



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
SEPTEMBER 19, 2011
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:01 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Riess, Corrigan, DiMaggio and David. Absent was Trustee Morgan.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director Jim Maiworm and Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

Prior to comments by the public, Mayor Mancino stated that he is seeking a motion to remove items VI.B and VII.E from the agenda, and to place them on the October agenda.

Motion by Riess, second by David to remove items VI.B. and VII.E. from the agenda.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

Ron Dickenson, 16 Orchard addressed the Board about leaf burning, and thought there was a moratorium in place banning leaf burning. He was informed that the Village is addressing this issue, but that no moratorium was in place at this time. Mayor Mancino asked Mr. Dickenson to bring his comments to either the staff or to the Environmental Committee.

IV. RECOGNITIONS

- A. Approval of a Resolution Recognizing Hawthorn Woods Elite Soccer for Winning the Palatine Celtic Cup Championship

Mr. Tom Chmela was present with the Hawthorn Woods Elite Soccer team for recognition of their championship win in Palatine after only 3 ½ weeks after the formation of this team. Mr. Chmela is a resident of Hawthorn Woods. Mayor Mancino presented the team with a resolution.

Motion by Corrigan, second by DiMaggio to approve a Resolution Recognizing Hawthorn Woods Elite Soccer.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

V. PUBLIC HEARING

- A Public Hearing for the Annexation Agreement for Fisher Burton, 27250 N. Gilmer Road

Mayor Mancino stated that the details of the annexation agreement are still being addressed.

Motion by Riess, second by Corrigan to continue the public hearing to the October 17, 2011 Village Board meeting.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

- B. A Public Hearing for the Annexation Agreement for Sunrise Tree Care, 110 Midlothian Road

Mayor Mancino stated that the details of the annexation agreement are still being addressed.

Motion by Corrigan, second by DiMaggio to continue the public hearing to the October 17, 2011 Village Board meeting.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None
Abstentions: None
Absent: Morgan
Motion carried.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the Minutes from the July 18, 2011, Village Board Meeting
2. Approval of Paid Invoice List Dated September 2011
3. Approval of Bills List Dated September 2011
4. Approval of a Resolution Authorizing the Execution of an Agreement – Inland Bank, Premier Ecorp Agreement
Changes the on-line banking primary contact for transmission of the direct deposit payroll file from the Deputy Village Clerk to the Chief Financial Officer.
5. Approval of the Purchase of a Replacement Police Cruiser
Approves the purchase of a new squad car at \$21,997, which is \$2,003 under the amount included in the FY2011 Budget. Replaces a Ford Crown Victoria with nearly 100,000 miles.
6. Approval of an Ordinance Extending Wind Energy Moratorium by Six Months
7. Approval of an Ordinance Amending Village Code – Title 1, Section 1-6-3A – Functions, Duties, Authority
Updates the Village Code for the Chief Operating Officer's discretionary expenditure authority from \$5,000 to \$10,000, consistent with current operating procedures, as recommended by the Finance Committee.

Item #1 was removed from the Consent Agenda.

Motion by Corrigan, second by DiMaggio to approve the Consent Agenda with the exception of item #1.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David
Nays: None
Abstentions: None
Absent: Morgan
Motion carried.

Motion by Ponzio, second by DiMaggio to approve Consent Agenda item #1.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan and DiMaggio
Nays: None
Abstentions: David
Absent: Morgan
Motion carried.

B. Items for Separate Action

1. An Ordinance Rezoning Land Within the Village of Hawthorn Woods – Astor Development

This item was addressed earlier in the meeting.

VII. OLD BUSINESS

- A. Consideration of an Ordinance Annexing Certain Territory Totaling Approximately 53 Acres to the Village of Hawthorn Woods Pursuant to 65 ILCS 5/7-1-13 for Certain Territory Located Generally West of Quentin Road and North and South of Illinois Route 22 and East of Telser Road
- B. Consideration of an Ordinance for Voluntary Annexation for Property Located at 21854 West Highway 22 and 23030 North Quentin Road, Commonly Known as the Wooten Property, PIN 14-15-300-012 and 14-115-300-013
- C. Consideration of an Ordinance for Voluntary Annexation for Property Located at 21910 West Illinois Route 22, Commonly Known as the Nielsen Property, PIN 14-15-302-016
- D. Consideration of an Ordinance for Voluntary Annexation for Property Located at 22960 North Quentin Road, Commonly Known as the Lara Holdings (Cummings) Property, PIN 14-22-100-015
- E. Consideration of an Ordinance for Voluntary Disconnection for a Portion of the Property Located at 21604 W. Sequoia Court, Hawthorn Woods, IL, Commonly Known as Wetland Outlot A
- F. Consideration of an Ordinance for Voluntary Annexation for Property Located at 23084 North Quentin Road, Commonly Known as the Obenauf Property, PIN 14-15-300-015

