



ORDINANCE NO. 1850-18

AN ORDINANCE AUTHORIZING THE CHIEF OPERATING OFFICER TO AWARD AND EXECUTE THE 2018 RIGHT-OF-WAY TREE PROGRAM TO AMERICANA LANDSCAPE GROUP INC.

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Hawthorn Woods, Illinois, that the Chief Operating Officer be, and the same is hereby authorized and directed, to award the 2018 Right-of-Way Tree Program to Americana Landscape Group Inc. and execute the Award Contract in an amount not to exceed \$24,000.00 attached hereto as Exhibit "A", and, by this reference made a part hereof.

The foregoing Ordinance was adopted by the Board of Trustees of the Village of Hawthorn Woods, Illinois on April 23, 2018:

AYES: Kaiser, Kasik, Kress, Corrigan, Dimaggio, David

NAYS: Ø

ABSENT AND NOT VOTING: Ø

APPROVED: Joseph Mancino
Joseph Mancino, Mayor

ATTEST: Donna Lobaito
Donna Lobaito, Village Clerk

ADOPTED: April 23 2018

APPROVED: April 23, 2018

SPECIFICATIONS AND CONTRACT DOCUMENTS

FOR

**VILLAGE OF HAWTHORN WOODS
2018 RIGHT-OF-WAY TREE PROGRAM**

Required For Use By:

**VILLAGE OF HAWTHORN WOODS
Hawthorn Woods, Illinois 60047**

- **CONTRACTOR'S CERTIFICATION - BID PROPOSAL
MUST BE EXECUTED AND NOTARIZED**
 - **BID PROPOSAL
MUST BE EXECUTED AND NOTARIZED**
- **BIDS TO BE EXECUTED ON PROVIDED FORMS ONLY**
- **ALL SIGNATURES TO BE SWORN BEFORE A NOTARY PUBLIC**

BID DEPOSIT:

 \$500

PERFORMANCE BOND

 No

BID OPENING - DATE/TIME/LOCATION:

Tuesday, April 17, 2018 - 11:00 A.M.
**VILLAGE HALL
2 Lagoon Drive
Hawthorn Woods, Illinois 60047**

**VILLAGE OF HAWTHORN WOODS
2018 RIGHT-OF-WAY TREE PROGRAM
REQUEST FOR BIDS**

ADDENDUM NO. 1

DATE: April 11, 2018

TO: All Prospective Request for Bid Holders of Record

BY THIS NOTICE, the Village of Hawthorn Woods hereby amends the referenced project request for bids documents as follows:

1. **Modify the following Paragraph 1.5.1 to read as follows:**

The contractor must have either a certified arborist or a certified landscape technician on staff, with one of them supervising the project.

THIS CONCLUDES ADDENDUM NO. 1

CONTRACTOR'S CERTIFICATION - BID PROPOSAL

American Landscape Care Inc., as part of its bid on a contract for
(Name of Contractor)

The Village of Hawthorn Woods 2018 Right-of-Way Tree Project hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720ILCS 5/33-3 or 5/33 E-4.

BY:


Authorized Agent of Contractor

SUBSCRIBED AND SWORN BEFORE ME

This 11 day of

April 2018.

MY COMMISSION EXPIRES:



BID FORM - THE VILLAGE OF HAWTHORN WOODS 2018 RIGHT-OF-WAY TREE PROGRAM

BID TO: Village of Hawthorn Woods
2 Lagoon Drive
Hawthorn Woods, Illinois 60047

FOR: The Village of Hawthorn Woods 2018 Right-of-Way Tree Program

BID FROM: Americana Landscape Group
Name
PO Box 63 - Elgin IL 60121
Address

THE UNDERSIGNED

DATE: 4-17-18

1. Acknowledges receipt of Addenda:

No. 1, dated 4-11-18

No. _____, dated _____

No. _____, dated _____

2. Agrees:

A. That this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

B. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Security.

C. To enter into and execute a Contract with the Village of Hawthorn Woods if awarded on the basis of this bid, and in connection therewith to:

1. Furnish all Bonds and Insurance required by the Bidding Documents.
2. Accomplish the work in accordance with the Contract.
3. Complete the work within the Contract Time herein specified.

3. CONTRACT TIME. The Contractor shall complete all the work required by the Contract no later than June 1, 2018. This includes restoration of areas damaged by Contractor and general clean-up of site.

