



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MARCH 15, 2010
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:07 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ansani, Riess, Wright, Weick and Corrigan. Trustee Morgan was absent.

Also present were Chief Operating Officer Pam Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Public Works Director Jim Maiworm, Chief of Police Jennifer Paulus, Chief Financial Officer Kristin Kazenas and Village Attorney Tom Good.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Lake County District 18 Commissioner, Aaron Lawlor, updated the Board on the five year plan under consideration by SWALCO and mentioned it should be before the County Board in April. Mr. Lawlor mentioned the open house that was held regarding the proposed road improvements at Fairfield Road and Rt. 176. He said three options are being considered. Trustee Riess asked about the inclusion of a bike lane as a part of the resurfacing of Old McHenry Road from Rt. 12 to Quentin Road. Mr. Lawlor stated he would follow up on the status. Ms. Newton will send a letter to the County regarding the same, but commented the design and bidding have been completed.

IV. NEW BUSINESS

A. Consent Agenda

1. Minutes of the Village Board Meeting – February 16, 2010
2. Bill List Dated March, 2010

3. Paid Invoice Listing Dated March, 2010

Motion by Weick, second by Ansani to approve the Consent Agenda as presented.

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

B. Items for Separate Action

1. Approval of Contract for Final Phase Design and Upgrade Website – Civic Plus

Motion by Riess, second by Wright to approve a Contract for Final Phase Design and Upgrade Website – Civic Plus

Mayor Mancino updated the Board on the many features included with the Civic Plus proposal. One feature routes issues/questions to the appropriate department head for handling.

Mayor Mancino stated \$18,000.00 had been budgeted for this project, however the proposal is for \$13,544.00.

Ms. Newton stated onsite training is included, the annual hosting fee in 2010 is waived and the increase in 2011 will not exceed 3%. 24/7 phone support is also included. She also stated that certain technology costs will be eliminated. The new website should be up and running in 3 – 4 months.

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

2. Logo Design Recommendation

Mayor Mancino removed this item from the agenda.

V. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pam Newton

1. Monthly Update – Village Operations

Ms. Newton stated staff has been busy dealing with various interviews.

2. Parks and Recreation

Ms. Newton commented that Kelly Carlson has planned some mini recreation sessions in April and May and is planning full classes in the fall. She stated that Mr. Wen Peterson has agreed to assist with the planning and organization of a senior citizen's group in the Village. Various activities will be planned. Ms. Newton also mentioned that the Woodchuck program is being expanded from three sessions to four.

3. Economic Development

Ms. Newton reported that a meeting was held with the property owners of the Northern Planning Area and that several utility options are being considered.

B. Reports from Department Heads

1. Director of Building Department/Chief Administrative Officer -
Donna Lobaito

A. Consideration and Approval of a Final Plat – Schall Subdivision –
Authorization for Mayor to Sign Plat

Motion by Wright, second by Riess to Approve the Final Plat – Schall Subdivision.

Ms. Lobaito reported that the Schall Subdivision is located within 1.5 miles of the Village's corporate limits, thus requiring the signature of Mayor Mancino. Ms. Lobaito stated the lot is being subdivided into two with an older home remaining on what will be Lot 1.

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan

Nays: None

Abstentions: None

Absent: Morgan

Motion carried.

Trustee Weick asked whether the wind turbines mentioned in Ms. Lobaito's written report were prompted by a request to install. Ms. Lobaito explained how she attended the ILCMA Winter Conference and sat in on a session on wind turbines. She stated Intern Fitzgerald is gathering information from Lake County on their model ordinance.

Mayor Mancino mentioned he has spoken to several residents interested in wind energy.

- 2. Chief of Police - Jennifer Paulus

Chief Paulus noted her report was in the packet.

- 3. Director of Public Works - Jim Maiworm

- A. Approval of Change Order #2, Midlothian Road Sewer Project

Motion by Riess, second by Wright to Approve Change Order #2, Midlothian Road Sewer Project.

Mr. Maiworm mentioned this change order was for a reduction of \$2,680.00.

Roll call vote.

Ayes:	Ansani, Riess, Wright, Weick, Corrigan
Nays:	None
Abstentions:	None
Absent:	Morgan

Motion carried.

- B. Lake County Department of Transportation – Intersection Improvements at Route 176 and Fairfield Road

Mr. Maiworm mentioned he attended the open house on behalf of the Village.

- 4. Chief Financial Officer - Kristin Kazenas

Ms. Kazenas mentioned that she is working on a number of staff issues and preparing for the annual audit, which will be completed in a timely manner this year.

VI. OLD BUSINESS

None this month

VII. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report-----Joseph Mancino, Mayor

- 1. Appointment of Larry Hill, Public Works Committee

Motion by Ansani, second by Weick to appoint Larry Hill to the Public Works Committee.

Voice vote. Motion carried.

Mr. Hill mentioned he is a five year resident of the Village and is a grading contractor.

2. Appointment of Sheila Zeller, Public Safety and Judicial Committee

Motion by Weick, second by Corrigan to appoint Sheila Zeller to the Public Safety and Judicial Committee.

Voice vote. Motion carried.

Ms. Zeller stated she has been a resident of the Village for four years and was an attorney. Presently she is staying at home raising her children.

Motion by Riess, second by Ansani to approve the following items under an Omnibus vote:

1. Appointment of Cliff Wright, Trustee Liaison to Public Works Committee
2. Appointment of Richard Hunt, Public Works Committee
3. Appointment of Kelly Corrigan, Trustee Liaison to Finance Committee
4. Appointment of Jean Pitzo, Finance Committee

Voice vote. Motion carried.

No action was taken on the waiving of the Hawthorn Woods Women's Club Art Auction Liquor License as that event had passed and the fee was already waived.

Mayor Mancino spoke about the success of the first Java with Joe and stated he met a number of people he could speak with one on one.

- B. Public Safety and Judicial Committee-----Harry Benstein, Chair
Neil Morgan, Trustee Liaison

Chairperson Benstein welcomed Ms. Zeller to the committee.

Chief Paulus stated the Emergency Management Planning Group met last week. It is anticipated they will continue to meet for a number of months as they work through the plan.

- C. Parks and Recreation Committee-----Terry Ditsch, Chair
Joanne Weick, Trustee Liaison

Ms. Weick stated they did not meet this month. She stated they will be meeting next month on the formation of a park district.

- D. Environmental Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison

Trustee Riess stated they did not meet this month, however, he spoke to Ms. Newton about the upcoming Arbor Day activities and the Discover a Tree contest.

Motion by Riess, second by Weick to approve A Resolution Supporting the Use of Phosphorous-Free Fertilizers and Detergents

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan
Nays: None
Abstentions: None
Absent: Morgan
Motion carried.

It was noted that this resolution will be posted on our website, and that it is not mandatory.

- E. Zoning Board of Appeals-----Susy Rein, Chair

No report this month.

- F. Plan Commission-----Susy Rein, Chair

Ms. Rein reported that the April meeting will be held on the 8th. After that, the meetings will be the second Tuesday of the month.

- G. Finance Committee-----Pete Ponzio, Chair
Trustees Corrigan, Weick, Riess, Liaisons

Chairperson Ponzio noted that with Ms. Pitzo's appointment, the committee is now fully staffed.

Motion by Weick, second by Corrigan to approve the following items under an Omnibus vote:

1. Approval of January 2010 Financial Statements
2. Approval of Timothy W. Sharpe, Actuary to provide actuarial services with regards to the GASB 45 actuarial valuation
3. Approval of Bridgeport Partners to provide bond financial services

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan
Nays: None
Abstentions: None
Absent: Morgan
Motion carried.

H. Public Works Committee----- Trustee Wright, Liaison

1. Approval to Participate in State Consortium Bidding for Salt Contract – Option 1

Public Works Director Maiworm reported that option 1 was the recommendation from the committee. He stated he was very happy with Morton Salt.

2. Motor Fuel Tax Resolution

Mr. Maiworm reported this resolution is necessary for the utilization of MFT funds to purchase materials to support maintenance operations. He stated this function was included in the 2010 budget.

Motion by Wright, second by Ansani to approve the two items above under an Omnibus vote.

Roll call vote.

Ayes: Ansani, Riess, Wright, Weick, Corrigan
Nays: None
Abstentions: None
Absent: Morgan
Motion carried.

Trustee Wright stated all positions on the committee are now filled but one and that the committee meets every 60 days.

VIII. EXECUTIVE SESSION

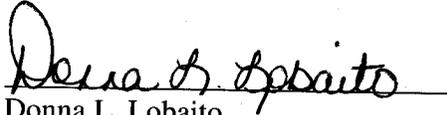
Motion by Weick, second by Ansani to enter into Executive Session for the approval of Executive Session minutes of January 2010, discussion of personnel, and possible or pending litigation. Mayor Mancino noted no Village business would be conducted after Executive Session.

On a voice vote, the motion carried.

IX. ADJOURNMENT

There being no further business, the meeting adjourned to Executive Session at 8:19 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Donna L. Lobaito", written over a horizontal line.

Donna L. Lobaito
Village Clerk