



Hawthorn Woods Police Department

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MEMORANDUM

TO: Honorable Mayor Mancino
Members of the Village Board

DATE: January 16, 2018

FROM: Jennifer R. Paulus
Chief of Police

SUBJECT: Chief's Report – January 2018 Village Board Meeting

I would like to take the opportunity to provide you with a brief summary of the Police Department's activities during 2017. In 2017, your Police Department handled approximately 19,449 total incidents. This is a 134 increase over the 19,315 incidents handled in 2016. Here is a summary of some of the types of incidents that were handled:

INCIDENT DESCRIPTION	2015	2016	2017	% CHANGE FROM 2016-2017
ALARMS	275	279	303	8.60%
ANIMAL COMPLAINTS	116	95	127	33.68%
ASSIST FIRE DEPARTMENT	211	251	244	-2.79%
ASSIST OTHER AGENCY	138	181	178	-1.66%
BUILDING CHECKS	2,232	2,237	2,493	11.44%
BURGLARIES	5	2	3	50.00%
CRIMINAL DAMAGE TO PROPERTY	21	21	10	-52.38%
DOMESTIC DISTURBANCES	54	33	34	3.03%
D.U.I. ARRESTS	26	32	40	25.00%
HOUSE WATCHES & EXTRA PATROL (RESIDENTIAL)	3,360	3,358	3,144	-6.37%
IDENTITY THEFT/FRAUD		25	32	28.00%
MOTORIST ASSISTS	147	176	135	-23.30%
NOISE COMPLAINTS	29	27	24	-11.11%
OPEN DOOR/WINDOWS	55	24	26	8.33%
SAFETY SEAT INSPECTIONS	33	39	48	23.08%
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)	1,086	747	760	1.74%

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SUSPICIOUS AUTO/CIRCUMSTANCES/PERSONS	203	230	242	5.22%
THEFTS	23	8	20	150.00%
TRAFFIC CITATIONS ISSUED	1,028	1,123	1,550	38.02%
TRAFFIC CRASHES	190	200	197	-1.50%
TRAFFIC STOPS	2,747	3,063	3,188	4.08%
VEHICLE LOCKOUTS	63	50	48	-4.00%
VILLAGE CODE VIOLATION CITATIONS	662	647	515	-20.40%
911/WIRELESS HANG-UP OR OPEN LINE	95	28	24	-14.29%

- Current staffing of the Police Department is 12 full time sworn police officers, and one civilian administrative Office Manager for a total of 13 full-time employees. The average job tenure in the police department is over 10 years. Commander Gary Scharringhausen retired in May, 2017 after 23 years of service in Hawthorn Woods.
- Department members logged over 600 hours of training relevant to their respective positions which included their annual firearms training and maintenance of required certifications.
- 2017 represents the 9th consecutive year without any grievances filed by the police labor union. We are currently in negotiations for contract renewal.
- Officers attended and participated in many community events throughout the year including the 4th of July celebration and parade, Fall Family Fun Fest, local running and bicycle races, concerts in the park, block parties, Winter Carnival, Woodchuck Camp, Cub Scout visits, Goddard School Officer Friendly visits, St. Matthew's Pig Roast, Lake County Honor Flight escort, National Coffee with a Cop Day event and numerous rides to school with a police officer.
- Office Manager, Jan Filenko, spent over 32 hours responding to 38 FOIA requests (not including crash report copies) for the police department.
- Full school lockdown drills took place at St. Matthew's Lutheran School, Spencer Loomis Elementary and Middle School North.
- The police department turned over 330.4 lbs. of prescription drugs to the Solid Waste Agency of Lake County as part of the pharmaceutical waste program. All of the disposed drugs were collected over the last year in the receptacle located in the police station lobby.
- Sgt. John Tennant and his wife, Jennifer welcomed a son, Leo John, March 17, 2017.

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- CERT held their 10th annual pancake breakfast in May. Once again, the event was a huge success for CERT.
- Sgt. Canada attended the Lake Zurich Explorer Post trip to Washington, D.C., for National Police Week.
- The Police Department completed a 7th Women's Self-Defense course instructed by Officer Rossini.
- The Board of Police Commissioners held a hiring exam and certified a new police eligibility list. Officer Brian Cvitkovich was hired from that list and is currently in his field training program.
- Livescan fingerprint technology was installed at the police station through the ComEd Powering Safe Communities grant.
- Two squad cars were replaced in 2017.
- Officer Cortez and Officer Rathje joined the newly created ILEAS Region 4 Mobile Field Force.
- The Adopt-A-Cop Program continued at Spencer Loomis Elementary School.

We experienced a safe year overall and hope to continue to provide the same level of excellent professional service that our community deserves and has come to expect.



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