4. **LIQUIDATED DAMAGES:** For every calendar day that the project is not complete after June 1, 2012, the Contractor will be required to pay the Village \$300 per calendar day as liquidated damages.
5. The Village of Hawthorn Woods reserves the right to reject any and all bids for any reason and to reject the bid of any person or firms who, in its opinion, have not had sufficient experience in the type of work on which they are bidding, or who is not provided with the necessary capital, materials, machinery and personnel, including supervisory personnel to execute the work to be contracted.

BASE BID - THE VILLAGE OF HAWTHORN WOODS 2018 RIGHT-OF-WAY TREE PROGRAM

Base Bid: Shall include all labor, materials, services and equipment required to perform all work outlined in the specifications and other contract documents, including insurance and bonds to complete all the work for the prices set forth in the following Schedule of Prices. Base Bid price does not include Watering Bags. Contractor will provide unit price, per each below for Watering Bags.

Unit price shall include supply, transport, storage and planting of each tree.

SCHEDULE OF PRICES

<u>Botanical Name</u>	<u>Common Name</u>	<u>Size</u>	<u>QTY</u>	<u>Unit Price</u>	<u>Total Cost</u>
Acer x freemanii 'Autumn Blaze'	Autumn Blaze Maple	2.5"	12	318	3816 ~
Acer x freemanii 'Marmo'	Marmo Maple	2.5"	11	318	3498 ~
Pyrus calleryana 'Chantrelle'	Chantrelle Pear	2.5"	20	319	6280 ~
Tilia americana 'Redmond'	Redmond American Linden	2.5"	6	319	1908 ~
Tilia cordata 'Greenspire'	Greenspire Littleleaf Linden	2.5"	11	318	3498 ~

BASE BID TOTAL

15850 ~

CORRECTED \$19,000 ~

Amount for Watering Bags, per each

\$ 24 ~

The award of the project shall be based off of Base Bid price and not include Watering Bags.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract attached within ten (10) days.

RESPECTFULLY SUBMITTED, signed and sealed this 17 day of April, 2018.

Name of Bidder: Americana Landscape Group Inc.

Address: PO Box 63
Elgin IL 60121

Telephone No. 847-289-4900 / 847-815-6743 ESTIMATOR.

State of registration or incorporation (if applicable): ILLINOIS

Signature: [Handwritten Signature]

Title: PRESIDENT.

Corporations must attach a certified copy of a resolution evidencing the authority of the person signing this bid to do so.

SUBSCRIBED AND SWORN BEFORE ME
this 17 day of April, 2018

OFFICIAL SEAL
TRACEY MENEZ
Notary Public, State of Illinois
MY COMMISSION EXPIRES 08/14/20
674-70

-OR-

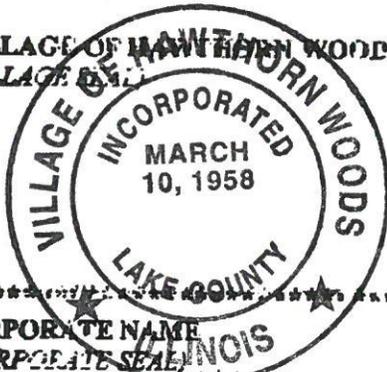
(IF A CORPORATION):

(SEAL)
AMERICANA LANDSCAPE GROUP INC.
CORPORATE
ATTEST:
[Handwritten Signature]

CONTRACT

1. This agreement, made and entered into this 17 day of April, 2018 between the Village of Hawthorn Woods, acting by and through its Mayor and Village Clerk and Americana Landscape Group Inc.
2. That for and in consideration of the payments and agreements mentioned in Specification and Contract Document for the Village of Hawthorn Woods 2018 Right-of-Way Tree Program attached hereto, Americana L.G. agrees with the Village of Hawthorn Woods at his/their own proper cost and expense to furnish the equipment, material, labor, supplies and/or services as provided therein in full compliance with all of the terms as such Specification and Contract Document for the Village of Hawthorn Woods 2018 Right-of-Way Tree Program attached hereto.
3. It is understood and agreed that the Specification and Contract Documents for the Village of Hawthorn Woods 2018 Right-of-Way Tree Program hereto attached, prepared by the Village of Hawthorn Woods, is an essential document of this contract and is a part hereof.
4. In witness whereof, the said parties have executed these presents on the date above mentioned.

