



Hawthorn Woods Police Department

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MEMORANDUM

TO: Honorable Mayor Mancino
Members of the Village Board

DATE: January 18, 2017

FROM: Jennifer R. Paulus
Chief of Police

SUBJECT: Chief's Report – January 2017 Village Board Meeting

I would like to take the opportunity to provide you with a brief summary of the Police Department's activities during 2016. In 2016, your Police Department handled approximately 19,315 total incidents. This is an 837 increase over the 18,478 incidents handled in 2015. Here is a summary of some of the types of incidents that were handled:

INCIDENT DESCRIPTION	2014	2015	2016	CHANGE FROM 2015-2016
ALARMS	309	275	279	1.43%
ANIMAL COMPLAINTS	112	116	95	-22.11%
ASSIST FIRE DEPARTMENT	271	211	251	15.94%
ASSIST OTHER AGENCY	175	138	181	23.76%
BUILDING CHECKS	2,159	2,232	2,237	0.22%
BURGLARIES	5	5	2	-150.00%
CRIMINAL DAMAGE TO PROPERTY	18	21	21	0.00%
DOMESTIC DISTURBANCES	38	54	33	-63.64%
D.U.I. ARRESTS	22	26	32	18.75%
HOMICIDES	0	0	0	0
HOUSE WATCHES & EXTRA PATROL (RESIDENTIAL)	2,665	3,360	3,358	-0.06%
MOTORIST ASSISTS	188	147	176	16.48%
NOISE COMPLAINTS	62	29	27	-7.41%
OPEN DOOR/WINDOWS	51	55	24	-129.17%
SAFETY SEAT INSPECTIONS	28	33	39	15.38%
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)	1,121	1,086	747	-45.38%
SUSPICIOUS AUTO/CIRCUMSTANCES/PERSONS	196	203	230	11.74%
THEFTS	19	23	8	-187.50%
TRAFFIC CITATIONS ISSUED	749	1,028	1,123	8.46%
TRAFFIC CRASHES	167	190	200	5.00%

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TRAFFIC STOPS	2,500	2,747	3,063	10.32%
VEHICLE LOCKOUTS	47	63	50	-26.00%
VILLAGE CODE VIOLATION CITATIONS	1,011	662	647	-2.32%
911/WIRELESS HANG-UP OR OPEN LINE		95	28	-239.29%

- Current staffing of the Police Department is 12 full time sworn police officers, and one civilian administrative Office Manager for a total of 13 full-time employees. The average job tenure in the police department is 10.6 years. Commander Gary Scharringhausen plans to retire in May, 2017 after 23 years of service in Hawthorn Woods.
- Department members logged a combined total of 1,461 hours of training relevant to their respective positions which included their annual firearms training and maintenance of required certifications. Sgt. Canada successfully completed the 4-week Police Supervision Class offered by the ILETSB Executive Institute. Sgt. Tennant successfully completed the 10-week school of Police Staff and Command offered by Northwestern University Center for Public Safety.
- 2016 represents the 8th consecutive year without any grievances filed by the police labor union. We are currently in the final year of a three year contract which is set to expire December 31, 2017.
- Officers attended and participated in many community events throughout the year including the 4th of July celebration and parade, Fall Family Fun Fest, local running and bicycle races, concerts in the park, block parties, Winter Carnival, Woodchuck Camp, Cub Scout visits, Goddard School Officer Friendly visits, St. Matthew's Pig Roast services, Lake County Honor Flight escort, a Make-A-Wish event and numerous rides to school with a police officer.
- One of the biggest accomplishments of the police department was the transition to a new Law Enforcement Records Management System (LERMS). Hawthorn Woods is part of a six jurisdiction RMS consortium that purchased and implemented the New World Systems program in the spring of 2016.
- Lake Zurich Public Safety Answering Point switched over to the Starcom21 radio system in coordination with the Lake County Interoperability Communications Council. All officers received new portable Starcom21 radios and now have the ability to communicate on encrypted radio channels throughout Lake County and throughout the State of Illinois if necessary.
- The South Lake County Regional Community Emergency Response Team (CERT) participated frequently at our community events. They provided valuable emergency traffic control assistance to officers on numerous occasions. CERT held their 9th annual pancake breakfast on Sunday, May 15th. The event was once again a huge success.

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- Office Manager, Jan Filenko, spent approximately 18 hours responding to 20 FOIA requests (not including crash report copies) for the police department.
- Full school lockdown drills took place at St. Matthew's Lutheran School, Spencer Loomis Elementary and Middle School North.
- The police department turned over 64.8 lbs. of prescription drugs to the Solid Waste Agency of Lake County as part of the pharmaceutical waste program. All of the disposed drugs were collected over the last year in the receptacle located in the police station lobby. The SWALCO program collected just under 11,000 pounds of pharmaceutical waste from participating agencies in 2016. Nearly 37 pounds were identified as DEA controlled substances with an estimated street value of \$785,525.00.
- The Police Department hosted a teambuilding football party in the barn on October 2nd. It was a rare Bears win in 2016!
- The Adopt-A-Cop Program continued at both Spencer Loomis Elementary and St. Matthew's Lutheran schools.
- Hawthorn Woods, Lake Zurich and Kildeer Police Departments participated in National Coffee with a Cop Day on October 7, 2016 at the Lake Zurich Mariano's.
- Officer Rossini and I hosted the fifth and sixth session of the Women's Self-Defense program. The classes will continue in 2017.

We experienced a safe year overall and hope to continue to provide the same level of excellent professional service that our community deserves and has come to expect.



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