Motion by Corrigan, second by DiMaggio to continue items A, B, C, D, and F to the October 17, 2011.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

VIII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pam Newton

1. Monthly Update – Village Operations

Ms. Newton reported that the Village is anticipating receiving \$144,000 in water connection fees from Forest Lake as a part of the IEPA mandated water services.

She also reported that the Waste Management contract amendment will be going to the Finance Committee next month.

2. Economic Development
3. Parks and Recreation

Ms. Newton reported that the Woodchuck program was quite successful this past summer with the Village serving a total of 120 children. The Farmer's Market concluded this week; next year we will continue special events in the park to attract attendees late in the season. The Fall Family Fun Fest attracted record numbers this year. Ms. Newton reported on upcoming Village events, including the Tree Lighting ceremony and craft fair.

B. Reports from Department Heads

1. Director of Building Department/Chief Administrative Officer – Donna Lobaito

- a. Department Report

Ms. Lobaito reported on the building permit activity for the months of July and August as well as the FOIA requests. She stated that she has completed the required online training for the Open Meetings Act. Lastly, she reported that she was in receipt today a license agreement from Canadian National for grade crossing access, and anticipated bringing the agreement to the Village Board in October.

2. Chief Financial Officer – Kristin Kazenas

- a. Department Report

Ms. Kazenas reported that the new Village website is up and running. She said the soft launch was September 1st. A publicity campaign will be conducted for the full roll out on October 1st. Ms. Kazenas also reported that there will be a joint Committee of the Whole and Finance Committee meeting on Saturday, October 1st to review and recommend the 2012 budget to the Village Board. She stated the draft budget will be on the website by September 27th.

3. Chief of Police – Jennifer Paulus

- a. Department Report

Chief Paulus stated her report was in the packet. She reported that four social hosting tickets were issued last month. She also reported that there have been two ruse burglaries in the Village. Chief Paulus commended a CERT member who had to use CPR on her husband and saved his life. She will report back to the Village Board in October her traffic studies of the left turn issue at Darlington and Gilmer Roads.

4. Director of Public Works – Jim Maiworm

- a. Department Report

Mr. Maiworm stated his report was in the packet. He noted the Midlothian Road project is almost complete, and that Lake Zurich provided the Village a punchlist with most items already being addressed. He also noted that the Bent Tree project has commenced.

IX. MAYORS REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor
Mayor Mancino reported that he is very pleased with the new website, which he noted is still a work in progress.

B. Public Safety and Judicial -----Vacant, Chair
Neil Morgan, Trustee Liaison
No meeting this month.

C. Parks and Recreation -----Vacant, Chair
Vacant, Trustee Liaison
No meeting this month.

D. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

1. Approval of an Ordinance Amending Title 4, Sections 4-3A-1 and 4-3A-5

Motion by Ponzio, second by David to approve an Ordinance Amending Title 4, Sections 4-3A-1 and 4-3A-5 of the Village Code.

Trustee Riess reported that these amendments expand the Village's ability to declare Emerald Ash Borer as a nuisance and ease the standards for removal of infected trees.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

Trustee Riess also reported that the committee will be meeting on Sunday, October 16th for the Adopt A Highway program. The committee will also be planting bulbs this fall.

E. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
No meeting this month.

