 3-1-7 – License Term; Expiration; Renewal
6. Approval of an Ordinance Authorizing and Providing for the Issuance of Not to Exceed \$3,000,000 Refunding Revenue Bonds (Aquatic Center Project), Series 2011, of the Village of Hawthorn Woods, Lake County, Illinois, for the purpose of refunding certain outstanding revenue bonds, prescribing all the details of said bonds, providing for the execution of a bond order in connection therewith and providing for the collection and segregation of revenues of the aquatic center of said Village sufficient to pay such bonds
7. Approval of a Resolution Ratifying Glennshire Water Disbursement
8. Approval of a Resolution Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Lake Zurich Baseball and Softball Association

Mayor Mancino stated Item #5 would be removed from the agenda until next month. Trustee Corrigan asked that Item #7 be removed, and Trustee Riess asked that Item #6 be removed.

Motion by Riess, second by Corrigan to approve the Consent Agenda with the exception of items #5, #6 and #7.

Roll call vote.

Ayes: Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Ponzio

Motion carried.

Motion by Riess, second by Corrigan to approve item #6 of the Consent Agenda.

Trustee Corrigan stated there would be a presentation later in the Town Hall meeting regarding this issue. Trustee Riess noted that this bond sale was to replace existing bonds, and that these were not new bonds.

Roll call vote.

Ayes: Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Ponzio

Motion carried.

Motion by Riess, second by David to approve item #7 of the Consent Agenda.

Trustee Corrigan stated that she would be abstaining from the vote as she is a resident in the Glennshire water system area.

Roll call vote.

Ayes: Riess, Morgan, DiMaggio, David

Nays: None

Abstentions: Corrigan

Absent: Ponzio

Motion carried.

B. Items for Separate Action

None this month.

V. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pam Newton

1. Monthly Update – Village Operations

Ms. Newton reported that Denise Kauffman had secured all bands from last year for this summer's Concerts in the Park and that the concerts will be held on Friday nights in 2011. She also mentioned that Kelly Carlson

has organized a farmer's market to be held at Community Park in conjunction with the concerts. Ms. Newton stated that she and several staff members attended an IAPD legislative breakfast recently.

Ms. Newton thanked Director of Public Works Jim Maiworm and his staff for their outstanding job in snow removal operations in conjunction with the blizzard at the beginning of the month.

2. Economic Development

Ms. Newton reported that she and Ms. Lobaito had been working on several annexation and development issues.

3. Parks and Recreation

Ms. Newton reported that the Aquatic Center has received a lot of publicity as of late and that staff continues to work on grant applications to benefit the parks and recreation department.

B. Reports from Department Heads

1. Director of Building Department/Chief Administrative Officer – Donna Lobaito

a. Department Report

Ms. Lobaito reported on the building permit status for January 2011 and that her entire report was found in the packet.

b. Record Disposal

She also reported that she has received permission from the State to dispose of certain records and that the application approval was included in the Board packet for informational purposes only.

2. Chief Financial Officer – Kristin Kazenas

a. Department Report

Ms. Kazenas reported that her main focus this month has been with the restructuring of the aquatic center debt. She stated that the Village received an A1 rating from Moody's, which is an investment rating, and that she anticipated the bonds being sold in the first two weeks of March.

Ms. Kazenas also stated the auditors conducted their field work and that each elected official will receive their fraud questionnaire in the mail from Sikich.

3. Chief of Police – Jennifer Paulus

a. Department Report

Chief Paulus reported that her report was in the packet. She provided a year-end review.

4. Director of Public Works – Jim Maiworm

a. Department Report/Blizzard Report

Mr. Maiworm stated his report was in the packet. He stated that he has prepared the paperwork for an expected reimbursement through FEMA. He said the storm cost the Village approximately \$53,000.00 in salt, labor and other snow removal expenses. Mr. Maiworm also reported that the Village still has approximately 450 tons of salt in storage with another 500 tons available for purchase.

VI. OLD BUSINESS

None this month.

VII. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Public Safety and Judicial -----Harry Benstein, Chair
Neil Morgan, *Trustee Liaison*

Although there was no meeting this month, Trustee Morgan reported that the Emergency Operations Center is well equipped and ready if necessary.

- B. Parks and Recreation-----, Chair
, *Trustee Liaison*

Mr. Larry DeGraf, committee member, reported that the Parks and Recreation Committee is in the process of reorganizing. He stated that the duties of the committee will be reviewed next month. Lastly, Mr. DeGraf reported that he, Ms. Joanne Weick and Mr. Maiworm were working on updating the 1998 Parks Master Plan and that its completion would be sometime this spring.

- C. Environmental Committee -----John Bickley, Chair
Steve Riess, *Trustee Liaison*

Trustee Riess stated that he will hold his comments for the Town Hall meeting later this evening.

- D. Zoning Board of Appeals-----, Chair
Trustee Liaison, Vacant

No report this month.

- E. Planning, Building and Zoning Commission --Susy Rein, Chair
Trustee Liaison, Vacant

No report this month.

- F. Finance Committee-----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the October 2010

Financial Statements

Motion by Riess, second by Corrigan to approve the October 2010
Financial Statements.

Roll call vote.

Ayes: Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Ponzio

Motion carried.

2. Approval of the November 2010

Financial Statements

Motion by Riess, second by Corrigan to approve the November 2010
Financial Statements.

Roll call vote.

Ayes: Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Ponzio

Motion carried.

- G. Public Works Committee-----John Harchut, Chair

1. Approval of a Resolution Accepting Change Order No. 4 of SSA No. 4

Mr. Maiworm reported that in the Public Works Committee was recommending the approval of change order number 4 for SSA #4. He stated the first three change orders were reductions to the contract amount, and that this one represents the first increase change order. It represents about \$20,000.00 and is due primarily to tunneling issues. He said the project is still under budget. Mr. Maiworm stated the testing of the Kruger Road lift station is complete.

Motion by David, second by Corrigan to approve a Resolution Accepting Change Order No. 4 of SSA No. 4.

Roll call vote.

Ayes: Riess, Morgan, Corrigan, DiMaggio, David

Nays: None

Abstentions: None

Absent: Ponzio

Motion carried.

H. Mayors Report-----Joseph Mancino, Mayor

Mayor Mancino stated he would hold his comments for the Town Hall meeting later in the evening.

VIII. EXECUTIVE SESSION

A. Executive Session Minutes

B. Discussion of Personnel and Possible or Pending Litigation

Motion by David, second by Corrigan, to enter into Executive Session to approve Executive Session Minutes and discussions on personnel and possible or pending litigation.

On a voice vote, the motion carried unanimously at 6:50 p.m.

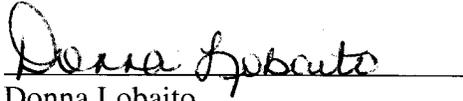
Mayor Mancino announced that the Board will reconvene for adjournment after Executive Session, and that the Town Hall meeting would commence at 7:30 p.m.

The Regular meeting reconvened at 7:28 p.m.

IX. ADJOURNMENT

Motion by Riess, second by DiMaggio to adjourn the Regular Board Meeting. On a voice vote the motion carried unanimously and the meeting adjourned at 7:29 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna Lobaito". The signature is written in black ink and is positioned above a horizontal line.

Donna Lobaito
Village Clerk