



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, FEBRUARY 26, 2018
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Village Clerk Lobaito called the meeting to order at 7:10 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Kaiser, Kosik, Riess, Corrigan and David. Trustee DiMaggio was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Chief of Police Jennifer Paulus, Public Works Director and Village Engineer Erika Frable, PE, Director of Parks and Recreation Brian Sullivan, Community Development Director Michael Cassata, AICP, Village Attorney Patrick Brankin and Village Engineer, Lee Fell, PE.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. PRESENTATIONS

- A. Proclamation—Excellence in Action Service Award—Gregg Heineman

Ms. Lobaito read the proclamation into the record.

- B. Proclamation—Excellence in Action Service Award—Neil Morgan

Ms. Lobaito read the proclamation into the record.

- C. Proclamation—Excellence in Action Service Award—Helen Oliveri

Ms. Lobaito read the proclamation into the record.

V. MAYOR’S REPORT AND COMMITTEE REPORTS

A. Mayors Report -----Joseph Mancino, Mayor

1. Reappointment of John Malcolm to the Board of Police Commissioners for a Three Year Term

Motion by Corrigan, second by David to Reappoint John Malcolm to the Board of Police Commissioners for a Three Year Term.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

Mayor Mancino spoke about the changes in the advance refunding bonds.

B. Environmental Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison

Trustee Riess reported that the Environmental Committee continues to work on the tree ordinance.

C. Zoning Board of Appeals-----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Granting Certain Variances—Michael and Sandra Rogalski—Lot Coverage and Setback Variations—10 Prairie Landing Court

Mr. Cassata provided background information to the Board on the variance request.

Motion by Riess, second by David to approve an Ordinance Granting Certain Variances—Michael and Sandra Rogalski—Lot Coverage and Setback Variations—10 Prairie Landing Court.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

E. Finance Committee-----Jayne Kosik, Chair

Kelly Corrigan, Trustee Liaison

Trustee Kosik reported that the audit field work has been completed. Also, the Village will maintain its Aa3 rating through Moody's.

F. Special Census Update-----Mike David, Trustee

No report this month.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the January 23, 2018 Village Board Meeting Minutes
2. Approval of the Bills List Dated February 2018
3. Approval of Paid Invoice List Dated February 2018
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4, Chapter 2—Nuisances; Section 4-2-3-2—Nuisances Affecting Peace and Safety; and Title 8, Chapter 2—Building Permits and Fees; and Title 8, Chapter 4—Fences, Section 8-4-3—Exemptions from Provisions
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1.A3—Aquatic Center Pool
6. Approval of an Ordinance Authorizing the Execution of a Landscape Maintenance Contract and Rider A-1—Acres Group
7. Approval of an Ordinance Authorizing the Execution of an Agreement—Scientific Aquatic Weed Control, Inc.—Maintenance Services of Village Ponds in Copperfield and Heritage Oaks Parks
8. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Lake County Lightning Baseball
9. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Hawthorn Woods Elite Soccer Club and the Hawthorn Woods Eclipse Soccer Club
10. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with Lake County Stars Baseball Team
11. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Lake Zurich Lacrosse Club
12. Approval of a Resolution to Approve Quality Based Selection (QBS) Policy and Procedures for the Village of Hawthorn Woods
13. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Enter into an Intergovernmental Agreement Between the Village of Hawthorn Woods and Fremont Township for Improvements to Schwerman Road
14. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois

Item #7 was removed from the Consent Agenda.

Motion by Corrigan, second by Kosik to approve the Consent Agenda with the exception of item #7.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

Motion by Corrigan, second by Riess to continue item #7 to the March 26, 2018 Village Board meeting - Approval of an Ordinance Authorizing the Execution of an Agreement—Scientific Aquatic Weed Control, Inc.—Maintenance Services of Village Ponds in Copperfield and Heritage Oaks Parks.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Base Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$312,364.00

Trustee Kaiser stated he had a conflict of interest with the agenda items relating to Elanar Construction Co. and would be recusing himself from the vote.

Trustee Kaiser left the Board room at 7:50 p.m.

Motion by Corrigan, second by Kosik to approve an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Base Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$312,364.00.

2. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Alternate Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$290,709.00

Motion by Corrigan, second by Riess to approve an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Alternate Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$290,709.00.

It was noted that items #1 and #2 are companion items, and that the Board will select one.

The Board discussed the cost differential between stamped asphalt and cobblestones on the Darlington Drive culvert project. The cost differential for installation was negligible between the two materials based upon the long-term cost of maintenance.

Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Base Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$312,364.00.

Roll call vote.

Ayes: Kosik, Riess, Corrigan, David

Nays: None

Recuse: Kaiser

Absent: DiMaggio

Motion carried.

Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Alternate Bid for the Darlington Drive Culvert Replacement project to Elanar Construction Co. in the amount of \$290,709.00.

Roll call vote.

Ayes: None

Nays: Kosik, Riess, Corrigan, David

Recuse: Kaiser

Absent: DiMaggio

Motion failed.

Trustee Kaiser returned to the Board room at 8:10 p.m.

3. Approval of an Ordinance Authorizing the Execution of an Agreement with Jeff Ellis Management LLC to Provide Aquatic Facility Management Services for the 2018 Aquatic Center Operating Season

Motion by Corrigan, second by Kosik to table the Approval of an Ordinance Authorizing the Execution of an Agreement with Jeff Ellis Management LLC to Provide Aquatic Facility Management Services for the 2018 Aquatic Center Operating Season.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

Nays: None

Abstain: None

Absent: DiMaggio

Motion carried.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL

Ms. Newton reported that she has been working on the infrastructure improvement plan.

- B. Report from the Village Attorney

Mr. Brankin did not report on any matters.

- C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer’s Annual Report

Ms. Lobaito’s report is in the packet.

- b. Village Clerk’s Report

Ms. Lobaito reported that she continues to serve as the Treasurer of the Municipal Clerks of Lake County.

2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department’s Annual Report

Ms. Kazenas’ report is in the packet.

- b. Human Resources Department Report

No report this month.

- c. Risk Management Department Report

No report this month.

- d. Business Continuity Work Group Report

No report this month.

3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Annual Report

Chief Paulus reported that Officer Cvitkovich will be on solo patrol in a couple weeks, and that the commander and sergeant promotions will occur at the May Village Board meeting.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Annual Report

Ms. Frable reported that the Village will be going out to bid on the school generator in the near future, and that the culvert under Gilmer Road south of Sequoia will be replaced this summer. She also reported that the Stonebridge Phase 2 will begin in a couple weeks, and that there are some Hawthorn Trails residents who would like to participate in the Village’s right-of-way tree planting program.

Trustee Riess left the meeting at 8:24 p.m.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Annual Report

Mr. Sullivan reported that he and Trustee Riess attended the IAPD Legislative Breakfast.

Ms. Frable and Ms. Kazenas left the meeting at 8:25 p.m.

6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Annual Report

Mr. Cassata reported that to date, 165 permits have been issued to Pulte and 11 permits have been issued to Stonebridge.

IX. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 1), Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino stated there would not be an Executive Session this evening.

X. ADJOURNMENT

Motion by David, second by Corrigan to adjourn the meeting.

Roll call vote.

Ayes: Kaiser, Kosik, Riess, Corrigan, David

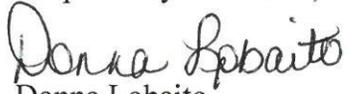
Nays: None

Abstain: None

Absent: DiMaggio
Motion carried.

The Village Board meeting adjourned at 8:32 p.m.

Respectfully submitted,


Donna Lobaito
Village Clerk