



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 23, 2018
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:03 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Kaiser, Kosik, Riess, Corrigan and DiMaggio. Trustee David was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Director of Public Works/Village Engineer Erika Frable, PE, Director of Parks and Recreation Brian Sullivan and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. PRESENTATION

A. Presentation of Tree City Award

This agenda item was deferred to the May Village Board meeting.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

Mayor Mancino will provide a report in Executive Session.

B. Environmental Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison

No report this month.

C. Zoning Board of Appeals-----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Trustee Liaison
No report this month.

E. Finance Committee-----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
Trustee Kosik reported that the Finance Committee did not meet this month; however, Sikich will be present at the May Village Board meeting to report on the audit.

Trustee David arrived at 7:06 p.m.

F. Special Census Update-----Mike David, Trustee

Ms. Lobaito reported the Census Bureau has corrected our Special Census count, and our population has increased by 685 people in the blocks that were counted.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the March 26, 2018 Village Board Meeting Minutes
2. Approval of the Bills List Dated April 2018
3. Approval of Paid Invoice List Dated April 2018
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Liquor Licenses—Title 3, Section 3-3-8—License Classifications; Title 3, Sub-Section 3-3-19.B—Exemptions
5. Approval of an Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Village of Hawthorn Woods and the Illinois Public Risk Fund
6. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Contract for the District 95 Lift Station Standby Generator to Blaze Electric Corporation
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Contract for the 2018 Right-of-Way Tree Program to Americana Landscape Group Inc.
8. Approval of a Resolution Recognizing National Police Week 2018
9. Approval of a Resolution Recognizing National Public Works Week 2018
10. Approval of a Resolution Proclaiming May 6 – 12, 2018 as Municipal Clerks Week

Motion by Riess, second by Corrigan to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David
Nays: None
Abstain: None

Absent: None
Motion carried.

B. Items for Separate Action

1. None this month.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL

Ms. Newton reported that Aqua Illinois will be helping clean areas of the Village as a part of Earth Day Work Day. Ms. Newton has been working on the America in Bloom national competition presentation which will take place in July.

- B. Report from the Village Attorney

Mr. Brankin will provide a report in Executive Session.

- C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report

Ms. Lobaito's report is in the packet.

- b. Village Clerk's Report

Ms. Lobaito reminded the elected officials and department heads to complete their Statement of Economic Interest forms before May 1.

2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department's Report

Ms. Kazenas' report is in the packet.

- b. Human Resources Department Report

Ms. Kazenas' report is in the packet.

- c. Risk Management Department Report

Ms. Kazenas' report is in the packet.

d. Business Continuity Work Group Report

No report this month.

3. Chief of Police – Jennifer R. Paulus
a. Police Department’s Report

Chief Paulus’ report is in the packet.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
a. Public Works Department’s Report

1. 2018 IDOT/LCDOT Construction Update

Ms. Frable reported on various road construction projects in and around the Village.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
a. Parks and Recreation Department’s Report

Mr. Sullivan’s report is in the packet.

6. Director of Community Development – Michael Cassata, AICP
a. Community Development Department’s Report

Mr. Cassata report is in the packet.

IX. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 1), Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Motion by DiMaggio, second by Corrigan to enter into Executive Session for the purposes of Purchase of Property (5 ILCS 120/2(c) 1) and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21).

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

Abstain: None

Absent: None

Motion carried.

The Village Board entered into Executive Session at 7:22 p.m.

Open session of the Village Board resumed at 8:05 p.m.

X. ADJOURNMENT

Motion by Riess, second by Corrigan to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, DiMaggio, David

Nays: None

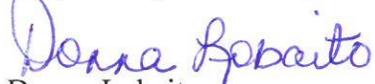
Abstain: None

Absent: None

Motion carried.

The Village Board meeting adjourned at 8:06 p.m.

Respectfully submitted,



Donna Lobaito

Village Clerk