VILLAGE OF HAWTHORN WOODS
(VILLAGE SEAL)



BY: [Signature]
Mayor

ATTEST:
BY: [Signature]
Village Clerk

CORPORATE NAME
(CORPORATE SEAL)

Americana Landscape Group Inc



Address of Principal Office 1350 Bluff City Blvd

Elgin IL 60121

mailing address

P.O. Box 63 - Elgin IL 60121

BY: [Signature]
President

ATTEST:
BY: [Signature]
Secretary

Please attach a certified copy of a resolution of the Board of Directors evidencing the authority of the official signing the bid.

**IF A PARTNERSHIP
(CORPORATE SEAL)**

PARTNERS DOING BUSINESS UNDER THE NAME OF

State of Registration _____

Address of Principal Place of Business _____

General Partner Signature _____

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2018

MY COMMISSION EXPIRES:

NOTARY PUBLIC _____

IF AN INDIVIDUAL:

(Signature)

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2018

MY COMMISSION EXPIRES:

NOTARY PUBLIC

IF A LIMITED LIABILITY COMPANY:

(Signature)

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2018

MY COMMISSION EXPIRES:

NOTARY PUBLIC

EXHIBIT A
ADDITIONAL INSURED ENDORSEMENT

Name of Insurer: Polkins Insurance
Name of Insured:
Policy Number: (Insurance Cert Attached)
Policy Period:
Endorsement Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability

Name of individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractor's work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

AMERICANA LANDSCAPE GROUP, INC.
PO BOX 63
ELGIN, IL 60121
PH.847-289-4900 FX.847-289-4901 CELL.847-815-6743
Email: jnfo@alanizlandscapes.com

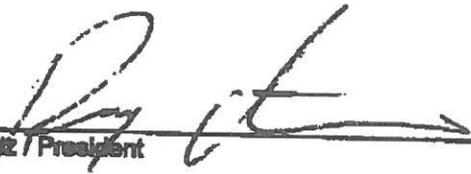
BID DEPOSIT

MONEY ORDER PAID TO VILLAGE OF HAWTHORN WOODS, ILLINOIS
MONEY ORSER NO. 69338050783
DATE: 4-17-2018

Please return this bid deposit as certified mail if bid not awarded to:

AMERICANA LANDSCAPE GROUP INC
PO BOX 63
ELGIN, IL 60121

Or call Miguella Alfaro to pick it up at 847-815-6743.



Roy Alaniz / President

MoneyGram INTERNATIONAL MONEY ORDER 2888-010

To Validate: Touch the strip along the edge, then watch it fade and reappear

59336050783

PAY TO THE ORDER OF / PAGAR A LA ORDEN DE: [REDACTED]

IMPORTANT - SEE BACK BEFORE CASHING

PAY EXACTLY

101 1

10000 00 28

1000 286000

Payable Through Wells Fargo Bank, N.A. Fortbank, MN

ISSUED/DRAWN: MONEYGRAM PATENT SYSTEM, INC.

109190053310593 380507831 90

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/12/2018

PRODUCER
KIRKPATRICK, JONES & HERZOG INS. AGENCY,
INC.
9 S SPRING ST
ELGIN, IL 60120

INSURED
Americana Landscape Group, INC.
1350 Bluff City Blvd.
Elgin, IL 60120

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: PEKING INSURANCE	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	POLICY NUMBER	POLICY PERIOD DATE (START)	POLICY PERIOD DATE (END)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PER POLY <input type="checkbox"/> LOC	CL0228317	01/11/2018	01/11/2019	EACH OCCURRENCE \$ 4000000
	MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 2000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMPROP AGG \$ 2000000				
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALLOWED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	XA2082367	01/11/2018	01/11/2019	COMBINED SINGLE LIMIT (See auto/ins) \$ 1000000
	BODILY INJURY (Per person) \$ 1000000 BODILY INJURY (Per accident) \$ 1000000 PROPERTY DAMAGE (Per accident) \$ 1000000				
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
A	UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$	CU33823	01/11/2018	01/11/2019	EACH OCCURRENCE \$ 4000000
	AGGREGATE \$ 4000000				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N OFFICER/OWNER EXCLUDED? N If yes, describe under SPECIAL PROVISIONS below OTHER	WC0020143	01/11/2018	01/11/2019	<input checked="" type="checkbox"/> WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS' LIABILITY
	E.L. EACH ACCIDENT \$ 1000000 E.L. DISEASE - EA EMPLOYEE \$ 1000000 E.L. DISEASE - POLICY LIMIT \$ 1000000				

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLE(S) / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Village of Hawthorn Woods its officials, employees, agents, officers, representatives and volunteers are additional insureds.
 Project: Tree Planting

CERTIFICATE HOLDER

VILLAGE OF HAWTHORN WOODS
 2 LAGOON DRIVE
 HAWTHORN WOODS, IL 60047

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL endeavor to MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

AMERICANA LANDSCAPE GROUP

I N C O R P O R A T E D
LANDSCAPE ▲ BRICK PAVING ▲ RETAINING WALLS
P.O. BOX 63 ■ ELGIN, IL 60121 ✪ PH.847-289-4900 ✪ FAX.847-289-4901
WWW.AMERICANALANDSCAPE.COM

STATEMENT OF COMPETENCY

To:
VILLAGE OF HAWTHORN WOODS
2 LAGOON DRIVE
HAWTHORN WOODS, IL 60047

Americana Landscape Group, INC has been providing general landscape services for more than a decade. We have grown with our customers and expanded our services to specialize in the brick paving and retaining walls highest quality installations.

Our in-house team of professionals include: Landscape Designers, Experienced Crew Leaders & Skilled Laborers with an average tenure of 8-10 years. All of our skilled laborers are fully capable of performing all the tasks required in the lawn maintenance.

We have proved to be a competitive company by delivering our quality work in a professional manner and exercising the highest standards in all our horticultural practices.

We are proud to say that we have served the following entities:

PROJECT: TREE PLANTING / FALL 2017
OWNER: VILLAGE OF WEST DUNDEE
LOCATION: Various throughout the Village of West Dundee, IL
CONTACT: Mr. Eric Salsbery, Director of Public Works at 847-551-3815

PROJECT: TREE PLANTING / SUMMER 2017
OWNER: CITY OF WEST CHICAGO IL
LOCATION: Various throughout the City of West Chicago, IL
CONTACT: Mr. Mark 630-818-6433

PROJECT: TREE PLANTING / SUMMER AND FALL 2017
OWNER: CITY OF ELGIN IL
LOCATION: Various throughout the City of Elgin, IL
CONTACT: Mr. Adam 847-812-0393

PROJECT: TREE PLANTING / SUMMER AND FALL 2017
OWNER: VILLAGE OF STREAMWOOD
LOCATION: Various throughout the Village of Streamwood, IL
CONTACT: Mr. Michael Kuncewicz / 630-736-3863

Americana Landscape Group, INC. is formerly known as Alaniz Landscape Inc. Please take this in consideration when calling references. If any questions please do not hesitate to contact us at 847-815-6743 or info@alanizlandscapes.com Thank you.

AMERICANA LANDSCAPE GROUP, INC.
PO BOX 63
ELGIN, IL 60121
PH.847-289-4900 FX.847-289-4901 CELL.847-815-6743
Email: info@alanizlandscapes.com

CERTIFIED ARBORIST

To Whom It May Concern:

Americana Landescape Group, Inc. has an inhouse arborist trained and certified by the International Society of Arboriculture (ISA). Michael Porter has over eight years and counts with an extensive experience in the care of Trees and Shrubs. He also has worked as territorial manager for several large nurseries in the Midwest. His experience has made him well versed in all kinds of Plants and well trained to care for Trees and Shrubs. Aside from being an avid plant lover all his life, Michael Porter has gained tremendous experience and ability to manage and maintain the highest standards as a Certified Arborist. Please find attached his certificate from the International Society of Arboriculture (ISA).

CERTIFICATIONS:

- Landscape Certified
- Arborist Certified
- ICN / Illinois Certified Nurseryman
- OSHA Certified
- CPR Certified
- FIRST AID Certified

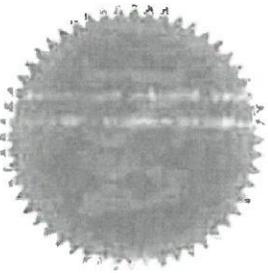


Roy Alapiz / President

INTERNATIONAL SOCIETY OF ARBORICULTURE CERTIFIED ARBORIST™

Michael A. Porter

Having successfully completed the requirements set by the
International Society of Arboriculture, the above named
is hereby recognized as an ISA Certified Arborist®



Michael A. Porter
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1987 ISA Certified Arborist
Member of the Society of Arboriculture

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