

FIRE SPRINKLER INFORMATION

BEFORE ANY DRYWALL CAN BE INSTALLED, THE FIRE DEPARTMENT MUST BE CONTACTED – THEY WILL SEND THEIR INSPECTION PAPERS TO THIS OFFICE. ONCE THOSE PAPERS HAVE BEEN RECEIVED AND APPROVED, DRYWALL CAN BE INSTALLED.

BEFORE A CERTIFICATE OF OCCUPANCY OR TEMPORARY CERTIFICATE OF OCCUPANCY WILL BE ISSUED, WE MUST HAVE FINAL APPROVAL FROM THE FIRE DEPARTMENT – THIS IS PART OF THE FINAL INSPECTION.

CONTACT THE VILLAGE HALL TO DETERMINE WHICH FIRE DISTRICT YOU ARE LOCATED IN.

ORDINANCE NO. 958-01 STATES THE FOLLOWING:

ALL AUTOMATIC FIRE SUPPRESSION SYSTEMS REQUIRED FOR OCCUPANCIES IN USE GROUPS A, B, E, F, H, I, M, S, R-1, R-2 AND R-3, SHALL BE SUPERVISED BY DIRECTLY CONNECTING TO THE MAIN DISPATCH CENTER FOR THE FIRE DEPARTMENT WITH NFIPA 72 AND THEIR RESPECTIVE LISTING BY AN APPROVED AGENCY.

Fire Department key boxes shall be installed on all buildings where access to a building or an area within a building is restricted by locking devices. Location of a key box shall be approved by the fire department.

Key boxes shall contain the following items:

- Keys to locked egress doors (outside and inside)
- Keys to locked mechanical rooms
- Keys to locked electrical rooms
- Keys to elevator controls
- Keys to other areas as may be required by the fire department

All permits for sprinkler, fire alarm and other suppression systems will be issued at the Village of Hawthorn Woods

Applications will be subject to a review fee and a permit fee. Permit applicants shall submit:

- A completed Permit Application
- Four (4) complete sets of plans and three (3) sets of cut sheets and/or calculations

REVIEW FEE SCHEDULE

Site Plan	\$ 150	
Sprinklers	\$ 100	+ \$3 per head
Fire Alarm System	\$ 100	+ \$5 per initiating and signaling device
Other Fire Suppression System	\$ 150	

In addition to the review fees listed, the applicant shall pay, prior to the issuance of any permit, the actual costs and expenses incurred by the Village or appropriate fire agency for extraordinary review of plans or specifications beyond the review customarily involved in the usual course of such plan reviews. Such costs and expenses shall include actual review fees by consultants or outside contractors or time spent by Village staff. Village staff time shall be billed at the rate for each person of fifty dollars (\$50.00) per hour.

INSPECTION FEE SCHEDULE

Device	Residential		Commercial	Build-outs
	Single Family	Multi-Family		
Sprinkler	\$100 (13D System)	\$125 + \$3/head (13R)	\$125 + \$3/head	\$125 + \$3/head
Fire Alarm	N/A	\$75 + \$5 per initiating and signaling device	\$100 + \$5 per initiating and signaling device	\$75 + \$5 per initiating and signaling device
Other	N/A		\$150	\$150

PERMITS FROM THIS OFFICE WILL NOT BE ISSUED UNTIL A BUILDING PERMIT HAS BEEN ISSUED AND CONFIRMED BY THE BUILDING DEPARTMENT. Sprinkler or alarm work started prior to issuance of permit will be subject to penalties. Please contact the Fire Prevention Bureau at (847) 367-5511 with any questions regarding this process.

APPLICATION FOR SPRINKLER, FIRE ALARM AND OTHER SUPPRESSIONS PERMIT

DATE: _____

TYPE OF PROJECT: _____ AUTOMATIC FIRE SPRINKLER
 _____ FIRE ALARM
 _____ OTHER SUPPRESSION SYSTEM

NAME OF PROPERTY: _____

ADDRESS OF PROPERTY: _____

PROPERTY TYPE: RESIDENTIAL COMMERCIAL INTERIOR COMMERCIAL NEW

GENERAL CONTRACTOR: _____

ADDRESS: _____ PHONE: _____

CONTACT PERSON: _____ PHONE: _____

SYSTEM CONTRACTOR: _____

ADDRESS: _____ PHONE: _____

CONTACT PERSON: _____ PHONE: _____

No error or omission in either the plans or application, whether said plans or application has been approved or not, shall permit or relieve the applicant from installing the work in any other manner than that provided for in the ordinance of this Village relating thereto. The applicant having read this application fully understands the intent thereof and declares that the statements made are true to the best of their knowledge and belief.

APPLICANT SIGNATURE _____

Date _____ (OFFICE USE ONLY)

REVIEW FEE: _____

PERMIT FEE: _____