



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 23, 2018
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:03 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Kaiser, Kosik, Riess and Corrigan. Trustees DiMaggio and David were absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Director of Public Works/Village Engineer Erika Frable, PE, Director of Parks and Recreation Brian Sullivan, Director of Community Development Michael Cassata, AICP, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Stephen Love, PADS of Lake County Representative – Mr. Love invited the Board, administration and the police department to a summit on homelessness to be held September 12, 2018 at the College of Lake County. Formal invitations will be forthcoming.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

Mayor Mancino reported on his efforts regarding Rt. 53. He noted that the next SPG meeting was to be this month; however, an open house was scheduled instead to be held Lakemoor.

1. Discussion Regarding the Architectural Overlay District Ordinance Revisions

Mayor Mancino noted the changing market and spoke of the need to update the Architectural Overlay Ordinance. Mr. Cassata noted there are some good elements to the ordinance and that the zoning code in its entirety is being rewritten by staff at this time. Trustee Kaiser suggested repealing the Architectural Overlay District ordinance because PUDs would most likely be utilized. After some discussion it was recommended that staff work on revising the ordinance for Board consideration until the full zoning code is amended.

2. Appointment of John Kosik to the Planning, Building and Zoning Commission

No action was taken on this agenda item.

B. Environmental Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison

No meeting this month.

C. Zoning Board of Appeals-----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No meeting this month.

D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Trustee Liaison

No meeting this month.

E. Finance Committee-----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison

Trustee Kosik reported on the status of the Burke pavement management report. The Finance Committee will be making a recommendation to the Village Board.

Trustee David arrived at 7:29 p.m.

1. Approval of the June 2018 Financial Statements

Motion by Riess, second by Corrigan to approve the June 2018 Financial Statements.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 25, 2018 Village Board Meeting Minutes
2. Approval of the Bills List Dated July 2018
3. Approval of Paid Invoice List Dated July 2018
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 7, Section 7-2-9—Establishing the Regulations of and Application for Small Wireless Facilities
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods, --Title 8, Section 8-2-5—Term of Permit; Title 11, Section 11-1-1—Fees for Certain Activities and Purposes

6. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 7, Section 7-2-5—Construction of Facilities on the Rights-of-Way
7. Approval of an Ordinance Waiving the Competitive Bidding Process Authorizing the Chief Operating Officer to Enter into a Contract with Sentry Security for a Security System and Fire Alarm System Upgrade and Security Monitoring Services Authorizing the Execution of an Agreement—Sentry
8. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 6—Motor Vehicles and Traffic, Section 7—Vehicle Seizure and Impoundment, Section 6-7-2—Violations Authorizing Seizure
9. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4—Public Health and Safety, Chapter 8—Smoke Free Air Regulations, Section 4-8-3—Definitions
10. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4, Public Health and Safety; Chapter 2, Nuisances; Section 4-2-3-2(Q)—Nuisances Affecting Peace and Safety

Consent Agenda item #4 was removed.

Motion by DiMaggio, second by Kosik to approve the Consent Agenda with the exception of item #4.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David
Nays: None
Abstain: None
Absent: DiMaggio

Motion carried.

Motion by Corrigan, second by Kosik to approve Consent Agenda item #4 - An Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 7, Section 7-2-9—Establishing the Regulations of and Application for Small Wireless Facilities.

Mr. Cassata reported that recently the state adopted legislation on small cells within the right-of-way. The Village adopted its own ordinance in 2017. This ordinance is to bring our code into compliance with the new state law.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David
Nays: None
Abstain: None
Absent: DiMaggio

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Chapter 2—Planning, Building and Zoning Commission

Motion by Corrigan, second by Kaiser to approve an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Chapter 2—Planning, Building and Zoning Commission.

Roll call vote.

Ayes: David
Nays: Kaiser, Kosik, Riess, Corrigan,
Abstain: None
Absent: DiMaggio
Motion failed.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL

Ms. Newton reported on the America in Bloom tour in the Village. Today's tour focus was on residents and tomorrow's focus will be on the business community and government sector.

- B. Report from the Village Attorney

Mr. Brankin will provide a report in Executive Session.

- C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report

Ms. Lobaito reported that the Village has begun offering a free drop off location at the Barn for used alkaline batteries.

- b. Village Clerk's Report

Ms. Lobaito reported that she was recently sworn in for a third term as the treasurer of the Municipal Clerks of Lake County.

2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department’s Report
Ms. Kazenas reported that the budget process has begun.
 - b. Human Resources Department Report
Ms. Kazenas’ report is in the packet.
 - c. Risk Management Department Report
Ms. Kazenas’ report is in the packet.
 - d. Business Continuity Work Group Report
Ms. Kazenas’ report is in the packet.
3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Report
Chief Paulus’ report is in the packet.
4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
Ms. Frable’s report was placed on the dais.
5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report
Mr. Sullivan’s report in in the packet.
6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Report
Mr. Cassata’s report is in the packet.

VIII. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 1), Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Motion by Riess, second by Corrigan to enter into Executive Session for the Purchase of Property, Probable or Pending Litigation and Executive Session Minutes.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

Mayor Mancino indicated there would be no business after Executive Session.

IX. ADJOURNMENT

Motion by Riess, second by Kaiser to adjourn the meeting.

Voice vote.

Ayes: 5

Nays: 0

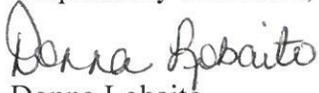
Abstain: 0

Absent: 1

Motion carried.

The Village Board meeting adjourned at 8:43 p.m.

Respectfully submitted,



Donna Lobaito

Village Clerk