F. Planning, Building and Zoning Commission -----Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Amending Title 9, Chapter 17 – Protected Trees; and Title 10, Chapter 3 – Trees

Motion by Riess, second by DiMaggio to approve an Ordinance Amending Title 9, Chapter 17 – Protected Trees; and Title 10, Chapter 3 – Trees

Ms. Rein stated that the Environmental Committee asked for the removal of Ash trees from the list of protected trees, as well as the removal of Ash trees as acceptable streetscape trees.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

2. Approval of an Ordinance Approving an Amended Preliminary Plat, Phase VI – Hawthorn Woods Country Club – Toll Brothers

Ms. Rein presented the recommendation by the Planning, Building and Zoning Commission to the Village Board for the amended preliminary plat for Phase VI of the Hawthorn Woods Country Club. She noted the original plat called for 36 homes in this area, and the amended plat is calling for 63 homes. She expressed concern that engineering and other documents were not considered by the Commission, however, received clarification from staff after the meeting. Ms. Rein noted that Mr. Jim Merkel, member of the Commission was also present at tonight's meeting to discuss his concerns as he is a resident of the Country Club.

Mayor Mancino noted that Toll Brothers met with Village officials and staff to discuss their proposed amendments and it was suggested that prior to them spending thousands of dollars on full engineering plans, a presentation to the Planning, Building and Zoning Commission with their recommendation should be conducted to gauge the acceptance of this amendment. He noted that a public hearing before the Commission is still forthcoming, and that the homeowners in the Country Club will be notified.

Mr. Merkel stated he has lived in the Country Club for 6 ½ years. He stated he has concerns about density, aesthetics and polarization of the south vs. the north sides of Schwerman Road. He also mentioned that he understands Toll Brothers position in needing to jump start home sales. He suggested Toll Brothers converting some of the full maintenance lots to partial maintenance to lower the price point. He also suggested enlarging the external lots in Phase VI.

Ms. Newton noted that there will be further negotiations with Toll Brothers on bulk standards. She noted that Toll Brothers has informed the Village that if this amended plat does not go through, they will be closing the Hawthorn Woods Country Club.

Ms. Rein also noted that it would be very beneficial to the Commission to have the Village Attorney present at their meetings as many legal questions arise.

Motion by David, second by DiMaggio to approve an Ordinance Approving an Amended Preliminary Plat, Phase VI – Hawthorn Woods Country Club – Toll Brothers.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

G. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

Trustee Ponzio reported that certain MSI upgrades have been put in place that have helped streamline the reporting of financial information. He also reported that most of the Village buildings have been re-cabled, which will improve the service level. He mentioned the committee looked at the tuition reimbursement line item of \$5,000, but noted this money will not be spent this year.

1. Approval of the May 2011 Financial Statements

Motion by Riess, second by Corrigan to approve the May 2011 Financial Statements.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

2. Approval of the June 2011 Financial Statements

Motion by Riess, second by Ponzio to approve the June 2011 Financial Statements.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

3. Approval of Budget Transfers

Motion by Corrigan second by Ponzio to approve the budget transfers.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

4. Approval of a Resolution Authorizing the Chief Operating Officer to Enter into an Agreement with the Northern Illinois Municipal Electric Collaborative for Hawthorn Woods Aquatic Center and Authorizing the Chief Operating Officer to Accept Bid

Motion by Corrigan, second by DiMaggio to approve a Resolution Authorizing the Chief Operating Officer to Enter into an Agreement with the Northern Illinois Municipal Electric Collaborative for Hawthorn Woods Aquatic Center and Authorizing the Chief Operating Officer to Accept Bid.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

Trustee Ponzio stated that additional information will be forthcoming regarding this agenda item. The Village will gauge the program by the results of the aquatic center before moving forward with the full program.

H. Public Works Committee -----John Harchut, Chair
Trustee Liaison, Vacant

No meeting this month.

X. EXECUTIVE SESSION

- A. Approval of Executive Session Minutes
- B. Discussion of the Release of Certain Executive Session Minutes
- C. Discussion of Personnel and Possible or Pending Litigation

Motion by Corrigan, second by DiMaggio to enter into Executive Session for the approval of Executive Session minutes, discussion of the release of certain executive session minutes, and for discussion of personnel and possible or pending litigation. Mayor Mancino stated no business would be conducted after Executive Session.

Roll call vote.

Ayes: Ponzio, Riess, Corrigan, DiMaggio and David

Nays: None

Abstentions: None

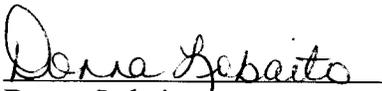
Absent: Morgan

Motion carried.

XI. ADJOURNMENT

The Regular meeting resumed at 10:17 p.m. Motion by Riess, second by Corrigan to adjourn the meeting. There being no further business, the meeting adjourned on a voice vote at 10:17 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk