

ELECTRONIC FENCE REQUIREMENTS

Per Section 8-2-1 of the Village Code, “No person shall begin the invisible dog fence, or part there of, the estimated cost of which is more than one thousand dollars (\$1,000.00), nor shall any person begin the clearing or excavation of the site of any such improvement without first having applied to the village clerk for a permit to do so and obtaining such permit in writing from the village”.

Effective June 30, 2005, **all contractors and subcontractors** doing business in the Village of Hawthorn Woods **must be licensed by the Village**. The term “contractor” and “subcontractor” shall include, but not be limited to: any person or company who undertakes to construct, alter, improve, install, repair, remodel, rehabilitate, renovate or move any land, house, building or other structure (of any kind or nature, whether residential or not) or any fixture or any other item that is located on or in the ground and/or attached to something that is located on or in the ground. All licenses are \$250.00 and are valid from May 1st to Aril 30th of each year. Licenses are half price after November 1st of each year.

The Village of Hawthorn Woods requires that a permit be obtained prior to the installation of any electronic fence. Electronic fences are subject to the following requirements:

REQUIREMENTS

- Layout must be shown on plat of survey and septic field map and must show right-of-way.
- Electronic fence cannot be placed in road right-of-ways (22 feet from road edge), road culverts or utility easements
- Final Site Inspection must take place within 30 days of fence installation and while flags are still up. It is the installer’s responsibility to call for inspection within this time frame in order not to lose refundable bond.
- Failure to obtain required permit shall result in penalties upon the lot owner as per the requirements of the Village Code.
- Call J.U.L.I.E. 48 hours prior to digging, excluding Saturday, Sunday and holidays 1-800-892-0123.

HAWTHORN WOODS
BUILDING DEPARTMENT PERMIT PROCEDURES

CHECKLIST FOR OBTAINING A BUILDING PERMIT

The following information is required to obtain a building permit. Incomplete or inaccurate information will delay the processing of your permit.

- Obtain contractor/subcontractor license through Village
- Submit Building Permit Application
- Two sets of plans must be submitted with the proposed electronic fence location

PLAN REVIEW & PERMIT FEE INFORMATION

Permit Fee: \$25.00
Inspection Fees: \$40.00
Road Bond: \$250.00
Total: \$315.00

INSPECTIONS

Final Site (Bond Refund)

There will be a reinspection fee of double the amount if the inspector is unable to give approval and has to do another inspection within any given inspection time.

To schedule an inspection, call (847) 438-5500

Building Inspections: Bill Holmes, ext. 2213 (Even numbered permits)

Building Inspections: Eigel Pagh, ext. 2215 (Odd numbered permits)

Plumbing Inspections: John Fenger, ext. 2211

Electrical Inspections: Bill Holmes, ext. 2213

Please note, the information in this handout is intended to be general in nature and is not a substitute for applicable Village codes or ordinances. If you should have any questions relating to building codes, inspections or construction procedures, please call (847) 438-5500 ext. 2201, 2202, 2203, 2204 Monday, Tuesday, Wednesday, Friday, 8:30am to 5:00pm; Thursday, 8:30am to 8:00pm; Saturday 8:30am to 12:00pm.