



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 25, 2016
7:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor Mancino called the meeting to order at 7:03 p.m. Roll call indicated the following members were present: Mayor Mancino, Trustees Ponzio, Riess, Morgan, Corrigan, and DiMaggio. Trustee David was absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer/Village Clerk Donna Lobaito, Chief Financial Officer Kristin Kazenas, Public Works Director and Village Engineer Erika Frable Director of Parks and Recreation Brian Sullivan, Community Development Director Michael Cassata, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. OATH OF OFFICE

A. Administration of the Oath of Office—Jan Filenko, Deputy Village Clerk

Mayor Mancino administered the Oath of Office to Jan Filenko, Deputy Village Clerk.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report ----- Joseph Mancino, Mayor

1. Reappointment of Doug Samz to the Police Pension Board for a Two Year Term

Motion by Corrigan, second by DiMaggio to reappoint Doug Samz to the Police Pension Board for a two year term.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

2. Approval of a Resolution Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2

Motion by Ponzio, second by DiMaggio to approve a Resolution Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

B. Environmental Committee ----- John Bickley, Chair
Steve Riess, Trustee Liaison

Trustee Riess reported that 500 trees were provided to residents and Fremont School children in recognition of Arbor Day. A fall tree identification contest is being planned by the committee.

C. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

D. Planning, Building and Zoning Commission ----- Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison

No report this month.

E. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the February 2016 Financial Statements

Motion by Riess, second by DiMaggio to approve the February 2016 Financial Statements.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

2. Approval of an Ordinance Authorizing the Execution of an Amended Agreement—Advanced Business Network (ABN) Connectivity Proposal

Motion by DiMaggio, second by Morgan to approve an Ordinance Authorizing the Execution of an Amended Agreement—Advanced Business Network (ABN) Connectivity Proposal.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio
Nays: None
Abstain: None
Absent: David
Motion carried.

3. Approval of the Authorized Financial Institutions List

Motion by Corrigan, second by DiMaggio to approve the Authorized Financial Institutions List.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio
Nays: None
Abstain: None
Absent: David
Motion carried.

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the March 21, 2016 Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated April 2016
3. Approval of Bills List Dated April 2016
4. Approval of an Ordinance Authorizing the Execution of a First Amendment to the Intergovernmental Jurisdictional Boundary Line Agreement—Village of Long Grove
5. Approval of an Ordinance Authorizing the Execution of a Proposal From Abt Electronics & Appliances—Audio/Visual Equipment in the Barn
6. Approval of an Ordinance Authorizing the Execution of a Proposal for Human Resource Consulting Service: HR Network Solutions Service—Sikich
7. Approval of an Ordinance Authorizing the Execution of a Wire Transfer Agreement—Inland Bank
8. Approval of an Ordinance Authorizing the Execution of a Law Enforcement Agency Agreement with LexisNexis Claims Solutions, Inc.—eCrash (Electronic Police Record Portal Services)
9. Approval of an Ordinance Authorizing the Execution of an Agreement—Motorola Solutions, Inc.—Starcom21 User Agreement
10. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1F—General Fees and Charges
11. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—J & M Displays—Fireworks
12. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—John Lambert
13. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Magic Frank Blues Band
14. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Save the Clocktower

15. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Ramon Salgado
16. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Soda
17. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Comstock Lode
18. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Chuck-A-Roo & the Fabulous Memories
19. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—K Michaels Band
20. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Evo II Band
21. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Second Time Around
22. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Déjà Vu
23. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—The Allstars
24. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Face N Time
25. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—Gray Rock
26. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concerts—8 Miles South
27. Approval of a Resolution Recognizing May 1 – May 7, 2016 as Municipal Clerks Week
28. Approval of a Resolution Recognizing May 15 – May 21, 2016 as National Police Week
29. Approval of a Resolution Recognizing National Public Works Week

Item #5 was removed from the Consent Agenda.

Motion by Ponzio, second by DiMaggio to approve the Consent Agenda with the exception of Item #5.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

Motion by Riess, second by Morgan to approve Consent Agenda Item #5, Approval of an Ordinance Authorizing the Execution of a Proposal From Abt Electronics & Appliances—Audio/Visual Equipment in the Barn.

Trustee Riess asked if the audio/visual equipment was budgeted. Ms. Kazenas responded that money was in the CIP for this project.

Roll call vote.

Ayes: Ponzio, Riess, Morgan, Corrigan, and DiMaggio

Nays: None

Abstain: None

Absent: David

Motion carried.

B. Items for Separate Action

1. None this month.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL

1. Monthly Update—Village Operations

Ms. Newton reported that Trustee Morgan spoke at the Senior Luncheon this month regarding preparedness for emergencies. She also reported on the Aqua Illinois restricted status and the short and long-term solutions.

B. Report from the Village Attorney

C. Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 1. Approved Record Disposal Certificate—Local Records Commission

Ms. Lobaito informed the Board that the Local Records Commission approved the disposal of records request, and that the records would be properly disposed.

2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO

- a. Finance Department Report

Ms. Kazenas reported on the new GASB 68 implementation and the impact it is having on the completion of the audit. The audit will be presented to the Board in June.

- b. Human Resources Department Report
- c. Risk Management Department Report
- d. Business Continuity Work Group Report

3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report

Chief Paulus' report is in the packet.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report

Ms. Frable noted that her memo to the Board regarding the Christopher B. Burke Engineering drainage study was on the dais. She will be reporting on state and county road improvements at the May Village Board meeting.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report

Mr. Sullivan's report is in the packet.

6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

Mr. Cassata's report is in the packet. He noted that 63 permits have been issued to Pulte.

IX. EXECUTIVE SESSION

Personnel (5 ILCS 120/2(c) 1), Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

Mayor Mancino noted there would not be an Executive Session this evening.

X. ADJOURNMENT

Motion by Corrigan, second by DiMaggio to adjourn the regular meeting. Upon a voice vote, the motion carried and the meeting adjourned at 7:31 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk